

MINUTES OF MEETING  
WAGONER COUNTY BOARD OF COMMISSIONERS  
Monday, April 29<sup>th</sup>, 2013

The Board of Wagoner County Commissioners met with Chris Edwards, Chairman; Tim Kelley, Vice-Chairman; James Hanning, Member; Lori Hendricks, County Clerk; and Char Stevens, Secretary. Assistant District Attorney Holly Chapman was not present. Advance notice of the meeting was posted on bulletin boards and public entrances of the Wagoner County Courthouse on April 26<sup>th</sup>, 2013.

Location: Wagoner County Courthouse, Commissioners Meeting Room

- I. The meeting was called to order by Commissioner Edwards at 9:04 a.m.
- II. Roll was called with the following responses: Hanning, present; Kelley, present; and Edwards, present.
- III. The prayer was led by Lori Hendricks and the pledge was led by Monty Proctor.
- IV. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve minutes (with correction to receive all reports except Engineer's report) of meeting held April 22<sup>nd</sup>, 2013. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- V. Action Items
  - A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve signing Proclamation for May 6<sup>th</sup> through May 10<sup>th</sup> to be declared "Oklahoma Home and Community Education Week". The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - B. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve Lease Agreement between DAV and Wagoner County. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
  - C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Utility Permit(s):

1. #3016-13, Applicant: Windstream for District Three.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VI. Old Business.

- A. The Board discussed and item regarding the purchase of 800 MHz radios for Emergency Management. No action was taken.
- B. The board discussed item regarding any unresolved issues pertaining to the 800 Radio System. No action was taken.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to adopt Safety Manual as presented and supply a copy to each employee, with employees signing after reading. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- D. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve purchasing from Commissioner's Use Tax account two(2) pine trees, 5' to 6' tall from Sanders Nursery in the amount of \$105.00 each to replace dead tree which is a part of the WWII monument on Courthouse lawn. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- E. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve \$3,000.00 from Capital Outlay to cover shortfall for Election Board. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- F. The Board discussed item regarding photographer for official county photos. A motion was made by Commissioner Edwards to approve Reflections for official county photos. The motion died due to lack of a second. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to allow any elected official that wants to have official photos made to do so, to be paid out of their own budgets. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VII. Financial Matters

- A. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to approve Deposits. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve following Transfer:
  - 1. Commissioner's Use Tax Account C-42 to Fair Board M&O Account C37-03-2 in the amount of \$10,975.00.The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Edwards to approve cancellation of Warrant #001921 in the amount of \$435.00, and approve re-issuing by Warrant #002604. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

VIII. New Business – There was none.

IX. Public Comment – There was none.

X. Announcements

County Clerk Lori Hendricks announced that her office has purchased Soniclear softwear to make available recordings of each Board meeting online, to include the capability of selecting a specific item on the Agenda for that meeting and go directly to the audio for that item.

Commissioner Kelley reported that District Three had a very successful "Trash-Off" day last Saturday, collecting 430 tires and filling most of four dumpsters.

XI. A motion was made by Commissioner Edwards and seconded by Commissioner Kelley to receive the following Reports:

- A. Cash Voucher Expense Report.
- B. Emergency Management for the week of April 22<sup>nd</sup>, 2013.
- C. Engineer for the week April 22<sup>nd</sup>, 2013.
- D. E-911 for the week of April 22<sup>nd</sup>, 2013.
- E. STEP Drill Sergeant for the week of April 22<sup>nd</sup>, 2013.
- F. Planning and Zoning for the week of April 22<sup>nd</sup>, 2013.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XII. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to forward the following Legal items to the District Attorney:
- A. Case No. CIV-13-0095-RAW-SPS, Stanley Rice vs. Wagoner County, et al.
  - B. Case No. CJ-2008-262, First Priority Bank vs. Deborah Fisher Dunn and Wagoner County, et al.
  - C. Case No. CJ-2013-192, First Fidelity Bank vs. Emerald Falls and Wagoner County, et al.

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XIII. Purchase Orders

- A. A motion was made by Commissioner Hanning and seconded by Commissioner Edwards to approve cancellation of Purchase Orders, except #4746. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- B. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve the following Blanket Purchase Order(s): #6773, #6840, #6857, #6884. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.
- C. A motion was made by Commissioner Kelley and seconded by Commissioner Hanning to approve calendar claims, except #6836. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- XIV. Executive Session – A motion was made at 9:18a.m. by Commissioner Hanning and seconded by Commissioner Edwards to go into Executive Session, Pursuant to Title 25, O.S. §307(e)(1)(2)(3) for confidential

communications with 911 and Mark Ketchum regarding the following item(s):

- (1) Design or functional schematics that demonstrate the relationship or connections between device or systems of the new radio and 911 system
- (2) System configuration information of the new radio and 911 system
- (3) Security monitoring and response equipment placement and configuration of the new radio system

The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XV. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to reconvene into open session at 11:05 a.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVI. Discussion and possible action regarding the following:

- (1) Design or functional schematics that demonstrate the relationship or connections between device or systems of the new radio and 911 system. A motion was made by Commissioner Edwards and seconded by Commissioner Hanning that all public safety departments will be able to have the Sheriff Office talk group with the exception of the channels that are designated for his Administration; all public safety entities will have access to each others talk groups with the exception of the Administration talk group for that entity only to be used by that department and any entity wishing to participate in Wagoner County radio systems must first go through E-911 Administrator for careful review and be brought before the Board of Commissioners with a recommendation and that each department and each entity gets a copy of those procedures and requirements. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

- (2) No action was taken at this time regarding System configuration information of the new radio and 911 system
- (3) Regarding security monitoring and response equipment placement and configuration of the new radio system, a motion was made by Commissioner Edwards and seconded by Commissioner Hanning that the Board of County Commissioners will be the only governing body of the communications system and it will be administered through the E-911 Coordinator, and all programming on all the radios will be done by that department or her designee, for any entity, and all that work will be done through the E-911 Coordinator or whoever she designates to help program the radios with her department. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

XVII. A motion was made by Commissioner Hanning and seconded by Commissioner Kelley to Adjourn at 1:21p.m. The motion was approved with the following votes cast: Hanning, aye; Edwards, aye; Kelley, aye.

Presented and approved by the Wagoner County Commission on this 6<sup>th</sup> day of May, 2013.

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CHRIS EDWARDS, CHAIRMAN

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TIM KELLEY, VICE-CHAIRMAN

ATTEST: LORI HENDRICKS  
WAGONER COUNTY CLERK

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JAMES HANNING, MEMBER

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