



Amendment of Solicitation

Date of Issuance: 07/29/2019

Solicitation No. 3050000001 - Rebid

Requisition No. 3050000212

Amendment No. 1

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

5005 N. Lincoln Blvd
Oklahoma City, OK 73105

Robert Goad

Contracting Officer

405-522-5103

Phone Number

robert.goad@omes.ok.gov

E-Mail Address

or

Personal or Common Carrier Delivery:

5005 N. Lincoln Blvd
Oklahoma City, OK 73105

Description of Amendment:

a. This is to incorporate the following:

Questions and Answers:

Question 1 Item A.2.4. of the RFP states "Electronic responses must be submitted in the identical format contained in the solicitation (for example Microsoft Word, Microsoft Excel, but not Adobe PDF)." Can you please confirm if Microsoft PowerPoint formatted files are an acceptable file format for portions of a response, in addition to Microsoft Word and Microsoft Excel file formats?

Answer: Yes, the Microsoft Power Point format is acceptable.

Question 2 - In A.2.4. on page 5 of the RFP, it states that bidders must submit a hard and an electronic copy of the RFP. Does a copy on a thumb drive, as section E.2.3. suggests, count as the electronic copy, or does an electronic copy need to be sent via email to you, the contracting officer?

Answer: No the response will need to be sent via mail, hand delivered or via UPS/FEDEX type service. EMAILED RESPONSES WILL NOT BE ACCEPTED.

Question 3 - For the proposal response, does it need to be completed on Attachment A (a PDF) or can we recreate the attachment, so long as the format remains the same?

Answer - PDF is preferred, if the document is recreated, ensure that no changes are made to the original document.

Question 4 - In the checklist on page 13 of the RFP, F.1.2.1. states that “the potential Bidder shall describe three previous projects to demonstrate their experience.” Is this in addition to experience detailed in the Attachment B reference sheets?

Answer - A: This is in reference to Attachment B.

Question 5 - According to A.7, “the procurement or contracting agency shall keep the bid(s) confidential, and provide prompt and reasonable access to the records only after a contract is awarded or the solicitation is cancelled.” Since the original RFP was cancelled, can you please provide a list of the companies that submitted for the original RFP?

Answer - : As there was not an award and the bid has been resubmitted, the original bid submission will not be available for Open Records until after the award of the rebid.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature