

**Minutes**  
**Capitol-Medical Center Improvement and Zoning Commission**  
**August 26, 2016**  
**8:15 a.m.**  
**Will Rogers Building, Rm. 216**  
**Oklahoma City, Oklahoma**

A meeting notice was given and an agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** J.R. Caton  
Tiana Douglas  
Joshua Greenhaw  
Hillary Farrell  
Paul Manzelli  
Ken Phillips  
Dan Ross  
Lenardo Smith  
Sarah Welch

**MEMBERS ABSENT:** Reginald Johnson  
John Woods

**STAFF/GUESTS:** Ben Davis, OMES Zoning Administrator, Director of Planning  
Justin Henry, OMES CAM, Support Staff  
Beverly Hicks, OMES CAM, Support Staff

**A. Roll Call:**

The meeting was called to order by Chairman Ross at 8:15 a.m. Roll call was taken and a quorum was established. Mr. Ross was advised that notice of the meeting was given and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

1. **Approval, disapproval and/or amendment of the minutes of August 5, 2016 special meeting.**

Ms. Douglas moved to approve the August special meeting minutes. Mr. Caton seconded the motion, the motion passed and the following votes were recorded:

Mr. Caton, yes; Ms. Douglas, yes; Ms. Farrell, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, abstain.

**C. Special Public Hearings:** None.

**D. Rezoning Request:** None.

**E. Conditional Use Permits:** None.

**F. Building Permits:**

**1. Discussion and possible action regarding D-16-17-1, Request by Donna Moore to demolish garage and apartment on the rear of the property at 1710 McMechan Parkway.**

The applicant request to demolish her two-story garage and driveway, then come back at a later date and replace with a two car garage.

Mr. Caton moved to approve permit D-16-17-1. Ms. Farrell seconded the motion, the motion passed and the following votes were recorded:

Mr. Caton, yes; Ms. Douglas, yes; Ms. Farrell, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, yes.

**G. Miscellaneous:**

**1. Confirmation of Historical Preservation and Landmark Board of Review membership term of Don Davis.**

Mr. Davis has been a resident of Lincoln Terrace since 2002. He is an attorney, was the former president of Cameron University, and a former state representative. He would fill the vacant attorney position on the Board that was vacated by Michael Guard who recently resigned.

Ms. Douglas moved to approve the membership of Don Davis. Ms. Welch seconded the motion, the motion passed and the following votes were recorded:

Mr. Caton, yes; Ms. Douglas, yes; Ms. Farrell, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, yes.

**H. Reports from Commissioners or Director:**

**1. Election of Jeremiah Jordan as Citizen's Advisory Committee representative and gubernatorial appointee to the Commission.**

The Citizen's Advisory Committee elected Jeremiah Jordan to replace Lenardo Smith on the Commission.

Mr. Jordan was present and introduced himself to the Commission. He's been a member of the Committee since 2015, works for the Oil and Gas Industry and has been a resident of Lincoln Terrace for three years. He is currently awaiting the Governor's approval of his appointment.

*Mr. Greenhaw entered the meeting at 8:22 a.m.*

**I. Adjournment:**

There being no further business, Mr. Greenhaw made the motion to adjourn. Ms. Farrell seconded the motion. Seeing no opposition, the meeting adjourned at 8:23 a.m.