



**State of Oklahoma**  
**Board of Chiropractic Examiners**

Dear Applicant:

Thank you for your interest in obtaining an Oklahoma chiropractic license. Enclosed you will find the necessary forms, and application that you will need to complete prior to being approved to sit for the state jurisprudence examination. Included also, is a current copy of the Oklahoma Chiropractic Practice Act, which you will need to study for the jurisprudence examination.

Please read the instructions carefully on the application and all other enclosed paperwork to be submitted for the application process to ensure that you have successfully completed all requirements. Please note that submission of your application without errors ensures that there will be no delays in the processing of your application. Please be sure that you follow the following rule below from the Oklahoma Administrative Code which is in the Oklahoma Chiropractic Act:

**OAC 140:10-3-1. Application for an original license by examination**

**(d) An application and all accompanying documents must be completed and received by the Board no later than thirty (30) days prior to the next scheduled examination in order to be eligible to take the examination.**

**NO APPLICATION WILL BE ACCEPTED AFTER THE 30 DAY DEADLINE!**

Once your application has been approved by the Oklahoma Board of Chiropractic Examiners you will be notified in writing that the application was approved as well as the time and place of the next scheduled jurisprudence examination.

All transcripts, diplomas, and NBCE test scores need to be **certified copies** and will need to be sent directly from the schools and NBCE to the board office. A **certified copy** of your chiropractic diploma and final transcripts must be directly sent from the chiropractic college after you graduate if you have not graduated prior to being approved to sit for the examination. If you are already licensed in another state, country, territory, or province a **certified copy** of the chiropractic license and/or a verification of licensure, and any other license you may have or have held to practice in any other healing art must be submitted from the state, country, territory, or province that issued the license. The Character Affidavits on page 3 of the application must be signed by two licensed chiropractors who are active and in good standing, or if you are not licensed in any other state, country, territory, or province the Character Affidavits can be signed

by a Registrar of the college. **AFFIDAVITS SUBMITTED SEPERATELY AND/OR DUPLICATED, AFFIDAVITS WILL NOT BE ACCEPTED.** Falsification or omission of any information on the application will be grounds for disapproval by the Board of Chiropractic Examiners prior to the examination.

**Fees may be submitted separately or as one in the form of a Cashier's Check or Money Order ONLY.** Personal checks or business checks will not be accepted.

Please submit two (2) passport photos with the application. One must be glued to the appropriate location on the application form and the second photo submitted loosely.

If I or my staff can be of assistance to you, please feel free to contact me at (405) 522-3400 or by email at [beth.carter@chiro.ok.gov](mailto:beth.carter@chiro.ok.gov)

Sincerely,

A handwritten signature in black ink, appearing to read "Beth Carter", is displayed on a light gray rectangular background.

Beth Carter  
Executive Director