BOARD OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES
May 24, 2013
Department of Mental Health And Substance Abuse Services
Oklahoma City, Oklahoma

Board members Present:

Ronna Vanderslice, Ed.D., Chair
Brent Bell, D.O.
Joel Carson
Bruce Fisher
Henry Haynes, Ed.D.
Mary Anne McCaffree, M.D.
Larry McCauley, Ed.D.
Paul Pierce, M.D.
Major Edward Pulido
Gail Wood

Others present:
Commissioner, Terri White, ODMHSAS
Durand Crosby, ODMHSAS
Carrie Slatton-Hodges, ODMHSAS
Angie Patterson, ODMHSAS
Steven Buck, ODMHSAS
Pam Ball, ODMHSAS
Kimberly Poff, ODMHSAS
Dewayne Moore, ODMHSAS
Nancy Warren, ODMHSAS
Deneka Cain, ODMHSAS
Juarez McCann, ODMHSAS
Jeff Dismukes, ODMHSAS
Fahmida Khan, ODMHSAS
John Hudgens, ODMHSAS
Janyse Sparze, Latino Community Development Agency
Bill Sharp, Gary E. Miller Canadian County
Carol Ladd, ODMHSAS
Jessica Hawkins, ODMHSAS
Katrena Howard, ODMHSAS
Kathryn Zahrai, Noble Schools
Edie Nayfa, Catalyst Behavioral Services
Michelle Synder, Arbuckle Life Solutions
Laura Atchley, Arbuckle Life Solutions
Sarada McGaha, Youth & Family Services of Washing County, Inc.
Dori Duncan, Gary E. Miller Canadian County
Amy Graves, Cornerstone Counseling Service, LLC
Katrena L. Howard, ODMHSAS

CALL TO ORDER
Dr. Vanderslice called the meeting to order and declared a quorum was present.

APPROVAL OF MINUTES OF THE MARCH 19, 2013, BOARD MEETING
Mr. Carson moved to approve the March 19, 2013, minutes. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
		Ms. Wood	Yes

Dr. McCaffree arrived at 9:05 am.

DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORT
John Hudgens had no additional information to add to the Critical Incident Report.

Dr. Pierce moved to approve the Critical Incident Report. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS
Alcohol and Drug Treatment Programs
A. Permit for Temporary Operation
Permit for temporary operation was recommended for: A Better Choice-Counseling Services, L.L.C.; Alpha II, Inc. (Outpatient Services); and Tiger Mountain Recovery, Inc. (Outpatient Services).

Mr. Fisher moved to approve the permit for temporary operation for the above-referenced programs. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

B. One-Year Certification

One-year certification was recommended for: Beacon Pointe, L.L.C.; Counseling Solutions & Interventions, Inc.; and Jim Wallace & Associates, Inc. dba The Jetty Counseling Center.

Ms. Wood moved to approve one-year certification for the above-referenced programs. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

C. Two-Year Certification

Two-year certification was recommended for: Cavanal Counseling, Inc.; Southwestern Youth Service, Inc.; and Youth and Family Services of Washington County, Inc.

Mr. Fisher moved to approve two-year certification for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

D. Certification with Special Distinction

Certification with special distinction was recommended for: 12 & 12, Inc.; Arbuckle Life Solutions, Inc.; Drug Recovery, Inc. dba Catalyst Behavioral Services; Edmond Family Counseling, Inc.; Gary E. Miller Canadian County Children's Justice Center; Jack Brown Adolescent Treatment Center; Latino Community Development Agency, Inc.; Northeastern Oklahoma Council on Alcoholism, Inc.; Pathways Professional Counseling, Inc.; and Street School, Inc.

Dr. Haynes moved to approve certification with special distinction for the above-referenced programs. Ms. Wood seconded the motion.

Dr. Vanderslice recognized Jack Brown Adolescent Treatment Center and Pathways Professional Counseling, Inc., for scoring 100% in all categories at their site visit.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

Opioid Substance Abuse Treatment Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: Southern Oklahoma Treatment Services, Inc.

