

OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
Special Meeting Minutes
May 24, 2016
2:00 p.m.
Governor's Large Conference Room
State Capitol Building
Oklahoma City, Oklahoma

A meeting notice was filed with the secretary of state and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Mary Fallin, Governor
Todd Lamb, Lt. Governor
Ken Miller, Treasurer
Dick Dutton, Director, Tourism and Recreation
Ed Lake, Director, Department of Human Services
Mike Patterson, Director, Oklahoma Dept. of Transportation

MEMBERS ABSENT: Thomas Kemp, Director of Tax Policy, Oklahoma Tax Commission
Preston Doerflinger, Secretary, Finance and Revenue

GUESTS: Travis Monroe, Office of Management and Enterprise Services
Kimberlee Williams, Office of Management and Enterprise Services
Tim Tuck, Office of Management and Enterprise Services
Beverly Hicks, Office of Management and Enterprise Services
Jim Joseph, State Bond Advisor
Jordan Perdue, State Bond Advisor's Office
Lyn Martin-Diehl, Attorney General's Office
Keith Beall, Lieutenant Governor's Office
Terry Howard, Oklahoma Historical Society
Tracy Hird, Office of Management and Enterprise Services
Lynne Bajema, State Comptroller, Office of Management and Enterprise Services
Angela Pierce, Office of Management and Enterprise Services
Jeff Moore, Oklahoma Historical Society
Jim Kelly, RBC
Jon Moellenberg, RBC
Claudia Conner, Tourism and Recreation
Mike Gibson, RSM
Kevin Marshall, RSM

1. Call to order and establish a quorum. [Chair]

Governor Fallin called the meeting to order at 2:20 p.m. A roll call was taken and a quorum was established. The governor was advised that notice of the meeting had been given, and an agenda posted in accordance with the Open Meeting Act.

2. Approval of the June 1, 2015, minutes. [Chair and Board]

Lt. Governor Lamb moved to approve the minutes of the meeting held June 1, 2015. Treasurer Miller seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – yes; Lt. Governor Lamb – yes; Treasurer Miller – yes; Director Lake – yes; Director Patterson – yes; Director Dutton – yes.

3. Discussion and possible action on FY2015 Audit report from RSM. [Travis Monroe]

Lt. Governor Lamb moved to approve the fiscal 2015 audit report. Director Patterson seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – yes; Lt. Governor Lamb – yes; Treasurer Miller – yes; Director Lake – yes; Director Patterson – yes; Director Dutton – yes.

4. Discussion and possible action to authorize OCIA staff, with the assistance of the Oklahoma State Bond Advisor, to prepare and distribute request for proposals (“RFPs”) for services of bond counsel, underwriter(s), trustee/paying agent, printer, open market escrow bidding agent and escrow verification agent, and to appoint and authorize a committee for the purpose of making recommendations to the Authority for selection of Bond Counsel, Underwriter(s) and trustee/paying agent with respect to:

- i. the possible refunding of the following outstanding OCIA issues that are subject to optional redemption:**

2008A and B; and

Treasurer Miller moved to approve the motion as presented and authorizing the OCIA staff to select the lowest bid for printing services, open market bidding escrow agent and escrow verification. Director Lake seconded the motion. The motion passed and the following votes were recorded:

Governor Fallin – yes; Lt. Governor Lamb – yes; Treasurer Miller – yes; Director Lake – yes; Director Patterson – yes; Director Dutton – yes.

Governor Fallin appointed Secretary Doerflinger, Treasurer Miller and Director Dutton to the bid review committee.

- ii. **the proposed Twenty-Five Million dollars (\$25,000,000) bond issue authorized by Senate Bill 839 to construct the Oklahoma Museum of Popular Culture, approved by the 2015 Legislature and enacted by the Governor;**

and authorize the OCIA staff to select the lowest bid for printing services, open market bidding escrow agent if required and escrow verification. [Travis Monroe & Jim Joseph]

Treasurer Miller moved to approve the motion as presented. There was no second. Treasurer Miller withdrew his motion. The agenda item was laid over until the next meeting.

5. **Discussion and possible action to approve a reimbursement resolution regarding payment of eligible expenses related to the proposed \$25,000,000 Museum of Pop Culture bond issue authorized by Senate Bill 839, approved by the 2015 Legislature and enacted by the Governor. [Travis Monroe]**

This agenda item is laid over until the next meeting.

6. Adjournment

There being no further business, Lt. Governor Lamb made the motion to adjourn. Treasurer Miller seconded the motion. Seeing no opposition, the meeting adjourned at 2:30 p.m.