BOARD OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES
November 15, 2013
Department of Mental Health And Substance Abuse Services
Oklahoma City, Oklahoma

Board members present:

J. Andy Sullivan, M.D., Chair
Bruce Fisher
Paul Pierce, M.D.
Brent Bell, M.D.
Major Edward Pulido
Mr. Carson
Gail Wood

Others present:
Commissioner, Terri White, ODMHSAS
Durand Crosby, ODMHSAS
Carrie Slatton-Hodges, ODMHSAS
Angie Patterson, ODMHSAS
Steven Buck, ODMHSAS
Pam Ball, ODMHSAS
Nisha Wilson, ODMHSAS
Dewayne Moore, ODMHSAS
Deneka Cain, ODMHSAS
Rich Edwards, ODMHSAS
Gretchen Geis, ODMHSAS
Dorthea Whitten, Kiamichi Council
Lori Jordan, Oklahoma Forensic Center
Dennis Whitten, KCADA
Dana Green, SW Youth & Family Services
Brian Stalcup, Maligro Ranch
Edie Mayfa, Catalyst Behavioral Services
Shanna Rice, SW Youth & Family Services
Carol Ladd, ODMHSAS
Michaelle Statham, ODMHSAS
Ray Caesar, ODMHSAS
John Hudgens, ODMHSAS
Jeff Dismukes, ODMHSAS
Juarez McCann, ODMHSAS
Jessica Hawkins, ODMHSAS
Jason Maddox, ODMHSAS
Shawn McCarty, ODMHSAS
Jacque Rollins, Spring Eternal
Mariechia Palmer, Spring Eternal
Candice Scarpitti, OPEA
Eric Dickerson, OPEA
Virginia Henson, Milagro Ranch
Katie Henson, Milagro Ranch
Alicia Carter, Milagro Ranch
Julie Branham, Milagro Ranch

CALL TO ORDER
Dr. Sullivan called the meeting to order and declared a quorum was present.

ADJOURNMENT FROM SEPTEMBER 27, 2013, MEETING
Dr. Sullivan stated that due to not having a quorum present at the close of the September 23, 2013, meeting, we did not adjourn.

Mr. Fisher moved to adjourn the September 27, 2013, meeting. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Pierce	Yes	Ms. Wood	Yes

APPROVAL OF MINUTES OF THE SEPTEMBER 27, 2013, BOARD MEETING

Ms. Wood moved to approve the September 27, 2013, minutes. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Pierce	Yes	Ms. Wood	Yes

Mr. Carson arrived at 9:05 a.m.

DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION AND ELECTION OF VICE-CHAIR

Dr. Pierce presented a report from the nominating committee. On October 30, 2013, the nominating committee discussed replacing Dr. McCauley as the Vice-Chair. The committee was made of up Dr. Vanderslice, Mr. Fisher and Dr. Pierce. The committee discussed the merits of Ms. Gail Wood and felt she had the qualifications for this position.

Dr. Pierce made a motion to nominate Ms. Wood as Vice-Chair of the Board. Dr. Bell seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS

Alcohol and Drug Treatment Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: LaNai P.P.C. dba Spring Eternal; and Milagro Ranch, L.L.C.

Mr. Fisher moved to approve the permit for temporary operation for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

B. One-Year Certification

One-year certification was recommended for: Byte and Associates, L.L.C; and Valley Hope Association dba Cushing Valley Hope.

Ms. Wood moved to approve one-year certification for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

C. Two-Year Certification

Two-year certification was recommended for: Family & Children's Services, Inc.; SequelCare of Oklahoma, L.L.C.; and YWCA Reflections Halfway House.

Dr. Pierce moved to approve two-year certification for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

D. Certification with Distinction

Certification with distinction was recommended for: Associated Therapeutic Services, P.C.

Dr. Pierce moved to approve certification with distinction for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

E. Certification with Special Distinction

Certification with special distinction was recommended for: Kiamichi Council on Alcoholism and Other Drug Abuse, Inc.; New Hope CDU, L.L.C.; Pushmataha Counseling Services, Inc.; Rose Rock Recovery Center; Tri-City Youth and Family Center, Inc.; and Youth & Family Services, Inc.

