

# **2017 JUSTICE ASSISTANCE GRANT LOCAL LAW ENFORCEMENT (JAG-LLE) PROGRAM NOTICE OF AVAILABILITY OF FUNDS**

**Applicants who wish to apply for equipment under the Justice Assistance Grant – Local Law Enforcement (JAG-LLE) Program need to thoroughly read the ENTIRE document.**

## **AVAILABILITY OF FUNDS**

The District Attorneys Council, in conjunction with the Justice Assistance Grant Board, announces that **\$374,715.00** is available for eligible local law enforcement jurisdictions to apply for funding for the JAG-LLE Program. The maximum for each award is \$10,000.00.

## **ELIGIBLE APPLICANTS**

To apply for a JAG-LLE award through the District Attorneys Council, a jurisdiction **must**: 1) be ineligible for a direct JAG grant with the Bureau of Justice Assistance (BJA), and 2) must report UCR information. Oklahoma State Statute # 74 O.S. § 150.10 requires all state, county, city and town law enforcement agencies to submit crime reports to the Oklahoma State Bureau of Investigation. To review this statute, click here: <http://www.oscn.net/applications/oscn/DeliverDocument.asp?CiteID=101436>

For more information on reporting UCR information, contact the OSBI Field Services at 405-848-6724.

If a jurisdiction is ineligible to apply directly to BJA, and is reporting UCR information, that jurisdiction is eligible to apply for a JAG- LLE award through the District Attorneys Council.

**Police departments and sheriffs' offices must apply through their county commission or city council. Private/nonprofit organizations, campus security departments, jails, and state agencies are NOT eligible to apply for this funding.**

## **APPLICANT REQUIREMENTS - DUNS NUMBER**

All applicants are required to include a DUNS (Data Universal Numbering System) number in their application. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. Obtaining a DUNS number is a free, simple, one-time activity. To obtain a DUNS number or to see if the applicant agency already has a DUNS number, call 1-866-705-5711 or go to <https://iupdate.dnb.com/iUpdate/companylookup.htm>

## **APPLICANT REQUIREMENTS – SYSTEM FOR AWARD MANAGEMENT (SAM)**

Federal guidelines require all applicants to be registered on the FREE System for Award Management (SAM). The SAM database is the repository for standard information about applicants, recipients, and subrecipients of federal financial assistance.

**Registration on the SAM must be current before making application for these grant funds, so please update your registration if necessary. Please Note: Your SAM registration must allow for public search.** For more information or to register with SAM, go to <https://www.sam.gov>.

## **BOARD PRIORITIES**

The JAG Board, comprised of 16 voting and non-voting members, is charged with determining priorities for funding, reviewing grant proposals, and determining awards for the grant funds. The Board has limited applications to procuring officer safety equipment. The maximum award amount is \$10,000.

The Board has established priorities for the funding of equipment. **Only** applications requesting the following will be reviewed:

- In-Car or Body Worn Cameras\* (see additional requirements below)
- In-Car Mobile Data Systems (Laptop or Tablet)\*\* (see additional requirements below)
- Radios – In Car and Hand Held/Portable\*\*\* (see additional requirements below)
- Vehicles – Up to a max of \$10,000\*\*\*\* (see additional requirements below)
- Ballistic-resistant officer protection equipment, limited to daily wear ballistic vests and high-entry vests, helmets, and shields\*\*\*\*\* (see additional requirements below)

Equipment can only be awarded for **full-time** Law Officers.

**Priority may be given to those who have not received significant funding in the past five years from this grant program.**

### **\*REQUESTS FOR BODY WORN CAMERAS**

According to the Bureau of Justice Assistance (BJA), law enforcement agencies across the country have begun equipping their officers with body-worn cameras (BWCs) over the past several years. The important benefits of BWCs and the challenges in implementing BWC programs, are highlighted in the BJA Body Worn Camera Toolkit.

The BJA <https://www.bja.gov/bwcc/> provides model BWC policies, resources, and best practices to assist departments in implementing BWC programs.

Applicants using JAG funds to purchase BWC equipment or to implement or enhance BWC programs must certify that they have policies and procedures in place related to equipment usage, data storage, privacy, victims, access, disclosure, training, etc. Officers, prosecutors, defenders, victims and privacy advocates, and community groups should be consulted early in the BWC policy development process to guide and inform policy and procurement decisions. The body-worn camera policy certification must be attached to the submitted application.

### **\*\*REQUESTS FOR IN-CAR MOBILE DATA TERMINAL SYSTEMS**

Requests for in-car mobile data terminal systems (MDTs) should include a quote designating the mobile data system, mounting hardware, docking station, mode of IP connectivity, and computer that ensures that the equipment is designed for use in a vehicle to withstand use in a harsh environment. Requests must specify a semi-ruggedized or ruggedized laptop or tablet.

