

Supportive Services are used in a variety of ways to support certified DBE firms. The services are designed to develop and improve the immediate and long-term business management, recordkeeping, and financial accounting capabilities; provide service to assist minority business enterprises to become eligible for and to obtain bonding and financial assistance. As described in the 49 CFR Part 23 below:

(1) A statement that a primary purpose of the supportive services is to increase the total number of minority firms participating in the Federal-aid highway program and to contribute to the growth and eventual self-sufficiency of minority firms.

(2) A statement that supportive services shall be provided only to those minority business enterprises determined to be eligible for participation in the Federal-aid highway program in accordance with 49 CFR Part 23 and have a work specialty related to the high way construction industry.

Oklahoma Department of Transportation
Civil Rights Division
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Oklahoma City, OK 73105

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The Oklahoma Department of Transportation (ODOT) ensures that no person or groups of persons shall, on the grounds of race, color, sex, religion, national origin, age, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by ODOT, its recipients, sub-recipients, and contractors.

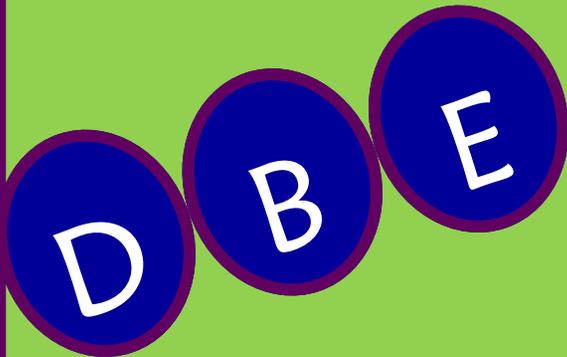
**Disadvantaged
Business Enterprise (DBE)**



**Reimbursement
Assistance
Program**

FFY 2015

Funds are available for up to four (4) DBE firms that would like to increase marketing through technology such as developing a website or other social media forums. The maximum amount is up to \$450 per firm, per fiscal year. If you are interested in taking advantage of the program, please contact the Supportive Services program.



Training

Funds are available for up to (5) DBE firms that have individual business developmental needs in the areas of accounting methods, project management, managerial assistance, personnel skills and so forth. **The maximum amount is up to \$1,000 per firm, per fiscal year.** The selected training class must help the attendee(s) achieve a level of proficiency to compete on projects with the ODOT.



The training must be requested on the DBE Training Grant Requirement Form two (2) months in advance of the training date. Once approved, the funds are issued on a first come first serve basis.

FAR AUDIT

The ODOT may require a Federal Acquisition Regulations (FAR) audit from DBE firms to comply with ODOT's policy for professional services contract consideration. Funds are available for up to five (5) DBE firms that provide contracted professional services to ODOT. **The maximum amount is up to \$5,000 per firm, per fiscal year.** To request funds, the DBE firm should select a certified public accounting firm, and submit, a request to the Supportive Service program along with the letter of intent on the audit firm's letterhead. Include the audit objective, audit procedures or work to be performed, cost and other relevant information to the Supportive Services Coordinator.