Dr. Pierce moved to approve the permit for temporary operation for the above-referenced program. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

B. Certification with Distinction

Certification with distinction was recommended for: Mission Treatment Centers, Inc. Oklahoma City and Mission Treatment Centers, Inc., Tulsa.

Ms. Wood moved to approve certification with distinction for the above referenced programs. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

Gambling Treatment Programs

A. Two-Year Certification

Two-year certification was recommended for: Gateway to Prevention and Recovery, Inc.

Ms. Wood moved to approve two-year certification for the above referenced program. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

Outpatient Mental Health Treatment Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: Calming Connections, L.L.C.; Community Counselors Group, Inc.; Hahn Psychological Services, L.L.C.; Healing Hearts Counseling Center, L.L.C.; iAspire Family Services, Inc.; Journey Therapeutic Services, P.L.L.C.; NCC Partners, L.L.C. dba Norman Counseling Clinic; Northern Oklahoma Youth Services Center & Shelter, Inc.; Summercrest, Inc.; Western Plains Youth and Family Services, Inc.; YCO Tulsa, Inc.; and Youth Services of Bryan County, Inc.

Dr. Pierce moved to approve the permit for temporary operation for the above-referenced programs. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

B. One-Year Certification

One-year certification was recommended for: Cornerstone Counseling Services, L.L.C.; Creating Options, L.L.C.; and Hearts of Hope, L.L.C.

Dr. Bell moved to approve one-year certification for the above referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

C. Two-Year Certification

Two-year certification was recommended for: Area Youth Shelter, Inc; Life Strategies International, Inc.; and Oklahoma Brain Tumor Foundation.

Dr. Pierce moved to approve two-year certification for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

Comprehensive Community Addiction Recovery Center Programs
A. Two-Year Certification
Two-year certification was recommended for: 12 & 12, Inc.

Mr. Fisher moved to approve two-year certification for the above-referenced program. Mr. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

Community Mental Health Center Programs
A. Certification with Special Distinction
Certification with special distinction was recommended for: Carl Albert Community Mental Health Center and Jim Taliaferro Community Mental Health Center.

Dr. Bell moved to approve certification with special distinction for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

Community Residential Mental Health Programs
A. One-Year Certification
One-year certification was recommended for: TAD Investments, L.L.C. dba Rambling Rose Independent Living.

Ms. Wood moved to approve one-year certification for the above-referenced program. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

B. Certification with Distinction

Certification with distinction was recommended for: Homestead Residential Care, L.L.C.

Dr. Vanderslice recognized Homestead Residential Care, L.L.C. for scoring 100% in all categories at their site visit.

Dr. Haynes moved to approve certification with distinction for the above-referenced program. Dr. Bell seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

DISCUSSION REGARDING REPORT FROM COMMISSIONER

My Mind Matters Day at the Capitol, hosted by the Coalition of Advocates, as well as the Coalition of Advocates Reception Dinner (Speaker) – Commissioner White stated that this is the largest mental health and substance abuse awareness day at the Capitol each year. This was a great opportunity to visit with Legislators and educate them regarding the fundamental needs of mental health and substance abuse treatment.

2013 Children, Youth & Families Picnic Celebration – This event was held at the Capitol. Commission White, along with Governor Mary Fallin, spoke at this event. Commissioner White stated that this was a great event with hundreds of families in attendance. She also stated that the Department is in the process of putting together a video taken at the event.

Drug Court/Mental Health Court Day at the Capitol – (Speaker) – Commissioner White stated that this was another huge success. She stated that this year we celebrated our 10,000 graduate from the drug court program at the event. There was a graduation ceremony that took place as part of the Drug Court/Mental Health Court Day at the Capitol.

NAMI Oklahoma Walk – (Speaker) – This event was held on May 18th. Commissioner White stated that there were a couple thousand in attendance this year, and she expects participation to continue to increase each year.

The Verdict – (Interview) – Commissioner White stated that she did a TV interview with Kent Meyers and Mayor Mick Cornett.

Daily Oklahoman Editorial Board – Commissioner White stated that this resulted in several very positive editorials being published. Commissioner White stated she also met with the Norman, Edmond, and Tulsa Editorial Boards as well.