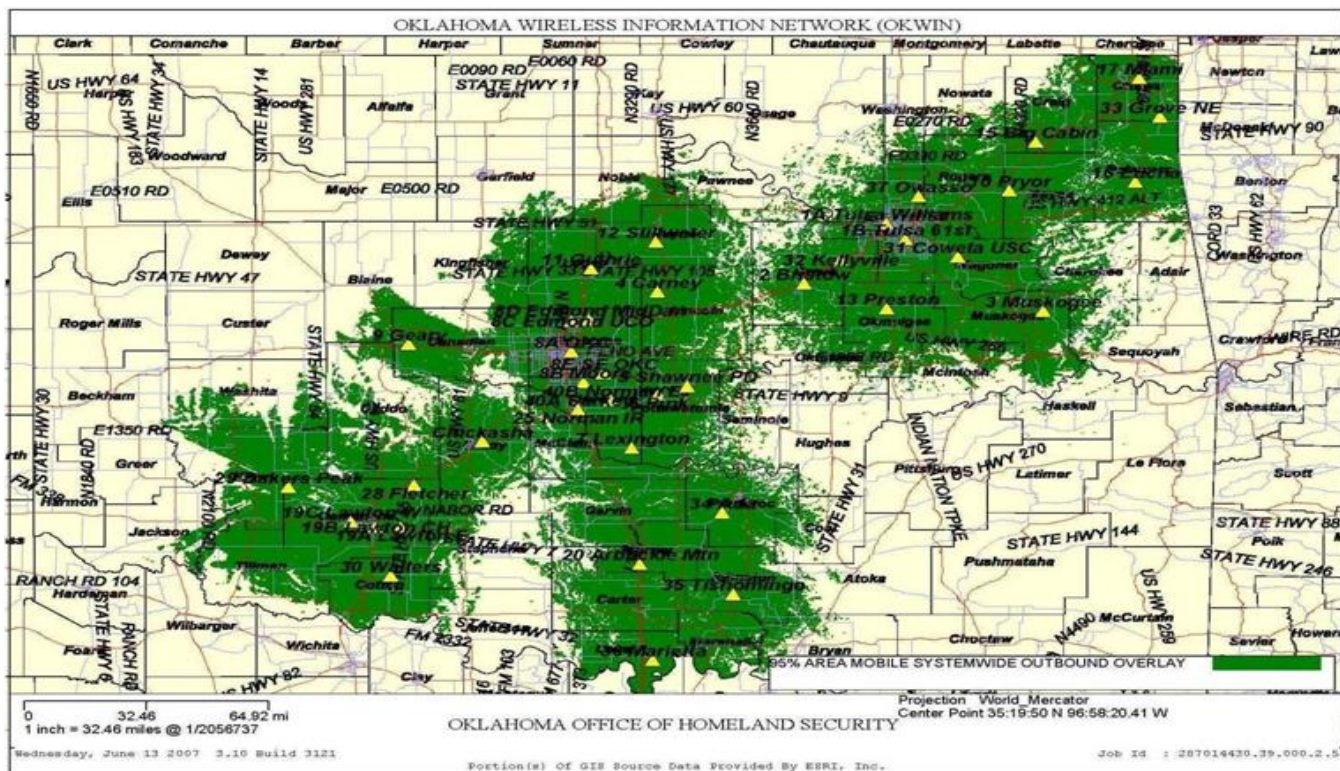
In order to receive this funding, the applicant must specify the software system (such as MobileCop) which allows law enforcement agencies to access vehicle tag and driver's license files within the state and allows for seamless messaging between individual law enforcement officers across the state, integration of law enforcement records including mugshot photos, and many other tools utilized by law enforcement officers in a mobile environment.

This is not an endorsement of any vendor or product, but for informational purposes only. Applicants should be aware that there are 2,974 MobileCop data units statewide in use as of June 2017, including the Department of Public Safety, using MobileCop to connect MDTs to the Oklahoma Law Enforcement Telecommunications System (OLETS), Oklahoma Automated Secured Information Sharing System (OASIS), National Law Enforcement Telecommunications System (NLETS), National Crime Information Center (NCIC) and other national, state, and local crime information databases. If you need more information on using MobileCop or for system access for in-car laptop computers, contact Lt. Matt Jackson at 405-869-2505 or via email at [somatjac@oklahomacounty.org](mailto:somatjac@oklahomacounty.org) or Capt. David Baisden at 405-615-0242 or via email at [sodavbai@oklahomacounty.org](mailto:sodavbai@oklahomacounty.org) for information and guidance with your application.

**\*\*\*REQUESTS FOR IN CAR RADIOS and HANDHELD PORTABLE RADIOS**

For agencies located within the Oklahoma Wireless Information Network (OKWIN) coverage area, all requests made to the Board by law enforcement agencies for radio communication equipment must be consistent and compatible with the OKWIN 800 MHz Trunked Radio System (see the coverage map below).

To determine if a jurisdiction is in the 800 MHz Trunked Radio Communication System coverage area, or for more information, contact James Rinta, Deputy Director of Communications and Electronic Services Division, Department of Public Safety, 405-425-2178.