Mr. Fisher moved to approve certification with special distinction for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

Dr. Sullivan recognized Pushmataha Counseling Services, Inc., for scoring 100% in all categories at their site visit.

Mr. Hudgens stated that this was at their initial review which results in a refund for certification fees.

Outpatient Mental Health Treatment Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: An Inward Bound Family Counseling Center, L.L.C.; LaNai P.P.C. dba Spring Eternal; T. Greene Management, L.L.C.; and Transcendence, L.L.C.

Ms. Wood moved to approve the permit for temporary operation for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

B. Two-Year Certification

Two-year certification was recommended for: Moore Youth & Family Services, Inc.; Premier Behavioral Health Counseling, L.L.C.; Tri-City Youth and Family Center, Inc.; and Youth Services of Bryan County, Inc.

Ms. Wood moved to approve the two-year certification for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

Gambling Treatment Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: Kiamichi Council on Alcoholism and Other Drug Abuse, Inc.

Mr. Fisher moved to approve the permit for temporary operation for the above-referenced program. Dr. Bell seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

B. Certificate with Distinction

Certificate with distinction was recommended for: Southwest Youth and Family Services, Inc.

Dr. Bell moved to approve the certification with distinction for the above-referenced program. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

Dr. Sullivan recognized Southwest Youth and Family Services, Inc., for scoring 100% in all categories at their site visit.

Comprehensive Community Addiction Recovery Center Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: Drug Recovery, Inc. dba Catalyst Behavioral Services; and The Referral Center for Alcohol & Drug Services of Central Oklahoma, Inc.

Dr. Pierce moved to approve the permit for temporary operation for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

Dr. Sullivan asked if Catalyst Behavioral Services was already doing business or if this was a new branch.

Mr. Hudgens stated that both Catalyst Behavioral Services and The Referral Center for Alcohol & Drug Services of Central Oklahoma, Inc., are currently certified and they voluntarily elected to seek this new level of certification.

Programs of Assertive Community Treatment
B. Two-Year Certification
Two-year certification was recommended for: OU Impact.

Mr. Fisher moved to approve two-year certification for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

Community-Based Structured Crisis Center Programs
A. Permit of Temporary Operation
Permit for temporary operation was recommended for: Family & Children's Services, Inc.

Mr. Fisher moved to approve permit of temporary operation for the above-referenced program. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

Community Residential Mental Health Programs
A. One-Year Certification
One-year certification was recommended for: Edna Lee's Room & Board, Inc. dba Edna Lee's Residential Care; Orchard Grove Residential Care Facility; and TAD Investments, L.L.C. dba Rambling Rose Independent Living.

Ms. Wood moved to approve the one-year certification for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

B. Certification with Distinction

Certification with distinction was recommended for: HAV-TAP, Inc. dba The Harbor; and Spears Management Co., Inc. dba Firm Foundation Residential Care Home.

Dr. Pierce moved to approve the certification with distinction for the above-referenced programs. Mr. Fisher seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

DISCUSSION REGARDING REPORT FROM COMMISSIONER

Mental Health First Aid Training for Homeland Security and Other Partners – Commissioner White stated that during the last legislative session when the appropriations process was ongoing, after the Sandy Hook tragedy, the Lieutenant Governor along with the Speaker and the Pro-Tempore called the School Safety and Security Commission Task Force together. They had five meetings and Commissioner White presented at three of them. Commissioner White stated that at one of the meetings she asked for funds for Mental Health First Aid Training and was successful in obtaining an appropriation of $600,000 for training.

Craig Jones, President, Oklahoma Hospital Association; Kevin Gross, Ardent Health; James White, INTEGRIS Hospital; Joe Hodges, SSMHC; and Steve Hyde, Capella Health – Commissioner White attended a meeting with several hospital officials to discuss the ongoing discussion with auditors around a CMS Medicare audit. This audit has an effect on our private partners in terms of their ability to bill children's inpatient residential treatment. If the audit comes down in a way in which it becomes very difficult to bill in the future, it will put the number of children's beds we have in the state at risk. We will continue ongoing discussions and let the hospitals know that we are here for support.

Stephens County Mental Health Task Force Meeting – (Speaker) – Commissioner White reported that Stephens County is going to take on the issue

of mental health in their county. The president of the local hospital along with many other community leaders realized that access to mental health services is one of the biggest challenges they have. They have brought together a community coalition and are working diligently to address this issue. They had a presentation with the entire community coalition and talked about what a comprehensive community mental health system would look like. This is in the very early stages but Stephens County is working very hard to get this program implemented.

The Journal Record Woman of the Year Forum – (Speaker) – This is an annual event that doesn't just recognize the Women of the Year but is a full day that is dedicated to honor all honorees and all women leaders across the state. This year the forum was focused on mental health. Commissioner White was asked to be their guest speaker and put together a panel. She stated the panel reached approximately 300-400 women leaders across the state to talk about the issue of mental health.

Morton Comprehensive Health Services Board Meeting – (Speaker) – Commissioner White was a speaker at the Morton Comprehensive Board Meeting in Tulsa to discuss mental health and substance abuse and how the Department could partner with them to serve the population better. Commissioner White along with Deputy Commissioner Carrie Slatton-Hodges and Deputy Commissioner Steven Buck have been working with the Primary Health Care Association to begin to integrate the community mental health center and the federally qualified health center work to allow them to be better partners. They serve the same population but for different issues. This is for the indigent who have no other way to receive care. The Department is serving the mental health needs and they are providing general health needs.

Reggie Whitten, Co-founder, Whitten-Newman Foundation; Jim Priest, Executive Director, Fighting Addiction Through Education (FATE); Johnathan Franklin, M.S., Interim Assistant to the Senior Associate Dean for Academic Affairs, Office of Oklahoma State University Center for Health Sciences, College of Osteopathic Medicine; Dr. Stephen Wyatt, Education Chairman and Nine Albano Vidmer, Executive Director, American Osteopathic Academy of Addiction Medicine – Commissioner White stated that we have had previous discussions regarding the need for additional training of doctors, nurses, or individuals that are in the general health care field. Commissioner White, Reggie Whitten, and Jim Priest have been meeting with OSU-Tulsa, D.O. schools, and they have made the commitment that in 2015 they will actually start an addiction studies class for their medical students and D.O.'s in training. The Department has been working with them to assist with the curriculum.

Homeless Summit – Hosted by City Councilwoman Meg Salyer – (Speaker) – Commissioner White had an opportunity to speak at a homeless summit that was recently held. This was to bring awareness to city officials and other community

leaders on the issues of homelessness and what we can do to help improve this situation.

Midwest City City Council Meeting – Commissioner White attended a recent City Council meeting in Midwest City. Commissioner White along with Brandon Clabes, Chief of Police, Midwest City Police Department; Jack Fry, Midwest City Mayor; and Midwest City City Managers, discussed the pilot program that has been put into place for repeat offenders with mental health issues. This program will be funded by the Department and the Midwest City Municipal Jail. This pilot program will provide services to 25 individuals. This will help identify individuals with mental health and substance abuse issues. This is the first time the State is partnering with a municipality to work with a municipal community for early intervention in this manner.

Denise Northrup, Chief of Staff, Office of Governor Mary Fallin; Carolyn Stager, Executive Director; Missy Dean, Director of Governmental Affairs, Oklahoma Municipal League (OML); Jim Couch, Oklahoma City City Manager and OML President; Bill Citty, Oklahoma City Chief of Police; Chuck Foley, Mustang Chief of Police and Chair of the Oklahoma Association of Chiefs of Police; Norman McNickle, Stillwater Public Safety Director and former Police Chief; Bob Baxter, Okmulgee City Manager and OML Board Members; Dan Yancey, Skiatook City Manager and former Police Chief of Owasso; Mickey Perry, Mayor of the City of Claremore and former Police Chief of Claremore; Brandon Clabes, Chief of Police, Midwest City – Commissioner White stated that the Governor's Office has been very supportive of funding for mental health and substance abuse services. One of the areas the Governor has been very supportive of is the Smart on Crime initiative; however, we have not had as much support in the Legislature on this. Commissioner White had a meeting with the Oklahoma Municipal League, which is the association of cities. Commissioner White attended the Municipal League Board meeting and they seemed very interested and they understand that this is getting services to individuals in their communities and how to help them recover.

Oklahoma Overdose Prevention Committee Meeting – Commissioner White stated that this committee is specifically dealing with prescription drug abuse. During the last legislative session we partnered with the Governor on several prescription drug bills. The Department received funding in the amount of $1.2 million to address the issue of prevention and treatment of prescription drug abuse. The Department will start a pilot program with Naloxone in Tulsa County. The Department will be working with EMSA, police, family members, and others to educate them on this program.

Child Advocacy 360° - Creating an Outdoor Voice for Children, Oklahoma Institute for Child Advocacy – (Speaker) – Commissioner White had the opportunity to speak at a recent meeting where they were preparing for a legislative forum and all child advocates from around the state had been invited

to attend. This is an organization that advocates with policymakers at the Capitol. Commissioner White had the opportunity to be on a panel to discuss the needs of children in the state of Oklahoma. Commissioner White stated that one in five children in Oklahoma struggles with mental health and substance abuse issues, 50% of these students are not receiving treatment. She also stated that 30% of students with mental health issues will not complete high school.

Oklahoma Women's Coalition One Voice Luncheon – (Speaker) – Commissioner White was the speaker at the Oklahoma Women's Coalition luncheon. She addressed the number of women who are incarcerated that are struggling with mental health or substance abuse issues. She stated that as women we not only need to focus on the needs of our daughters but on raising sons who understand these issues.

Denise Northrup, Chief of Staff and Steve Mullins, General Counsel, Office of Governor Mary Fallin; Jim Dunlap, lobbyist with Pat Hall; Terry Cline, Ph.D., Secretary of Health and Human Services and Commissioner, Oklahoma State Department of Health; Pat Hall, President, The Capital Group, LLC; Senator Mark Snyder, lobbyist for D.O.'s; Clayton Taylor, Principal, Taylor Group; Scott Adkins Consulting Group; Dr. Young and Dr. Ogle – Commissioner White had a meeting with several state leaders regarding prescription abuse. Last year the Governor made a big push to use the PMP system, the prescription drug monitoring system. Commissioner White stated that the Governor would like to make this program mandatory. She reported that other states that have implemented this program have seen a significant reduction in the abuse of prescription drugs. Ongoing discussions will be taking place.

DISCUSSION REGARDING REPORT FROM CHIEF OPERATING OFFICER

Durand Crosby, Chief Operating Officer, announced My Feelings Are a Work of Art – Art Show and Reception – November 15th, 1:00 – 5:00 p.m. and November 16th, 3:00 – 7:00 p.m., Oklahoma City Peer-to-Peer Drop-In Center. Mr. Crosby stated that this is a program that is sponsored by our Systems of Care Department. He encouraged everyone to stop by and view the art work and enjoy some refreshments.

The 7th Annual Prevention & Recovery Conference will be held December 3rd – December 6th at the Embassy Suites in Norman, Oklahoma. He stated that several years ago the Department decided to combine both mental health and substance abuse conferences to allow practitioners from both areas to meet and confirm best practices. Mr. Crosby stated that this will be a great conference and encouraged attendance.

Mr. Crosby encouraged the Board to look at the success stories.

Mr. Crosby reminded all in attendance that we will be holding our Employee Appreciation Celebration on Friday, December 6th at the Embassy Suites in

Norman, Oklahoma. This event is scheduled to begin at 6:00 p.m. This celebration allows us to recognize the outstanding work of employees from the Department.

DISCUSSION REGARDING THE REPORT FROM THE CORPORATE ACCOUNTABILITY COMMITTEE

Mr. Carson gave a report from the Corporate Accountability Committee meeting held on Tuesday, November 12th, 2013.

The Advocate General's report was reviewed by the Committee.

Ms. Cain presented her report to the committee.

Mr. Carson asked how the advocate staff was handling Ms. Cain's dual role. She gave some examples of how things were working and praised her staff for their hard work while she is serving in two capacities.