Vera, Oklahoma Community Breakfast, KWON Bartlesville Radio Show and Friday Financial Forum, Bartlesville – Commissioner White spoke to the community leaders at a community and press event that started in Vera, Oklahoma with a community breakfast. She did a radio show in Bartlesville with Senator Ford and Representative Sears. Commissioner White concluded the day with a speaking engagement at the Friday Financial Forum in Bartlesville.

Cindy Rosenthal, Mayor of Norman, Oklahoma; Dr. Joseph Siano, Superintendent and Dr. Roger Brown, Assistant Superintendent, Administrative Services, Norman Public Schools – Commissioner White thanked Durand Crosby, Chief Operating Officer, for taking a lead in working with the Norman Public Schools and the City of Norman on developing a partnership with the City of Norman related to use of land.

Commissioner White had several meetings with the Governor's Office to discuss the legislation on the prescription drug abuse bills. She stated that the Governor championed three prescription drug bills. This is part of the Department's efforts to prevent prescription drug abuse.

Oklahoma Senate Republican Caucus Meeting – Commissioner White presented the prescription abuse bills to the Oklahoma Senate Republican Caucus on behalf of the Governor.

Commissioner White took Congressman James Lankford and Todd Pauley, Esq., Senior Advisor, on a tour of Jordan's Crossing, which is operated by Red Rock. This is a facility that treats women suffering from substance abuse and their children.

Chief Justice Tom Colbert and Justice Joseph Combs – Commissioner White attended a luncheon with new Chief Justice Colbert and Justice Joseph Combs. This was to continue building our relationships with the courts.

ODMHSAS Board Member Confirmation – Major Ed Pulido and Mary Anne McCaffree, M.D. – Commissioner White welcomed Major Ed Pulido to the Board

and stated that he has had his confirmation hearing. She also noted that Mary Anne McCaffree, M.D., was also confirmed for her second term on the Board.

SAMHSA Substance Abuse and Treatment Block Grant Core Technical Review and Technical Assessment Visit – Commissioner White stated that this was the first time the Department had a complete integrated visit with prevention and treatment teams.

2013 ODMHSAS Public Service Recognition – The Leadership Team held two Public Service Recognition ceremonies for the Central Office employees, one at 13th Street and one at Shepherd Mall. Each employee being recognized received a certificate, and service award pin. Commissioner White stated that this year the Leadership Team put together service recognition video messages that went to all staff to thank them for their public service work.

Quality Oklahoma Team Day – This event was recently held at the Capitol. This is where the Governor's Office recognizes state agencies for their efforts on becoming more efficient.

Commissioner White concluded her report at this time.

Commissioner White and Chief Operating Officer, Durand Crosby, recognized and presented BEST pins to the staff that worked on the SYNAR coverage study. Commissioner White explained that every three years the Department has to complete a coverage study to confirm the accuracy of the list of tobacco retail outlets. This required a lot of dedication, effort and endless drive time. She reported that the team finished one day early without any incidents.

DISCUSSION REGARDING REPORT FROM CHIEF OPERATING OFFICER
Durand Crosby, COO, reported on the following items:

Mr. Crosby stated the Quality Team Day, which showcases performance improvement projects from all state agencies, was recently held. He stated that since the Leadership Team has gotten involved, the number of entries has drastically increased. Mr. Crosby stated that out of the 76 entries statewide, the Department had 31. This will be discussed in detail at the next Board meeting.

He announced the Suicide Prevention Conference is being held June 30th at the Student Union, Oklahoma State University. He encouraged Board members to attend.

At this time, Steven Buck, Deputy Commissioner of Communication and Prevention Services, gave a Legislative update as follows:

Deputy Commissioner Buck reported that the State Senate should be done early afternoon at the latest and the House of Representative should conclude by 5:00 pm.

Deputy Commissioner Buck reported that the budget agreement has been reached and is on the Governor's desk awaiting signature.

Deputy Commissioner Buck updated HB 1532 – Education Lottery –This was the biggest surprise piece of legislation from this session. Representative Banz, on his own, introduced the bill to allocate additional money to the Department for the gambling addiction needs from the unclaimed lottery fund. Previously, this was $500,000 and was increased to $750,000.