**\*\*\*\*REQUESTS FOR VEHICLES**

The JAG Board approved funding for vehicles only. Other equipment for a vehicle, such as light bars, etc., may not be requested. Agencies requesting vehicles that cost over the \$10,000 maximum limit of this grant, must state in the narrative that the agency agrees to providing the balance of the cost of the vehicle as well as what funds will be used to pay for the remaining cost of the vehicle.

**\*\*\*\*\*REQUESTS FOR BALLISTIC-RESISTANT OFFICER PROTECTION EQUIPMENT**

The JAG Board approved funding for ballistic-resistant officer protection equipment. This is limited to daily wear ballistic vests and high-entry vests, helmets, and shields only. Any ballistic equipment purchased with JAG funds may be purchased at any threat level, make, or model from any distributor or manufacturer, as long as the vests have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Law enforcement agencies receiving ballistic-resistant and stab-resistant body armor must have a written "mandatory wear" policy in effect. These policies must be submitted with the agency's application to be considered. In addition, vests purchased must be American made. Information on the NIJ standards can be found at: <https://www.nij.gov/topics/technology/body-armor/Pages/welcome.aspx>.

**MATCH REQUIREMENT**

There is no match requirement for this grant.

**REIMBURSEMENT OF FUNDS**

In order to receive the funds, the subgrantee must order and pay for all approved equipment and submit all required close-out documents prior to receiving payment. Upon receipt and approval of the close-out documents, reimbursement will be forwarded to the subgrantee in approximately one month.

**PERSONNEL REQUIREMENTS**

The Oklahoma State Auditor and Inspector’s Office and the federal granting agency requires that there be sufficient internal controls within the applicant agency to reduce the risk for mismanagement, error, and/or fraud. No one person should control all aspects of procuring and then the payment of the requested equipment.

The Agency Administrator/Project Director is the contact person for all project activities and is responsible for meeting the goals and objectives of the award. The Financial Officer/Fiscal Officer is responsible for reporting the financial activity related to the award. The Agency Administrator/Project Director and Financial Officer/Fiscal Officer may **NOT** be the same person or have full corresponding access in OKGrants.

The Authorized Official/Chief Executive Officer, Agency Administrator/Project Director, and the Financial Officer/Fiscal Officer must be an employee or an elected official of the applicant agency.

The Authorized Official/Chief Executive Officer is the person with official signature authority to make financial and programmatic commitments on behalf of the applicant agency. **The Authorized Official/Chief Executive Officer must be the mayor, city manager, chairperson of the County Commission, or an authorized tribal leader.**

**AWARD PERIOD**

The award period for this grant is January 1, 2018, to June 30, 2018.

**TO APPLY**

The Federal Grants Division uses a Web-based Grants Management System to manage this grant. The System, OKGrants, is a “cradle-to-grave” grants management system, which means applications, must be completed online through the grants managements system. The website address is <https://grants.ok.gov>.

The application process will be available beginning on **August 21, 2017**, and must be completed and submitted through OKGrants by 11:59 p.m., on **September 22, 2017**.

**TRAINING FOR APPLICANTS ON THE OKGRANTS SYSTEM**

DAC will provide web-based training for potential applicants. **You only need to attend one of the three available webinars listed below.**

**OKGrants Application Training Webinar Dates:**

- |                        |                               |
|------------------------|-------------------------------|
| <b>August 17, 2017</b> | <b>1:30 p.m. – 3:30 p.m.</b>  |
| <b>August 18, 2017</b> | <b>9:30 a.m. – 11:30 a.m.</b> |
| <b>August 25, 2017</b> | <b>1:30 p.m. – 3:30 p.m.</b>  |



**New this year**

For those awarded applicants, award document and reimbursement training will be held.

November 22, 2017

9:30 a.m. – 11:30 a.m.

**Prior to the webinar:**

*The first time you use the Web Meeting Service, you will need to download the client software. Web Meeting HELP & Software Downloads can be found at: <https://www.webmeeting.att.com>. Click on Downloads and download the appropriate software for your computer.*

**To participate in one of the webinars:**

- 1) Dial: **1-877-336-1828**
- 2) Enter the Access Code: **3241627**
- 3) **Then log on to the web conference portion of the meeting:** Go to:  
<https://www.webmeeting.att.com>
- 4) Enter the Meeting Number: **8773361828**
- 5) Enter the Participant Code: **3241627**
- 6) Enter your e-mail and **your agency's name** and join the meeting as a "participant."

**DEADLINE FOR SUBMISSION OF AN APPLICATION**

The deadline to submit the application is **11:59 p.m., September 22, 2017**. The OKGrants Online System will not allow an application to be submitted after this date and time. Proposals received via mail, hand delivery, fax machine, or disk will not be reviewed.

**AWARD DECISION**

The JAG Board will meet on November 15, 2017, to make funding decisions for the 2017 JAG-LLE applications. Decisions will be posted on the DAC website, <https://www.ok.gov/dac/>, by the following day.

**ADDITIONAL INFORMATION**

For further information, contact Jerry George, Grant Programs Specialist, at 405/264-5008, or via email at [jerry.george@dac.state.ok.us](mailto:jerry.george@dac.state.ok.us).