The Inspector General's report was reviewed by the Committee.

Durand Crosby presented the Office of Inspector General's report to the Committee.

Mr. Crosby reported that there were two changes to the report: OIG 2013-46 is now closed/not supported and OIG 2013-58 is now closed/supported on one allegation and closed/inconclusive on the other allegation. Mr. Crosby also introduced Jason Maddox, the Investigator in the Office of the Inspector General, to the committee.

Mr. Maddox was asked to tell the committee about himself and his work history. Mr. Maddox introduced himself and presented to the committee a history of his career as an investigator.

New Business: As a part of new business Commissioner White and Mr. Crosby gave an update regarding a recent incident that occurred at one of the state-operated facilities. The committee felt that this update should be shared with the full Board. However, given that it involves confidential consumer information and concerns a pending investigation our General Counsel has advised us that public disclosure of this information will seriously impair the ability of the agency to appropriately conclude its investigation. Thus, the committee feels that it is appropriate that the Board go into executive session to discuss this information further.

Mr. Carson moved that the Board go into executive session to discuss a pending investigation which contains confidential consumer information. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Major Pulido	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Ms. Wood	Yes
Dr. Pierce	Yes		

Executive Session began at 9:47 a. m.

Dr. Sullivan left at 9:51 a.m.

Mr. Carson made a motion to go back into regular session. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

Executive Session ended at 10:15 a. m.

There was no action taken in Executive Session.

DISCUSSION REGARDING THE REPORT FROM THE PERFORMANCE IMPROVEMENT COMMITTEE

Ms. Wood presented the report from the Performance Improvement meeting held on October 23, 2013.

There were two presentations for the October meeting.

The first presentation was by Marqus Butler, Oklahoma Healthy Transition Initiative Project Director, ODMHSAS, on the Transition Youth Program.

Mr. Butler stated that the data-driven decision making has become an essential component of social service and behavioral health practices across all levels, from the federal Substance Abuse and Mental Health Services Administration (SAMHSA) to the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS). Designing an effective data driven system requires capturing large scale and small scale outcomes to complex questions associated with capacity building, infrastructure development, collaboration and partnerships, leveraging resources and addressing the demands of specific consumer populations. In 2009, the Oklahoma Healthy Transition Initiative (OHTI) initiated a robust data collection process that is focused on outcomes as well as the functional and problem-solving impairments of young people in transition. A direct result of the robust data collection process is a rich data pool of information on young people in transition accessing wraparound services.

During the Performance Improvement Committee meeting on October 23rd, 2013, Mr. Butler, presented a variety of young adult (program participant) data elements to the Performance Improvement committee members. The data elements discussed included 1) Age and gender enrollment information, 2) Baseline Axis I Diagnosis by gender, 3) Lifetime experiences of reported abuse, 4) Reporting of nights in placement, 5) Functional and problem-solving impairments by special populations, 6) Improved outcomes data (everyday life, feelings and social connectedness) and 7) Employment comparison between baseline and 6-month reassessments. Those very same data elements have allowed stakeholders and communities to guide data-driven decision making at the local level. Stakeholders and communities analyze, examine, and interpret data; to inform staff, community partners and stakeholders on service and supports trends. The Performance Improvement committee members gained a greater understanding of the complex needs, challenges and successful outcomes of young people in transition. The data driven decision process has been a systematic process to improve holistic health outcomes, as well as administrative changes at the local level.

The second presentation was by COO Durand Crosby on the Critical Incident Reporting.

Mr. Crosby explained some changes as a part of their "Continuous Improvement" initiative that the Department is undertaking regarding how they collect and analyze critical incident information. Mr. Crosby also presented a proposed new format for presenting summaries of critical incidents to the Board. Commissioner White and Mr. Crosby stated that the reason for the change is to provide greater detail of areas that the Board has expressed interest, and also additional graphs and charts that illustrate 12-month trends.
Commissioner White and Mr. Crosby further proposed bringing this information first to the Performance Improvement Subcommittee so that the committee could discuss issues in further detail. The Department will have staff from facilities available at the Performance Improvement Subcommittee meetings to discuss areas of concern and performance improvement projects they plan to implement to address these concerns. The Department will then periodically update the committee on the progress of these projects. The Department will continue to provide this information to the Board as well.

