

MINUTES
CITY COUNCIL OF DEL CITY
REGULAR MEETING
November 3, 2014 – 6:00 P.M.
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on October 31, 2014.)

1. CALL TO ORDER AT 6:00 P.M. BY MAYOR BRIAN LINLEY
2. ROLL CALL

In Attendance: Council Members Floyd Eason, Ken Bartlett, Bill Giles, Mayor Linley, and special guest Gabriel Leara, DelQuest

Absent: Sam Tesney

City Employees: City Manager Mark Edwards, City Clerk Carol Noble,
City Attorney Jack Fried

3. INVOCATION – Given by Council Member Ken Bartlett

PLEDGE OF ALLEGIANCE – Led by Gabriel Leara, Del Quest

PROCLAMATIONS:

- Veterans Day

Proclamation read by Mayor Linley

4. PUBLIC AND COUNCIL INPUT

(A maximum of thirty (30) minutes has been set aside for those wishing to discuss non-agenda items. Citizens may speak for a maximum of five (5) minutes during this time. Personal character assassination and attacks on City personnel will not be heard or tolerated.)

- A. Public: None
- B. Council: Council Member Bartlett: Thank you for cutting weeds on Pybas property.

5. CITY MANAGER'S REPORT:

- Women's Veteran Memorial Update

CITY CLERK'S REPORT

City Clerk Carol Noble reported

- E-Checks are on the website and working.

6. MINUTES

To approve minutes of regular meeting of the Council of October 20, 2014.

MOTION: TO APPROVE MINUTES

MOVED BY: EASON SECOND: BARTLETT
AYES: GILES, BARTLETT, LINLEY AND EASON
NAYS: NONE

7. PRESENTATION - OKLAHOMA WATER AND POLLUTION
CONTROL ASSOCIATION AWARDS

To receive a presentation of awards from the Oklahoma Water and Pollution Control Association to the following:

- Del City Water Plant – Winner of the State Wide Drinking Water Taste Contest
- Robert Krueger – President’s Award
- Deryl Williams – Newcomer of the Year
- Dan Griggs – Maintenance Technician of the Year
- Jay Snap – Water Operator of the Year (Stapley Award)

Awards presented by Mayor Linley and Sam Drain from City of Edmond

8. DISCUSSION WITH JGVE REGARDING THE CHERRY CREEK PROJECT

To receive a briefing from the city engineer, JGVE, regarding the various options that relate to the drainage project of Cherry Creek through Hartsdel Addition; direct staff accordingly.

MOTION: TO RECEIVE A BRIEFING FROM THE CITY ENGINEER, JGVE, REGARDING THE VARIOUS OPTIONS FOR THE CHERRY CREEK DRAINAGE PROJECT; AUTHORIZE PRELIMINARY ENGINEERING FOR \$35,000.00 TO JGVE REGARDING OPTIONS AT CHERRY CREEK DRAINAGE.

MOVED BY: EASON SECOND: GILES
AYES: GILES, BARTLETT, LINLEY AND EASON
NAYS: NONE

Presented by Don Vick, JGVE

9. DISCUSSION WITH JON WOLFF REGARDING THE WWTP PROJECT

To receive a briefing from Jon Wolff and others regarding financing options for the proposed Waste Water Treatment Plant project.

MOTION: TO RECEIVE A BRIEFING FROM JON WOLFF AND OTHERS REGARDING FINANCING OPTIONS FOR THE PROPOSED WASTE WATER TREATMENT PLANT PROJECT

MOVED BY: GILES SECOND: BARTLETT
AYES: GILES, BARTLETT, LINLEY AND EASON
NAYS: NONE

Presented by Jon Wolff, Municipal Finance.

10. PURCHASING PROCEDURES

To adopt the purchasing guidelines as set forth in Exhibit A to the Council agenda.

MOTION: TO ADOPT THE PURCHASING GUIDELINES AS SET FORTH IN EXHIBIT A TO THE COUNCIL AGENDA

MOVED BY: EASON SECOND: BARTLETT
AYES: GILES, BARTLETT, LINLEY AND EASON
NAYS: NONE

11. ORDINANCE – UPDATED BUILDING AND FIRE CODES

To approve Ordinance No. 1373, making certain findings of fact; amending Chapter 5 (Buildings and Building Regulations) of the Del City Code of Ordinances; adopting codes and standards and for development, construction, use, operation and maintenance of property within the City and setting forth supplemental regulations therefor; adopting regulations for licensing of contractors and other construction workers; establishing standards and procedures for appeals and variances; defining violations, establishing responsibility and penalties therefor and providing for abatement thereof; promulgating a fee schedule; amending Chapter 7 (Fire Protection and Prevention) of the Del City Code of Ordinances; adopting codes and standards for fire protection and prevention within the City; amending other portions of the Code of Ordinances to conform to these regulations; declaring an emergency; authorize Mayor to endorse Ordinance.

MOTION: TO APPROVE ORDINANCE NO. 1373; AUTHORIZE MAYOR TO ENDORSE ORDINANCE

MOVED BY: EASON SECOND: GILES
AYES: GILES, BARTLETT, LINLEY AND EASON
NAYS: NONE

MOTION: TO DECLARE AN EMERGENCY

MOVED BY: EASON SECOND: BARTLETT
AYES: GILES, BARTLETT, LINLEY AND EASON
NAYS: NONE

MOTION: TO RECESS TO DCMSA

MOVED BY: BARTLETT SECOND: EASON
AYES: GILES, BARTLETT, LINLEY AND EASON
NAYS: NONE

RECONVENE AT 7:55 P.M.

