

OPM 01-22

DATE: February 26, 2001

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., Administrator and
Cabinet Secretary of Human Resources

RE: **Certified Procurement Officer (CPO) and
Skilled Based Pay**

The Office of Personnel Management has conducted a review of the provisions of Title 74, Sections 85.1 through 85.45k, otherwise known as the "Oklahoma Central Purchasing Act". In addition, OPM has reviewed and compared the provisions of the Oklahoma Merit Rule 530:10-7-24, *Skill-based pay adjustments*. A comparison of these two statutes indicates that if certification as a Certified Procurement Officer (CPO), as referenced in Title 74 Section 85.5, C. 11.b and sub-section D, is not a minimum qualification of an employee's job family descriptor, and an employee qualifies for CPO certification as determined by the Purchasing unit of the Department of Central Services, then the Certified Procurement Officer certification may be used for a Skill-Based Pay salary adjustment subject to the provisions of 530:10-7-24.

If you have questions concerning the use of this Pay Movement Mechanism, please contact Spencer Anthony, Director of Compensation and Workforce Planning at (405) 522-0422.