HB 1109 – Changes the timing of screenings and assessments for individuals who have become involved in the Criminal Justice System. This piece of legislation will allow the local jurisdictions to have this assessment done any time after the initial arraignment but before the finding of guilt. This piece of legislation is only pending in the Senate.

The prescription drug bills, which we have been working with on the Legislature, are as follows:
HB 1781 – This piece of legislation allows the Department of Mental Health and Substance Abuse Services and the Department of Health access to the information collected by the Prescription Drug Monitoring Program. The information is collected and used for statistical, research, prevention and education purpose.

HB 1782 – This bill allows first responders to administer opioid antogonists to an individual experiencing an opioid overdose and provides for protection under the Good Samaritan Act to allow this medication to be administered. Also allows family members to administer opioid antagonists to other family members in an emergency, providing they have received proper instructional information.

HB 1783 – This bill prohibits refills on Hydrocodone-containing products (i.e., Lortab, Vicodin). Hydrocodone-containing products would remain a Schedule III controlled substance. This legislation will ensure the individual will have to get a new prescription instead of a refill.

HCR 1019 – Requesting Corporation Commission to continue funding of certain telemedicine lines. This was passed and adopted.

SB 295 – This bill states recovery and recovery support services are added to the list of services for which facilities and organizations shall be certified. It provides for an exemption for faith-based organizations and defines such. It adds certified community addiction recovery center to the definition of

community-based structured crisis center and states standards for compliance of said programs.

SB 725 – This allows Licensed Alcohol Drug Counselors with Mental Health designation (LADC-MH) to serve as a licensed mental health professional.

Dr. McCaffree asked if Deputy Commissioner Buck was aware of any specifics about the referendum that the Governor announced about tobacco restrictions. Deputy Commissioner Buck stated that, from a timing perspective, there are still months to go before we reach a deadline.

Commissioner White gave a brief overview of the appropriations and informed the Board she would go over this in detail next month after the Finance Committee has had a chance to review it.

She stated that the Department will be receiving about $17.4 million over the amount the Department received last year. She stated that almost $9 million is for the Medicaid match dollars that we oversee. This money simply allows us to maintain the grown that is going to go in the Medicaid program. She reported that the Department received $500,000 in suicide prevention, which is the first time we received this funding. Additionally, the Department will receive $1.2 million for prescription drug abuse. This will be used for both prevention and treatment of prescription drug abuse. The Department will be receiving $2.3 million for SOC programs. She stated that the Department will be receiving the remainder of the jail screening funding and $2.5 million for a third crisis center. Commissioner White stated that the Department will be receiving a base transfer of $8 million from the Health Care Authority. This $8 million is not included in the $17.4 million.

DISCUSSION REGARDING THE REPORT FROM THE CORPORATE ACCOUNTABILITY COMMITTEE

Mr. Carson stated that the Corporate Accountability Committee met Tuesday, May 21, 2013.

The Advocate General's report was reviewed by the Committee.

Ms. Cain presented her report and discussed some of the new items contained therein.

Mr. Carson inquired about some of the information, including how treating consumers from outside a catchment area could be an issue. Ms. Cain explained that staff are not as familiar with consumers who come from outside their catchment area; therefore, it may take a little time for staff to get to know what their needs and triggers may be.

The Inspector General's report was reviewed by the Committee.

Mr. Carson asked several questions regarding two specific cases. Ms. Poff explained that in one case in particular the facility was very proactive in changing their procedures following the investigation.

There were no other questions and Ms. Poff had no additional information to add and no concerns regarding any cases on her report.

Anonymous Complaint

The Corporate Accountability Committee discussed the allegations contained in an anonymous complaint that was sent to the Board members. The complaint was thoroughly discussed and Commissioner White and COO Durand Crosby answered questions from Mr. Carson and Dr. Haynes regarding standard operating procedures. In addition, Mr. Crosby explained the actions taken by Department Leadership regarding one of the allegations.

The Committee then discussed the subsequent independent review that occurred at the request of Department Leadership. This independent review appraised whether there was any violation of department policy, rule, or law. The review also examined whether the action taken by Department Leadership was sufficient, and whether any further action was needed. Ultimately, the independent reviews determined Department Leadership's resolution of this issue was appropriate.

