

SPECIAL MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

Wednesday, November 16, 2016

10:00 a.m.

Commission Chambers

1915 N. Stiles Ave.

Oklahoma City, Oklahoma

www.wcc.ok.gov

AGENDA

CALL TO ORDER..... Mr. Gilliland, Chair

ROLL CALL Mr. Gilliland, Chair

NOTICE OF COMPLIANCE..... Tiffany Pratt

MINUTES

The drafted Minutes of Regular Commission Meeting on November 2, 2016, will be considered for approval.

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION.

1. **Discussion and Consideration of Distribution of Surplus Monies to Members of the Oklahoma Health Care Association #75175**

Oklahoma Health Care Association, a group self-insurance association, is requesting a distribution of surplus back to its members in the amount of \$1,000,000, which will be payable in equal amounts of \$200,000 from the five fiscal years ending on June 30, 2008, June 30, 2011, June 30, 2013, June 30, 2014 and June 30, 2015. Commission Rule 810:25-11-10 states that any surplus monies may be declared refundable by the association's board. The date and manner of the distribution shall be declared by the association's board and shall be in accordance with the association's bylaws. The board shall submit the distribution request to the Commission, with all

supporting documents. The Commission will consider approving the distribution of surplus monies to members of the Oklahoma Health Care Association self-insured Group #75175.

Possible Action:

Possible action may include, but is not limited to: taking no action, continuing the matter, approving some, all or none of the distribution of the surplus monies to the members of the Oklahoma Health Care Association self-insured group #75175.

2. Consent Agenda for Travel Vouchers Currently Outstanding

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and separately voted upon.

Possible Action:

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in this Consent Agenda; continuing the matter.

- 3. Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the following purposes: (i) interviewing and discussing the hiring, salary or employment of Candidate A or Candidate B for the position of Legal Operations Director; (ii) discussing the hiring, salary or employment of Candidate A, Candidate B, or Candidate C for the position of Communications Administrative Director; and (iii) discussing employment evaluations, promotion, demotion, transfer of position or performance of the Administrative Division staff: Holly Miller, Tiffany Pratt and Aubri Wiley; and Counseling Division: Eric Russell and Teresa Allen**

A. Motion and Vote to:

Go into Executive Session for the following purposes: (i) interviewing and discussing the hiring, salary or employment of Candidate A or Candidate B for the position of Legal Operations Director; (ii) discussing the hiring, salary or employment of Candidate A, Candidate B, or Candidate C for the position of Communications Administrative Director; and (iii) discussing employment evaluations, promotion, demotion, transfer of position or performance of the Administrative Division staff: Holly Miller, Tiffany Pratt and Aubri Wiley; and Counseling Division: Eric Russell and Teresa Allen

B. Vote to Reconvene in Open Session

Possible Action:

- a. Discussion and possible action on hiring, salary or employment of Legal Operations Director and/or the Communications Administrative Director positions as discussed in Executive Session.
- b. Possible action may include but is not limited to taking no action; continuing the matter; or taking action based on discussion of performance and employment evaluations of the Administrative Division staff: Holly Miller, Tiffany Pratt and Aubri Wiley; Counseling Division: Eric Russell and Teresa Allen.

4. Announcements

Commission’s next regularly scheduled meeting is Thursday, December 8, 2016.

ADJOURNMENT.....Mr. Gilliland, Chair