

MINUTES OF REGULARY SCHEDULED PUBLIC MEETING

This regular meeting of the Alarm and Locksmith Industry Committee scheduled to begin at 9:00 a.m. on the 3rd day of September, 2014 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., 301 et seq.]. Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules by Facsimile November 12, 2013, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior hereto and no one filed a written request of notice of meetings of this public body to date.

PUBLIC BODY: Alarm and Locksmith Industry Committee

DATE: Wednesday, September 3, 2014

ADDRESS: Oklahoma Department of Labor (ODOL)
3017 N. Stiles
Oklahoma City, OK 73105

CONTACT PERSON: Daryl Bottoms

TELEPHONE: (405) 521-6563

Agenda Item 1:

Call to Order

Meeting was called to order at 9:01 a.m. by Bob Carroll

Agenda Item 2:

Roll Call

Committee members present: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz (arrived at 9:06 AM), James Perry, and Bob Carroll.

Members Absent: Ron Edwards.

Staff Present: Daryl Bottoms, Daniel Mares, Ruth Neville, Peggy Cooper, Don Schooler, and Alexander Thorne.

A quorum was present.

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

The Statement of Compliance with the Open Meeting Act was read by Daryl Bottoms.

Agenda Item 4:

Approval of minutes for the August 6th, 2014 Alarm and Locksmith Industry Committee meeting.

Lisa Fields made a motion to approve the minutes from the August 6, 2014 meeting. The motion was seconded by Dennis Bloye. The motion was approved by majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, James Perry, and Bob Carroll.

Agenda Item 5:

Alarm and Locksmith Program Update

Alexander Thorne went over the handout regarding the compliance statistics for August 2014 (Handout included at end of minutes). He also reviewed several complaints and their status.

Agenda Item 6:

Alarm and Locksmith Industry Test Update

The new tests were rolled out on September 2, 2014. New Test Letters are being issued to new test applicants. Alexander Thorne thanked those who assisted in the development of the tests.

Agenda Item 7:

Alarm and Locksmith Industry Conference Agenda

The upcoming Alarm and Locksmith Industry Conference will be held on September 18, 2014 at Francis Tuttle, Rockwell Campus, from 8:30AM to Noon. Alexander Thorne asked that those who are interested in attending the meeting register now. Video regarding the licensure and compliance processes will be shown at the conference and available online after the conference.

A member of the Oklahoma Department of Labor Legal Division would discuss the legislative process, and multiple panels were being assembled from the Alarm and Locksmith Program and Associations outside ODOL.

The ODOL website contains the Conference information, the Conference has been discussed at Committee meetings and Association meetings, and letters are being sent to the companies currently licensed in the Alarm and Locksmith Industry.

The target audience is the Alarm and Locksmith Industry and the general public is welcome.

Agenda Item 8:

Regulatory Effect of Evolving Technology

Jack Sink presented information regarding wireless technology and went over information provided in his handouts (“Emerging Technology Impact on Current Regulation of Alarm & Locksmith Occupational Licensing” handout and “Agenda: TPG Group review” handout, both included at the end of these minutes).

Discussion among Committee members and the Public ensued regarding licensure, definitions, and recommendations.

The Committee considered various dates and generally agreed on holding an Open “Special Meeting” to further discuss the information presented. The function of Committee members at that meeting would be the same as the Public in that the meeting would be an open discussion of possible regulatory effect and changes brought about by emerging technology. Bob Carroll proposed September 25, 2014 at 9:30AM and there were no objections to that date.

Agenda Item 9:

Update on OAC 380:75

The new rules changes will go into effect September 15, 2014. These rules were in regards to the Military Protection Clause, changes and reductions of licensing fees, and electronic fingerprints submissions.

HB1399, regarding the structure of the Committee and participation requirements, will go into effect November 1, 2014.

Agenda Item 10:

Discussion on Industry Notice—Locksmith Licensing Requirements

Jim Buck reviewed the “ODOL Industry Notice” Handout (included at the end of these minutes) with the Committee. Jim Buck requested and discussed feedback on the letter and suggestions on who should receive the letter.

