

Changes to Administrative Rules Chapter 50 Behavioral Health Care Case Management

QUALIFICATIONS FOR CERTIFICATIONS

EDUCATION REQUIREMENTS EFFECTIVE JULY 2013

CM I – No changes

REQUIREMENTS–

450:50-3-1. Qualifications for certification

(b) In addition to the qualifications specified by subsection (a) of this rule, an applicant for a certification as a Certified Behavioral Health Case Manager must meet either (1) or (2) below: (2) Certified Behavioral Health Case Manager I (CM I) must meet the requirements in (A) or (B).

(A) 60 college credit hours; or

(B) A high school diploma, or equivalent, from a regionally accredited institution recognized by the United States Department of Education with a total of 36 months of direct, documented experience working with persons who live with mental illness and/or substance abuse issues.

CM II – No longer accept just any Bachelors or Masters degrees. [See list of accepted degrees.](#)

NEW REQUIREMENTS

450:50-3-1.(b)(1) Certified Behavioral Case Manager II (CM II):

(A) A Bachelor's or Master's degree in a behavioral health related field earned from a regionally accredited college or university recognized by the United States Department of Education (USDE) or an education degree earned from a regionally accredited college or university recognized by the United States Department of Education with at least nine (9) hours of college credit in a behavioral health related field; or

(B) a current license as a registered nurse in the State of Oklahoma with experience in behavioral health care; or

(C) a Bachelor's or Master's degree in any field earned from a regionally accredited college or university recognized by the USDE and a current certification as a Certified Psychiatric Rehabilitation Practitioner ([CPRP](#)).

CM III – No longer be required to be certified through ODMHSAS. If you are a Licensed Behavioral Health Professional or are under supervision to become a Licensed Behavioral Health Professional, or a CADC, you are no longer required to submit an application, attend training, take the exam or renew your certification. ODMHSAS and/or OHCA will assign you a billing designation that will allow you to bill case management and rehab services.

APPLICATIONS FOR CERTIFICATION- **ODMHSAS WILL NOT ACCEPT ANY APPLICATIONS UNTIL JULY 2013**

CM I - NEW APPS

1. Please review the [Chapter 50. Standards and Criteria for Certified Behavioral Health Case Managers](#) that took effect October 2014. These will provide you with the qualifications, prerequisites needed and timelines for application and certification. Please review them closely as there have been critical changes.
2. Please follow the [Steps to Certification CM I](#)

CM I - Who have completed their qualifying bachelor's degree and want to be upgraded to a CM II

1. After June 30, 2013, if you are currently a CM I and you want to upgrade to a CM II, you will need to submit a Reapplication (REAPP) to Case Management based on [Chapter 50. Standards and Criteria for Certified Behavioral Health Case Managers](#) changes effective October, 2014.
2. If you currently certified as a CM I and your certification expires December 31, 2013 or December 31, 2014, your new expiration date is June 30, 2014.
3. All CM I's who want to be upgraded to a CM II will need to pay the \$15.00 reapplication/recertification fee.
4. Please review the [Chapter 50. Standards and Criteria for Certified Behavioral Health Case Managers](#) that will take effect October 2014. These will provide you with the qualifications, prerequisites needed and timelines for application and certification. Please review them closely as there have been critical changes.
5. Please follow the [Steps to Certification CM I Upgrade](#)

CM II – REAPPLICATIONS (REAPPS)

1. After June 30, 2013, if you are currently a CM II you will be given until June 30, 2014, to submit a Reapplication (REAPP) to Case Management based on [Chapter 50. Standards and Criteria for Certified Behavioral Health Case Managers](#) changes effective October 2014.
2. If you currently certified as a CM II and your certification expires December 31, 2013 or December 31, 2014, your new expiration date is June 30, 2014.
3. If your REAPP date is before January 31, 2014, you will not have to pay the \$15.00 reapplication/recertification fee. After January 31, 2014, all CM II's will be required to pay \$15.00 recertification fee.
4. Please review the [Chapter 50. Standards and Criteria for Certified Behavioral Health Case Managers](#) that will take effect October 2014. These will provide you with the qualifications, prerequisites needed and timelines for application and certification. Please review them closely as there have been critical changes.
5. Please follow the [Steps to Certification CM II REAPP](#)
6. If you are a CM II REAPP with a CPRP, please follow the [Steps to Certification CM II REAPP - CPRP](#)

CM II - NEW APPS

1. Please review the [Chapter 50. Standards and Criteria for Certified Behavioral Health Case Managers](#) that will take effect October 2014. These will provide you with the qualifications, prerequisites needed and timelines for application and certification. Please review them closely as there have been critical changes.
2. Please follow the [Steps to Certification CM II New Applicant](#)
3. If you are a CM II New Application with a CPRP, please follow the [Steps to Certification CM II New - CPRP](#)

BHRS billing designation certificates – NEW APPS

1. If you only have a BHRS billing designation certificate, it will no longer be recognized after June 30, 2014.
2. Please review the [Chapter 50. Standards and Criteria for Certified Behavioral Health Case Managers](#) that will take effect October 2014. These will provide you with the qualifications, prerequisites needed and timelines for application and certification. Please review them closely as there have been critical changes.
3. Please follow the [Steps to Certification CM II New Applicant](#)

DURATION OF CERTIFICATION – NEW DATES

All CURRENT CERTIFICATIONS - No longer expire December 31, 2013 or December 31, 2014

CM I -

1. If you currently are a CM I and your certification expires December 31, 2013 or December 31, 2014, your new expiration date will be June 20, 2014.
2. We will accept any CEUS obtained from July 1, 2013 through June 30, 2014.
3. We will begin accepting the June 30, 2014 renewals on April 1, 2014, and any renewals received after June 30, 2014 will be considered late and the certification will be suspended effective July 1, 2014. If your certification is suspended, it means you can no longer bill for case management services after July 1, 2014.