There was no further business discussed.

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF INSPECTOR GENERAL REPORT
Durand Crosby, Chief Operating Officer, stated that there was no additional information to add to the Inspector General's report.

Mr. Carson moved to approve the Office of Inspector General Report. Major Pulido seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT

Deneka Cain, Consumer Advocate General, had no additional information to add to her report.

Mr. Carson moved to approve the Office of Consumer Advocacy Report. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORT

Durand Crosby, Chief Operating Officer, stated that we have changed the format and the information that is provided on the Critical Incident Reports. This is part of our continuous improvement initiative to better look at data and analyze data to provide the most current information possible. Mr. Crosby gave a breakdown on the new formatting by page. The new data shows comparisons for the previous 12 months. Mr. Crosby stated that the Department closely monitors this information and uses it to move forward with new Performance Improvement projects.

John Hudgens had no additional information to add to the Critical Incident Report.

Dr. Pierce moved to approve the Critical Incident Report. Major Pulido seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

DISCUSSION REGARDING THE REPORT FROM THE FINANCE COMMITTEE

Mr. Carson presented the report from the Finance Committee meeting held on November 12, 2013.

The Finance Committee was called to order by Dr. Haynes, Chair.

The Committee approved the minutes from the Sept 25, 2013, meeting.

Finance Report Ending October, 2013
Mr. Edwards, Budget Director, presented the finance report for the month ending October 2013. He presented the budget to actual comparison report as follows:

Revenue collections were slightly above projections by $130,000.
Expenditures are under budget by $11.6 million or 8% but will continue to go down as we progress through the year.

SFY 2014 Budget Revisions 2
Mr. Edwards presented the Budget Revision #2 that had been processed since the last Finance Committee meeting. The budget revision was a $463,000 increase to the agency's budget. Details of the revision consisted of several new federal grants added to the budget and an increase in Jim Taliaferro's budget for funds donated in FY13.

The Finance Committee recommended approval of the FY14 October Financial Report and Budget Revision #2.

New Business
The Committee approved the dates and times for the 2014 calendar year meetings.

The meeting was adjourned.

DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT
Mr. McCann stated that there were no updates to the reports.

Dr. Pierce moved to approve the Financial Report. Mr. Carson seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

Mr. Carson moved to approve the Budget Revision #2. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING THE ODMHSAS BOARD MEETING DATES FOR CALENDAR YEAR 2014.

Ms. Wood reviewed the suggested meeting dates for calendar year 2014. The proposed meeting dates will take place the fourth Friday of each month with the exception of the November 2014 meeting, which will be held on the third Friday. The proposed meeting dates are as follows:

January 24, 2014
March 28, 2014
May 23, 2014
June 27, 2014
July 25, 2014
September 26, 2014
November 21, 2014

Dr. Bell moved to approve the meeting dates for 2014. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

PRESENTATION

Carrie Slatton-Hodges, Deputy Commissioner for Treatment and Recovery Services, introduced Michael W. Brose, MSW, from the Mental Health Association of Oklahoma. Mr. Brose has been the Executive Director of the Mental Health Association for 20 years.

Commissioner White stated that Mr. Brose lead the Mental Health Association in Tulsa to what is now the Mental Health Association of Oklahoma. Commissioner White stated that she along with Mr. Brose will be doing a forum in Tulsa next week. They will be holding a community conversation about mental health to raise awareness and foster additional support.

Mr. Brose gave a presentation on housing for those in need in the Tulsa area.

