

Minutes
Capitol – Medical Center Improvement and Zoning Commission
Sept. 25, 2015
8:15 a.m.
Will Rogers Building, Rm. 216
Oklahoma City, Oklahoma

A meeting notice was filed with the secretary of state and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: J.R. Caton
Tiana Douglas
Joshua Greenhaw
Paul Manzelli
David Ooten
Dan Ross
Lenardo Smith
Sarah Welch

MEMBERS ABSENT: Reginald Johnson
John Woods

OTHERS: Ben Davis, OMES CAM
Justin Henry, OMES CAM
Beverly Hicks, OMES CAM
Steven Barker, AAG
Louise Reagan, Capitol View
Essie Childs, Capitol View
Gina Blaylock, Capitol View
Anita McCarthey, Capitol View
Irene Ewing, Capitol View
Peggy Ewing, Capitol View
Treb Praytor, HopeHouse, OKC
Brandy Ronnine, HopeHouse, OKC

A – Determination of quorum and call to order. [Dan Ross]

Chairman Ross called the meeting to order at 8:15 a.m. A roll call was taken and a quorum was established. Mr. Ross was advised that notice of the meeting had been given, and an agenda posted in accordance with the Open Meeting Act.

B – Approval, disapproval and/or amendment of the minutes of the June 26, 2015, meeting.

Ms. Welch moved to approve the June meeting minutes. Mr. Greenhaw seconded the motion; the minutes passed and the following votes were recorded:

J.R. Caton – yes; Joshua Greenhaw – yes; Paul Manzelli – yes; David Ooten – yes; Dan Ross – yes; Lenardo Smith – yes; Sarah Welch – yes.

C-F – Discussion and possible action on approval of hearings, requests or permits.

C: Special Public Hearings – None.

D: Rezoning Request – None.

E: Conditional Use Permits

1. **CUP-15-16-1**, request by HopeHouse Supportive Transitional Living for a conditional use permit to operate a single-family home as an after-school tutoring center for children living in adjacent rental housing, at 7326 N.E. 25th St. in the Harrell Addition.

Action required: Approval, disapproval or amendment of the permit.

Mr. Smith made a motion to table and refer back to the Citizen's Advisory Committee. Mr. Ooten seconded the motion, the motion passed and the following votes were recorded:

J.R. Caton – yes; Tiana Douglas – yes; Joshua Greenhaw – yes; Paul Manzelli – yes; David Ooten – yes; Dan Ross – yes; Lenardo Smith – yes; Sarah Welch – yes.

Tiana Douglas entered the meeting at 8:28 a.m.

F: Building Permits

1. **BP-15-16-1**, request by Teri Green for a building permit to construct a two-car garage at 914 N.E. 18th St. in the Lincoln Terrace Addition.

Action required: Approval, disapproval or amendment of the permit.

Mr. Smith made a motion to approve. Mr. Manzelli seconded the motion, the motion passed and the following votes were recorded:

J.R. Caton – yes; Tiana Douglas – yes; Joshua Greenhaw – yes; Paul Manzelli – yes; David Ooten – yes; Dan Ross – yes; Lenardo Smith – yes; Sarah Welch – yes.

G – Miscellaneous – None.

H – Reports from commissioners or director.

1. Director's Monthly Activity Report

Mr. Davis reported that there are a few vacancies on the Citizen's Advisory Committee (CAC). The Historic Preservation Landmark Board of Review (HPLBOR) is at capacity and is currently working on standards and guidelines, using the City of OKC guidelines as a model. Those will be reviewed and adapted for the district, and will be adopted through the rules process beginning in spring.

Each board member was provided a copy of the rewritten HP Review packet for the HPLBOR, which has the same information and provides more direction for the applicant.

Mr. Davis informed there were parcels with incorrect zoning, corrected on the zoning map. There were a couple of regulations (RD-3 & 4 zoning designations) missing in the zoning rules that were found in a previous version of the rules and will be reinstated during the next rulemaking process.

Mr. Davis demonstrated the public zoning map he created located on the OMES CAM website.

I – Adjournment [Dan Ross]

There being no further business, Mr. Ooten made the motion to adjourn. Mr. Smith seconded the motion. Seeing no opposition, the meeting adjourned at 8:49 a.m.