



STATE OF OKLAHOMA

**WORKERS' COMPENSATION COMMISSION**

M I N U T E S

of the

WORKERS' COMPENSATION COMMISSION

FOR THE STATE OF OKLAHOMA

for the

June 25, 2015

Regular Public Meeting

MINUTES OF THE MEETING OF THE WORKERS' COMPENSATION COMMISSION FOR THE STATE OF OKLAHOMA

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON JUNE 16, 2015.

The members of the Workers' Compensation Commission for the state of Oklahoma met at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, on June 25, 2015.

Members present: Commissioner Mark Liotta, and Commissioner LeRoy Young.

Others in attendance on behalf of the Commission: Kim Bailey, Andrea Bair, Jay Cannon, Neal Leader, and Tiffany Pratt.

Commissioner Young expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum and the Statement of Compliance with the Open Meeting Act was read. The meeting was called to order at approximately 9:36 a.m.

**Approval of Minutes**

Commissioner Young presented the minutes of the June 18, 2015, regular meeting and made a recommendation for approval.

***Motion:*** Commissioner Liotta moved to approve the minutes of the June 18, 2015 regular meeting.

***Second:*** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

**1. Discussion and Consideration of Approval of Commission's FY16 Budget**

The Commission considered approval of the FY16 Budget, as proposed. Interim Executive Director, Kim Bailey, presented the budget and made the recommendation.

***Motion:*** Commissioner Liotta moved that the Commission approval the FY16 Budget, as proposed.

***Second:*** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

**2. Discussion and Consideration of Approval of Annual Report**

Pursuant to 85A O.S. § 101(A), on or before the first day of July each year, the Commission shall prepare, make public and submit a report for the prior calendar year to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and each member of the Legislature, containing a statement of the number of awards made and the causes of the accidents leading to the injuries for which the awards were made, total work load data of the administrative law judges, including a detailed report of the work load and judgments written by each judge, a detailed statement of the expenses of the Commission, together with any other matter which the Commission deems proper to

report. The Commission considered approval of the 2014 Annual Report as presented at the meeting. Interim Executive Director, Kim Bailey, made the recommendation.

**Motion:** Commissioner Liotta moved that the Commission approve the outstanding travel vouchers.

**Second:** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

**3. Discussion and Consideration of moving forward with Electronic Data Interchange Request for Proposal (RFP)**

Interim Executive Director, Kim Bailey, reported on the status of the solicitation process for an electronic data interchange system (EDI). The report was for informational purposes only. No action was taken on the matter.

**4. Consent Agenda for Travel Vouchers Currently Outstanding**

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission considered a vote to approve the currently outstanding vouchers, listed as Agenda Item 3 and included as part of these minutes.

**Motion:** Commissioner Liotta moved that the Commission approve the outstanding travel vouchers.

**Second:** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

**5. Consent Agenda for Payments Made from the Workers' Compensation Fund Currently Outstanding**

85A O.S. §22(A)(5) states that all expenditures in the administration of the act shall be allowed and paid from the Workers' Compensation Fund on the presentation of itemized vouchers approved by the Commission. In accordance with this section, the Commission considered a vote to approve the currently outstanding vouchers, listed as Agenda Item 4 and included as part of these minutes.

**Motion:** Commissioner Liotta moved that the Commission approve the currently outstanding vouchers.

**Second:** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

**6. Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the purpose of discussing the hiring, salary or employment of Candidate A for the position of Executive Director.**

**A. Motion and Vote to:**

Go into Executive Session for purposes of:

- a. Discussing the hiring, salary or employment of Candidate A for the position of Executive Director under § 307(B)(1).

***Motion:*** Commissioner Liotta moved to go into Executive Session for the purpose of discussing the hiring, salary or employment of Candidate A for the position of Executive Director under § 307(B)(1).

***Second:*** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

**B. Vote to Reconvene in Open Session**

***Motion:*** Commissioner Liotta moved to reconvene in Open Session.

***Second:*** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

***Motion:*** Commissioner Liotta moved to appoint Kim Bailey to the position of Executive Director at the salary discussed in Executive Session.

***Second:*** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.**

**Announcements**

Commissioner Young announced that the next scheduled meeting is July 9, 2015.

**Adjournment**

***Motion*** to adjourn: Commissioner Liotta.

***Second:*** Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young.

**The motion carried.** The meeting was adjourned.