



Oklahoma State Fire Marshal Commission

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MINUTES OKLAHOMA STATE FIRE MARSHAL COMMISSION REGULAR MEETING – January 5, 2024

Members Present:

Brady Bond
Cary Williamson
Julie Lynn
Sean Douglas
Jed Cochran
Mike Kelley

Others Present:

Keith Bryant, OKSFM
James Fullingim, OKSFM
Susie Cain, OKSFM
Joe Ashbaker, Attorney General's Office
Judah Sheppard, OKSFM
Anthony Reed, OKSFM
Darryl Beebe, OKSFM
Cody Banks, Tulsa FD/FMAO
Brian Runyan, Tulsa FD
Chuck French, Tulsa FD

The regular meeting of the State Fire Marshal Commission was called to order in accordance with the Open Meetings Act at 10:00am in Tulsa, Oklahoma by Chairman Bond. Roll call was made and a quorum was declared with six members present.

Motion 1: Commissioner Kelley moves to accept Minutes of 12/1/2023. Commissioner Lynn seconds. Motion carried.

Votes:	<u>Yes</u>	<u>No</u>	<u>Other</u>
	Bond		
	Williamson		
	Lynn		
			Palmer-Absent
	Douglas		
	Cochran		
	Kelley		

Review of Financial Statement

Susie Cain. Financial Statement through December 31, 2023, including monthly revolving account balances, deposits, revenue sources and vendor expenditures.

Motion 2: Commissioner Douglas moves to accept financial statement as submitted. Commissioner Kelley seconds. Motion carried.

Votes:	<u>Yes</u>	<u>No</u>	<u>Other</u>
	Bond		
	Williamson		
	Lynn		
			Palmer-Absent
	Douglas		
	Cochran		
	Kelley		

Fire Marshal Report

Keith Bryant. Met with Attorney General Drummond to discuss the efforts of the OKSFM office related to medical marijuana permitting, inspections, collaboration between agencies, etc. AFM Fullingim, Commissioner Palmer and AAG Pedraza were also in attendance. Met with Representative Kerbs and Senator Green regarding the issue of open flame cooking at the sate lake marinas. Attended the Inspection Practices at the NFA in Emmitsburg on December 3-8, the Oklahoma Fire Chiefs Association Executive Board meeting in OKC on December 13, and the OKCFD Recruit Class 23-1 graduation ceremony in OKC on December 22. Received a letter from Attorney General Drummond after the December 1 meeting (provided) and a letter from Hughes County Undersheriff Teague regarding the status of the Hughes County Jail (provided).

Assistant Fire Marshal Report

James Fullingim. Lexipol manual is online and have released the first group of policies. Spoke with Representative Tom Woods regarding OBN/OMMA/OKSFM compliance issues. Spoke with Representative Brad Boles regarding the Stephens County building projects. Attended the ORFA Board meeting on December 7 in OKC, SWD-IAFC Board meeting on December 8 via Zoom, the IAFC Secretaries meeting on December 15 via Zoom, Fire Extinguisher Industry Committee meeting on December 20 in OKC, and the OKSFM/Lexipol meeting on December 21 via Zoom.

Life Safety Inspections/Plan Reviews Report

Anthony Reed. Number of life safety inspections, plan reviews and meetings information provided. Commissioner Williamson asks if the citations are being used as a last-ditch effort to get into compliance. Agent Reed states they are given notice before citations are given. FM Bryant states non-marijuana plans are being review within 4-6 weeks. Marijuana plans are being filtered in for review between non-marijuana plans.

Fire Investigations Report

Judah Sheppard. Number of fire investigations, injuries/fatalities, arrests and Agent training information provided. AFM Fulling states we are at 64 fatalities for the year. FM Bryant has requested legislation to request all injuries and fatalities in the state be reported to OKSFM.

Recognition of Distinguished Guests

Introductions made of all guests in attendance.

Public Comments

No updates.

New Business

Cody Banks. Received more smoke detectors from Vision 20/20 for the state. Complete a form and contact him.

Motion 3: Commissioner Williamson moves for adjournment. Commissioner Douglas seconds. Motion carries.

Votes:	<u>Yes</u>	<u>No</u>	<u>Other</u>
	Bond		
	Williamson		
	Lynn		
			Palmer-Absent
	Douglas		
	Cochran		
	Kelley		

End of tape.

February 2, 2024
Date

Cary Williamson, Vice-Chair
State Fire Marshal Commission