MOVED BY: EASON SECOND: BARTLETT
AYES: GILES, LINLEY, BARTLETT, AND EASON
NAYS: NONE

12. EXECUTIVE SESSION

To approve recessing to executive session pursuant to the Oklahoma Open Meeting Act, 25 O.S. § 301 et seq., for the purpose of the following:

- A. Discussion concerning matters pertaining to economic development, including the transfer of property, financing or the creation of proposal to entice a business to locate within the City of Del City as provided in 25 O.S. § 307(C)(10).
- B. Discussion concerning the purchase or appraisal of real property pursuant to 25 O.S. § 307(B) (3).

City Attorney Jack Fried stated in his opinion these matters qualify for Executive Session

MOTION: TO RECESS TO EXECUTIVE SESSION AT 7:55 P.M.

MOVED BY: BARTLETT SECOND: GILES
AYES: GILES, LINLEY, BARTLETT, AND EASON
NAYS: NONE

RECONVENE AT 9:13 P.M.

13. ACTION FROM EXECUTIVE SESSION

- A. Discussion, consideration, possible action deemed appropriate, if any, arising from discussions held in executive session concerning matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to locate within the City of Del City.

MOTION: PROCEED AS DISCUSSED IN EXECUTIVE SESSION

MOVED BY: EASON SECOND: GILES
AYES: GILES, LINLEY, BARTLETT, AND EASON
NAYS: NONE

MINUTES
DEL CITY MUNICIPAL SERVICES AUTHORITY
REGULAR MEETING
November 3, 2014 – 6:00 P.M
3701 SE 15th Street – City Hall

(Agenda posted on the council bulletin board at 5:00 p.m. on October 31, 2014.)

1. CALL TO ORDER AT 7:40 P.M. BY CHAIRMAN LINLEY
2. ROLL CALL

In Attendance: Trustees Bill Giles, Ken Bartlett, Floyd Eason and Chairman Brian Linley

Absent: Trustee Sam Tesney

City Employees: City Manager Mark Edwards, City Clerk Carol Noble,
City Attorney Jack Fried.

3. PUBLIC AND TRUSTEE INPUT
 - A. Public: -None
 - B. Trustees: - None
4. MANAGER'S REPORT:
 - Status of Waste Water Treatment Plant repairs
 - Status of COMCD
5. CONSENT DOCKET

To approve the following items by unanimous consent, with one motion:

- A. Approve budget amendment for FY 2014-2015, as shown in Exhibit A to the DCMSA agenda.
- B. Approve minutes of regular meeting of the DCMSA of October 20, 2014.
- C. Approve blanket purchase order for Fleet Maintenance Division for FY 2014-2015 under account 20-530-218.

01-0634	NAPA	\$1,000.00
01-0907	Rush Truck	<u>1,000.00</u>
	Total	\$2,000.00

- D. Approve blanket purchase order in the amount of \$500.00 to OCT Equipment for Fleet Maintenance Division for FY 2014-2015 under account 20-534-218

MOTION: TO CONSENT DOCKET

MOVED BY: BARTLETT

SECOND: EASON

AYES: GILES, LINLEY, BARTLETT, AND EASON
NAYS: NONE

6. REQUEST FOR PROPOSAL (RFP) NO. 1509 – REPLACEMENT OF VALVES AT THE WATER TREATMENT PLANT

To award RFP No. 1509 – Replacement of three 18-inch valves that control the water flow from the clarifiers to the plant at the Water Treatment Plant to the lowest responsible bidder, Lanco Services, Inc., for an amount not to exceed \$43,515.70. Repairs are required to replace worn valves that are no longer serviceable.

MOTION: TO AWARD RFP NO. 1509, TO THE LOWEST RESPONSIBLE BIDDER, LANCO SERVICES, INC., FOR AN AMOUNT NOT TO EXCEED \$43,515.70

MOVED BY: EASON SECOND: BARTLETT
AYES: GILES, LINLEY, BARTLETT, AND EASON
NAYS: NONE

7. ACCEPTANCE OF CHECK FROM THE CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT (COMCD)

To accept a check from COMCD in the amount of \$117,595.83 for the sale of surplus water to the City of Norman.

MOTION: TO ACCEPT A CHECK FROM COMCD IN THE AMOUNT OF \$117,595.83 FOR THE SALE OF SURPLUS WATER TO THE CITY OF NORMAN

MOVED BY: BARTLETT SECOND: EASON
AYES: GILES, LINLEY, BARTLETT, AND EASON
NAYS: NONE

8. CLOSURE OF WELL NUMBER 7

To approve the expenditure of \$24,155.00 to Frontier Logging Corporation to close well number 7. The work includes removing the building, column piping, filling the well with grout and capping it below ground. Well number 7 is located in the alley west of Vickie Drive and north of 29th Street.

MOTION: TO APPROVE THE EXPENDITURE OF \$24,155.00 TO FRONTIER LOGGING CORPORATION TO CLOSE WELL NUMBER 7.

MOVED BY: EASON SECOND: BARTLETT
AYES: GILES, LINLEY, BARTLETT, AND EASON
NAYS: NONE

9. TRUST INPUT

10. ADJOURNMENT

MOTION: TO ADJOURN AT 7:55 P.M.

MOVED BY: BARTLETT SECOND: GILES

AYES: GILES, LINLEY, BARTLETT, AND EASON

NAYS: NONE

Approved this 17th day of November, 2014