- The Yale Apartments which are located downtown. They opened on January 4, 2010, and have 76 apartment units. The have a VA contract to provide housing to homeless, mentally ill veterans.
- The Cedars Apartments was built in 1978, which was very run down, drug and crime infested, and over half of the units were uninhabitable at the time of purchase. The Mental Health Association was able to purchase this property for $9,000 per unit. They were able to relocate all the residents into other complexes, which allowed them to completely renovate the building. The stimulus funds they received helped with the

purchase, renovations, and allowed them to create jobs. Mr. Brose stated that two years ago this facility won the Tulsa Apartment Association Renovation of the Year. The Cedars Apartments are known as 50/50 apartments. This means that half of the apartments are for the public to rent and the other half is program housing. This apartment complex uses the theory of housing first, which means you simply provide housing first and then provide wrap around services that are needed to help them become independent citizens.

- Brighton Park Apartments is a large complex located near 51st Street and Yale. Several of these units are in the process of renovation.
- Sheridan Point Apartments are located at 31st Street and Sheridan. This complex still has a lot of work before it is completed but things are on schedule and going well.
- The Baltimore Apartments is a smaller complex with 16 studio apartments units. He stated that the gentlemen living in unit #14 has been there for over 18 years. Mr. Brose stated that the Baltimore Apartment complex was the first complex they purchased, which was in 1995.
- Walker Hall Apartments is the only transitional living program. Transitional living means that you can only live there for a limited period of time, which is up to two years. He stated that on average the length of stay is eight months to one year. It is group home style living. You must be homeless and have a mental health illness to qualify to live there. It is the most structured of all programs. This apartment has been open since 1991 and has a waiting list that is ever growing. There is a VA contract in place at this complex.
- Altamont Apartments which is an old residents hotel. This property was purchased and renovated in 2000. It has 42 apartments, 25 safe haven units and 18 different independent apartments.
- The Bradstone Apartments is located in the Forrest Orchard Neighborhood.
- The Indianapolis Apartments is another apartment complex managed and run by the Mental Health Association.

Mr. Brose stated that they have 26 apartment complexes in 16 different neighborhoods, which is a total of 889 units of housing. He is hopeful that we will be able to move the same concepts into Oklahoma City area in the near future.

- The Denver House Drop-In Center. It is located in Tulsa and has been there for about three years. He stated that they have had about 27,000 visits from 3,500 different individuals at the Denver House Drop-In Center. The Drop-In Center is open to any individual who wants to come by. The only requirement is that they sign-in. They offer several different classes and groups, one of which is how to get the process started on housing.
- Oklahoma City Drop-In Center is located next door. They are having the grand opening this week. He stated that the Drop-In Center is hosting an art exhibit from local youth that are dealing with mental health issues.

Mr. Fisher asked how they identity individuals that are in need of housing and how they are selected. Mr. Brose stated that there is a very large referral source of individuals that are in need of housing assistance. He also stated that the individual must meet the criteria guidelines that have been set in place. An example of criteria would be that the person is certified as homeless or has a serious mental health issue. They have programs in place that help determine where the individual would best fit in and their needs would be met.

Mr. Carson asked how they acquire the funds to purchase the properties. Mr. Brose stated that they raise the money privately and own them all debt free. He stated that they also received some stimulus funds that have helped with the renovations.

NEW BUSINESS

Major Pulido asked what the Department is looking at regarding our building. He stated that he would be interested in serving on a building committee. He feels that it is important that when we talk about employees, the infrastructure, leadership and all of the traits of the organization that we support that a building really fosters the environment of where we are going. He wants to make sure our legislators know about the conditions of the building.

Commissioner White stated that the Department has been pushing this issue for a very long time. The Department is currently in a 100-year-old school building. Under the previous administration, from the previous Governor, we were told that we were at the top of the list for new buildings. However, we have been at the top of the list for many years and the current Governor's office agrees that we are in need of a newer building. However, there are no funds. Commissioner White stated that we recently had the newly appointed task force survey the building and we are awaiting word from them on the outcome of the survey.

ADJOURNMENT

Dr. Pierce made a motion to adjourn the meeting. Mr. Carson seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Carson	Yes	Major Pulido	Yes
Mr. Fisher	Yes	Ms. Wood	Yes

The meeting adjourned at 11:40 a.m.

Brent Bell, M.D.

Mr. Carson

Bruce Fisher

Paul Pierce, M.D.

Major Edward Pulido

J. Andy Sullivan, M.D., Chair

Gail Wood