

**Sample Certification Letter to Accompany  
Ordinances and Orders Adopting Building Codes**

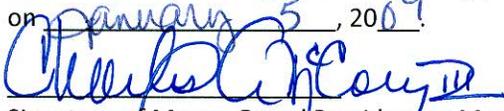
Pursuant to the requirements of OAC 748: 15-1-2, Ordinances and Orders adopting building codes, a certification letter and a certified copy of the meeting minutes in which meeting each ordinance or order was adopted, shall, upon adoption, be sent to the Oklahoma Uniform Building Code Commission by first-class U.S. mail to P.O. Box 700007, Oklahoma City, OK 73107.

For Cities and Towns Adopting Building Codes by Ordinance:

September 19, 2012

Oklahoma Uniform Building Code Commission

I the undersigned certify that the attached is a true and correct copy of the ordinance(s) adopting each and every building code adopted by (City of Atoka/Town of \_\_\_\_\_) by Ordinance(s)# N.C.522 on January 5, 2009.



Signature of Mayor, Board President or Municipal Attorney

Charles A. McCall III

Printed Name of Mayor, Board President or Municipal Attorney

Mayor

Title: Mayor, Board President or Municipal Attorney

For Counties Adopting Building Codes by Order:

\_\_\_\_\_, 20\_\_

Oklahoma Uniform Building Code Commission

I the undersigned certify that the attached is a true and correct copy of the order(s) adopting each and every building code adopted by (County of \_\_\_\_\_) by Order(s)# \_\_\_\_\_ on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of County Commission Chairman or District Attorney

\_\_\_\_\_  
Printed Name of County Commission Chairman or District Attorney

\_\_\_\_\_  
Title: County Commission Chairman or District Attorney