There was discussion and questions about the definition of a “Group One” vendor and lumber yard exemptions.

Agenda Item 11:

Public Comments

Lowell Roberts indicated the Oklahoma Master Locksmith Association discussed the new rules at one of their meetings. Lowell Roberts encouraged everyone to provide input on emerging technologies and how they affect regulations and licensing and to attend the Special Meeting regarding this issue. Also, Lowell Roberts pointed out that, although the emerging technologies discussed were not yet in commercial properties, they would be in the future.

Lowell Roberts indicated that OMLA will have a booth at the Alarm and Locksmith Conference. He also indicated that the Windows and Glass companies would have to each be approached individually regarding licensure.

John Roth, with A Better Locksmith, indicated that locks in an apartment complex are there for the safety of the tenant, not the landlord, and therefore those locks are a life safety issue. Steve Lutz indicated that the owner would be exempt, but that an employee of the owner would not be exempt. James Buck indicated that there was a difference of opinion regarding that (owner exemption vs. employee exemption). Steve Lutz said years ago, with fire alarm systems, it was decided that an employee of the owner did not qualify for the same exemption as the owner of the fire alarm system. It was suggested that this issue be put on a future agenda.

Agenda Item 12:

Review of Company Applications

Peggy Cooper, with the Oklahoma Department of Labor, Licensing Department, was available to answer questions regarding the Company Applications.

a. Total Safety US, Inc.

Categories: Commercial Fire Sprinkler
Manager: Michael Berlinger

Steve Lutz made a motion to approve this application. James Perry seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll.

b. Mobile Locksmith Services

Categories: Locksmith
Manager: Tyler Hurley

Maurice Grant made a motion to approve this application. Steve Lutz seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll.

c. Titanium Fire Sprinkler Company

Categories: Commercial Fire Sprinkler
Manager: Stephen Skala

Dennis Bloye made a motion to approve this application, pending a clean background check. Lisa Fields seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll.

Agenda Item 13

Roll Call of Those Expected to Appear Before the Committee During Executive Session

Bob Carroll called roll for those expected to appear before the Committee during Executive Session. Ray Haney was the only individual present.

Agenda Item 14:

Proposed Executive Session

Lisa Fields made a motion to move to executive session. Maurice Grant seconded the motion. The motion passed with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, James Perry, and Bob Carroll.

Agenda Item 15:

Executive Session

Agenda Item 16:

Adjourn from Executive Session

Lisa Fields made a motion to adjourn from executive session. Maurice Grant seconded the motion. The motion passed with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, James Perry, and Bob Carroll.

Action Taken as a Result of Executive Session

Item C was addressed before Items A and B.

- a. Name: Bryant, Reginald
Categories: Initial Fire Sprinkler Trainee

Steve Lutz made a motion to table the application of Reginal Bryant until the October Alarm and Locksmith Industry Committee Meeting. Lisa Fields seconded that motion. The motion carried with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, James Perry, and Bob Carroll.

- b. Name: Craig, Tarrill
Categories: Renewal, Fire Sprinkler Trainee (Initial Issue: 07-08-2007)

Steve Lutz made a motion to table the application of Tarrill Craig until the October Alarm and Locksmith Industry Committee Meeting. Maurice Grant seconded that motion. The motion carried with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, James Perry, and Bob Carroll.

c. Name: Haney, Ray
Categories: Renewal, Fire Sprinkler Technician (Initial Issue: 09-01-2005)

Lisa Fields made a motion to approve the renewal application of Ray Haney. Dennis Bloye seconded that motion. The motion carried with majority consent.

Roll Call:

Nay: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz and James Perry.

Abstain: Bob Carroll.

Item 17:

Next Regular Meeting date scheduled for October 1, 2014

Agenda Item 18:

Adjournment

James Perry made a motion to adjourn the meeting. Lisa Fields seconded the motion. The motion passed with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, James Perry, and Bob Carroll.