NEW REQUIREMENTS

450:50-3-3. Duration of certification

(c) Suspension and Reinstatement. Certifications not renewed by the renewal deadline will be suspended. A suspended certification may be renewed by submitting required fees and documentation of continuing education within six (6) months of the date of suspension. Certifications not renewed within this six (6) month timeframe will not be reinstated. The individual must then wait a period of sixty (60) days and submit a new application for certification and successfully complete the requirements for initial certification as specified in this Chapter.

CM II -

1. After June 30, 2013, if you are currently a CM II and/or a BHRS, you will be given until June 30, 2014 to submit a Reapplication (REAPP) based on Chapter 50 Standard changes effective July 2013.
2. If you are currently certified as a CM II and your certification expires December 31, 2013 or December 31, 2014, your new expiration date will be June 30, 2014.
3. After June 30, 2014, your current CM II certification will not be renewed. If you have not completed the reapplication (REAPP) process by July 1, 2014, you can no longer bill for case management or BHRS services.
4. The duration of your certification and the renewal process for all CM II reapplications will be explained when you attend face to face training.

CM III - CMIII's will no longer be required to be certified through ODMHSAS. If you are a Licensed Behavioral Health Professional or are under supervision, or a CADC, you are no longer required to submit an application, attend training, take the exam or renew your certification. ODMHSAS and/or OHCA will assign you a billing designation that will allow you to bill case management and rehab services.

CERTIFICATION TRAINING- AFTER INTIAL APPLICATION OR REAPPLICATION IS APPROVED

CM I- Currently Certified

1. After June 30, 2013, if you are currently a CM I, you have no additional training requirements.

CM I- NEW APPS

1. After June 30, 2013, once your initial application is approved, you will be required to attend 2 days of face-to-face training as specified by the Department.

CM II- REAPPLICATIONS (REAPPS)

1. After June 30, 2013, once your application is approved, **CPRP applicants** will not be required to complete the new behavioral health rehabilitation web-based training or the face to face training.
2. After June 30, 2013, once your reapplication is approved, **Non- CPRP applicants** will be required to complete the new behavioral health rehabilitation web-based training and the two days of face-to-face behavioral health rehabilitation training as specified by the Department.

CM II- NEW APPS

1. After June 30, 2013, once your initial application is approved, **ALL applicants** will be required to complete the new behavioral health case management web-based training and complete one day of face to face behavioral health case management as specified by the Department;
2. After June 30, 2013, once your application is approved, **CPRP applicants** will not be required to complete the new behavioral health rehabilitation web-based training or the behavioral health rehabilitation face to face training.
3. Once your initial application is approved, **Non- CPRP applicants** will be required to complete the behavioral health rehabilitation web-based training and two days of face to face behavioral health rehabilitation training as specified by the Department.

CM III - CMIII's will no longer be required to be certified through ODMHSAS. IF you are a Licensed Behavioral Health Professional or are under supervision, or a CADC, you are no longer required to submit an application, attend training, take the exam or renew your certification. ODMHSAS and/or OHCA will assign you a billing designation that will allow you to bill case management and rehab services.

CERTIFICATION EXAM - AFTER ALL TRAINING REQUIREMENTS ARE MET

CM I- Currently Certified

1. After June 30, 2013, if you are currently a CM I, you have no additional examination requirements.

CM I- NEW APPS

1. After June 30, 2013, after you have attended the two days of case management face-to-face training, you will receive the approval letter to take your exam.

CM II- REAPPLICATIONS (REAPP)

1. After June 30, 2013, after you have attended the two days of face-to-face behavioral health rehabilitation training, **Non-CPRP applicants** will receive the approval letter to take the behavioral health rehabilitation exam.
2. After June 30, 2013, **CPRP applicants** will not be required to take the behavioral health rehabilitation exam.

CM II- NEW APPS

1. After June 30, 2013, after you have attended the one day of face-to-face behavioral health case management and two days of face-to-face behavioral health rehabilitation training, **Non-CPRP applicants** will receive the approval letter to take your exam.
2. After June 30, 2013, **CPRP applicants** will only be required to take a behavioral health case management exam.

CM III - CMIII's will no longer be required to be certified through ODMHSAS. IF you are a Licensed Behavioral Health Professional or are under supervision, or a CADC, you are no longer required to submit an application, attend training, take the exam or renew your certification. ODMHSAS and/or OHCA will assign you a billing designation that will allow you to bill case management and rehab services.