After carefully considering the complaint, and the independent reviews of Department actions, the Committee is satisfied that allegations contained in the anonymous complaint are without merit. Further, we believe that Department Leadership handled the matter appropriately and that no further action is required.

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF INSPECTOR GENERAL REPORT

Ms. Poff, Inspector General, had no additional information to add to her report.

Mr. Carson moved to approve the Office of Inspector General report. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT

Deneka Cain, Consumer Advocate General, had nothing to add to her report.

Mr. Carson moved to approve the Office of Consumer Advocacy Report. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

DISCUSSION REGARDING THE REPORT FROM THE PERFORMANCE IMPROVEMENT COMMITTEE

Dr. Vanderslice presented the findings from the Performance Improvement Committee meeting held on April 24, 2013.

There were two presentations for the April meeting.

Thomas Ferguson, Risk Manager and Kevin Marble, Director, Information Services, presented on the Vehicle Reservation System.

The Department of Mental Health and Substance Abuse Services needed to find a way to appropriately charge travel costs to appropriate Federal grants precisely. A task force was assembled that included Department Finance personnel, IT experts, Fleet Management staff, and the front-line employees who travel for the Department.

Utilizing process improvement strategies, they examined several possible solutions that would lead to better accounting processes. They then subjected each of these potential solutions to a cost-benefit analysis; would the solution be maintainable over time? Would it expend additional scarce resources? Would it burden front-line personnel with paperwork, taking time that could be used providing services? And most significantly, every proposed solution had to pass the test of providing accurate, fair allocation of costs between missions supported by taxpayers and missions to be paid for with Federal dollars. Solutions were also proposed and tested that would equalize use of vehicles and keep the Department-owned vehicles available as much as possible to avoid situations where outside vehicle rental was needed.

The task force ultimately determined that the best solution would be for the Department's IT staff to develop a new "Vehicle Reservation System" which all agency staff could access through a secure, easy to find portal anywhere they can get to the Department's web page. (This system joins other time and labor

saving systems in the same portal called Access Control, a "one-stop" web location for many Department functions).

In the reservation system, staff could indicate the purpose of trips (agency or grant funded). The IT staff crafted a way that GPS data from the Department vehicles would feed into this reservation system, automatically documenting the exact mileage and applying the correct charge-per-mile depending upon the grant provisions. Risk Management and Legal staff created a new Department policy (5.14) to explain and document the use of the new system. A task force of experts and stakeholders generated and reviewed potential solutions, with an eye toward sustainability, accuracy and practical benefit. The system charges mileage to the correct grant automatically due to GPS technology which feeds a user-friendly website that staff uses to reserve vehicles and indicate trip purpose. Savings are occurring through better allocation of vehicles and balancing of use, preventing expensive leasing of non-Department vehicles.

The new Vehicle Reservation System saved the Department $100,000 in its first year of use, and this savings will recur year after year.

Teresa Croom, State Project Director, and Kelly Earles, Community Support Specialist, presented an overview of the Children Affected by Methamphetamine Grant (CAM).

The overview outlined the need for services as well as the goals for the program. The CAM Grant focuses on treatment services for family drug court participants, their children, and foster families. They gave an overview of the three evidence-based practices: Strengthen Families Program (SFP), Celebrating Families Programs (CFP), and Trauma Focused Cognitive Behavioral Therapy (TF-CBT). These two family evidence based practices (SFP and CFP) are being utilized one after the other and take place of the 32-week parenting program to avoid overburdening the families. The TF-CBT is utilized for the children to address any trauma they may have experienced during these transitions.

Nancy Warren, Decision Support Analyst, gave an overview of the research conducted by Jody Brook with Kansas University. Nancy provided graphs of the progress that has been made in the past two and a half years. The evaluation information currently shows the children are being reunified with their parents at a significantly higher rate and 82% faster than the matched comparison group with a potential cost savings of $1.6 million.

There was no further business discussed.

Dr. Haynes stated that the Performance Improvement Committee does an amazing job in the programs for the consumers and saving money for the Department.

Dr. McCaffree encouraged all Board members to attend one or as many of the Performance Improvement Committee meetings as possible.

DISCUSSION REGARDING THE REPORT FROM THE FINANCE COMMITTEE
Dr. Haynes presented the findings from the finance meeting held on May 21, 2013.

Finance Report Ending March, 2013
Mr. McCann presented the finance report for the nine-month period ending March 2013. He presented the budget to actual comparison report as follows:

Revenue collections continue to be below projections by $6.5 million or -2%.
Expenditures are under budget by $ 6.2 million or 1.8%.
The year-to-date net variance for the agency is a negative $275,236.

Although we currently are $275,000 over budget as of April reports, Finance is monitoring all purchases to assure that the agency finishes the fiscal year at zero or slightly under budget.

Mr. Carson asked about why the collections were $6.5 million below projections. Mr. Crosby and Mr. McCann in an extended discussion with the Finance Committee explained some of the issues surrounding the collections, including recent unforeseen changes to billing codes and the federal government reduced payments for Medicaid cost settlements as well and DSH payments. Mr. Crosby indicated that they could give a presentation at the next Finance meeting regarding how the facility budgets are created which would provide further explanation how the Department plans to address these issues the next fiscal year. In addition, Mr. McCann emphasized that the agency should still finish this fiscal year within its budget.

SFY 2013 Budget Revisions 6 & 7
Mr. McCann also presented two budget revisions that had been processed since the last committee meeting, which are included in your packets. The two revisions decreased the total overall budget by $1.5 million. In Revision 6, Griffin Memorial Hospital decreased their budget by $2.2 million due to expected reduced collections. In Revisions 6 and 7, there were several new grants budgeted totaling $777,000. The remaining increases of $158,000 were for salary market adjustments for personnel.

The Finance Committee recommended approval of the Financial Report and Budget Revisions 6 and 7.

New Business
None.

DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT

Mr. McCann stated that there were no updates to the reports.

Mr. Carson moved to approve the Financial Report. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

PRESENTATION

Commissioner White gave a presentation to the Board on the Department's involvement in the disaster relief efforts for the tornados that hit our communities on May 19th and May 20th.

She stated that, historically, the Department has not overseen the first responder needs related to mental health during a disaster. The Red Cross is usually the initial responder for all tragedies and in charge of the initial aspects of mental health recovery. Our Department usually comes in a month or two later to assist in long-term recovery. However, when the necessary first response wasn't happening, the Department stepped up to fill this gap. The Leadership team put together an emergency response team and plan in less than a 24-hour period. The Department along with the Red Cross has started a training process for all licensed mental health care professionals who want to assist in the recovery efforts. They must attend a mandatory training session prior to assisting in the disaster area. She stated that the Department has a field office set up at the Cleveland County Health Department in Moore, Oklahoma. This facility is actually located in the affected area and is currently being run by generator power. The facility hours of operation are from 6:30 a.m. to 11:00 p.m. She stated that we are in the early stages of the recovery efforts and would keep the Board updated on the progress.

Dr. McCaffree stated that in the past when medical staff professionals tried to assist in a disaster relief, they were turned away. However, in this emergency, they all received an email advising them of a Red Cross training that was going to take place for all who wanted to offer assistance to the disaster relief efforts.

Commissioner White requested from the Board members that if they know of any licensed professionals wanting to assist in the disaster relief efforts, to contact and encourage them to attend our training and to get the required credentials to help in the affected areas.

Dr. Vanderslice thanked all staff for the endless hours that have been put in this week to get the recovery relief efforts in place.

NEW BUSINESS
There was no new business to discuss.

ADJOURNMENT
Dr. McCauley moved to adjourn the Board meeting. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. McCauley	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Major Pulido	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCaffree	Yes	Ms. Wood	Yes

The meeting adjourned at 10:47 a.m.

Brent Bell, M.D.

Larry McCauley, Ed.D

Joel Carson

Paul Pierce, M.D.

Bruce Fisher

Major Edward Pulido

Henry Haynes, Ed.D

Ronna Vanderslice, Ed.D

Mary Anne McCaffree, M.D.

Gail Wood