

**Minutes**  
**Capitol-Medical Center Improvement and Zoning Commission**  
**Nov. 18, 2016**  
**8:15 a.m.**  
**Will Rogers Building, Rm. 216**  
**Oklahoma City, Oklahoma**

A meeting notice was given and an agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Hillary Farrell  
Joshua Greenhaw  
Paul Manzelli  
Ken Phillips  
Dan Ross  
Sarah Welch

**MEMBERS ABSENT:** Tiana Douglas  
Reginald Johnson  
Jerry Winchester

**STAFF/GUESTS:** Ben Davis, OMES Zoning Administrator, Director of Planning  
Beverly Hicks, OMES CAM, Support Staff  
Karl Kramer, Attorney General's Office  
Dan Batchelor, Center for Economic Development Law  
Lisa Hardin, Center for Economic Development Law

**A. Roll Call:**

The meeting was called to order by Chairman Ross at 8:15 a.m. Roll call was taken and a quorum was established. He was advised that notice of the meeting was given and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval and/or amendment of the minutes of Oct. 28, 2016 meeting.**

Ms. Welch moved to approve the October meeting minutes. Mr. Phillips seconded the motion, the motion passed and the following votes were recorded:

Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Mr. Ross, yes;  
Ms. Welch, yes.

**C. Special Public Hearings:** None.

**D. Rezoning Request:** None.

**E. Conditional Use Permits:** None.

**F. Building Permits:**

- 1. Discussion and possible action regarding BP-16-17-12, request by Mike Vollers for a Certificate of Appropriateness authorizing the construction of a two-car garage at 619 NE 14<sup>th</sup> Street in the Capitol – Lincoln Terrace Historic District.**

**The items for consideration:**

1. Construct a 20' x 22' unattached garage.
2. Extend existing driveway to proposed garage.
3. Install concrete walkway between existing sidewalk north of home and the proposed garage.

The HP Board approved a Certificate of Appropriateness (CA) for this proposal at its November 3, 2016 meeting.

The Citizen's Advisory Committee recommended approval of this proposal at its November 10, 2016 meeting.

The staff recommended approval with the finding that the proposed work complies with applicable zoning rules and will not have adverse effect on the historic character of the district and the property.

Mr. Phillips moved to approve permit BP-16-17-12. Ms. Farrell seconded the motion, the motion passed and the following votes were recorded:

Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, yes.

**G. Miscellaneous:**

- 1. Discussion and possible action regarding the proposed Oklahoma Regional Innovation District Project Plan; adopting Finding of Conformance with Comprehensive (Master) Plan of the Capitol-Medical Center Improvement and Zoning Commission; recommending approval of the proposed Oklahoma Regional Innovation District Project Plan.**

A presentation was given by Mr. Batchelor. Staff recommended to approve the resolution.

The HP Board approved a Certificate of Appropriateness (CA) for this proposal at its November 3, 2016 meeting.

The Citizen's Advisory Committee recommended approval of this proposal at its November 10, 2016 meeting.

Mr. Manzelli moved to approve. Mr. Greenhaw seconded the motion, the motion passed and the following votes were recorded:

Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Manzelli, yes; Mr. Phillips, abstain; Mr. Ross, yes; Ms. Welch, yes.

**H. Reports from Commissioners or Director:**

**1. Discussion and possible action on 2017 meeting dates:**

Jan. 27	May 26	Sept. 22
Feb. 24	June 23	Oct. 27
Mar. 24	July 28	Nov. 17
April 28	Aug. 25	Dec. 15

The May date was amended to May 19.

Ms. Welch moved to approve as amended. Mr. Phillips seconded the motion, the motion passed and the following votes were recorded:

Ms. Farrell, yes; Mr. Greenhaw, yes; Mr. Manzelli, yes; Mr. Phillips, abstain; Mr. Ross, yes; Ms. Welch, yes.

**I. Adjournment:**

There being no further business, Ms. Douglas made the motion to adjourn. Mrs. Welch seconded the motion. Seeing no opposition, the meeting adjourned at 9:00 a.m.