

STATE OF OKLAHOMA

STATE USE COMMITTEE MEETING MINUTES

Oklahoma Pharmacy Board

Board Room

2920 N. Lincoln Blvd.

Oklahoma City, OK 73105

June 7, 2017

Call to Order

Mr. Smith called to order the regular meeting of the State Use Committee at 1:00 p.m.

The meeting agenda was posted Wednesday, May 31, 2017.

Roll call for Quorum

Daron Hoggatt conducted the roll call.

Members Present: Robin Arter, Regina Chace, Jim Kettler, William Smith, Jerry Tate, David Oliver, Stephanie Brown

ABSENT: None

Quorum declared with 7 members present.

Introductions: All attendees

I. Approval of Minutes

Corrections:

On page 2 of 4 under **Corrections...** Strike note that was added after the meeting by Tina Hanna (South Central Industries).

Motion to approve the amended minutes of the April 12, 2017, State Use Committee meeting made by Ms. Chace and seconded by Mr. Oliver.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

II. Financial Information

As of May 31, 2017 the operating budget account balance is \$337,637.57. There have been no additional sweeps of money by the state.

III. Fair Market

People First of Bryan County – Pencils

Approve pencils requested by ODOT at vendor requested prices. Minimum quantity 1 pkg, no shipping charge.

Motion to approve made by Ms. Chase, seconded by Mr. Oliver.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

South Central – Single Fold Paper Towel

Approve 2 pages of paper towels with the new specifications and pricing as per the vendors suggested price. Minimum quantity 1 case, no shipping charge.

Motion to approve made by Mr. Tate, seconded by Ms. Arter.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

Kiamichi Opportunities - Beans

Approve 1st price small quantities up to a truck load to be delivered to individual locations. Approve 2nd price truck load and above to be delivered to one centralized location. Type of beans: Pinto Beans. Great Northern Beans, Red Beans. Unit of measure is 1 pound.

Motion to approve made by Ms. Arter, seconded by Mr. Oliver.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: Mr. Smith

Motion passed

Garvin County – Ink & Tonner

Approve new tonners and ink cartridges.

More research needed to obtain a true fair market.

Motion to table until next State Use Committee Meeting made by Mr. Tate, seconded by Ms. Chace.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion Tabled

IV. Vendor Compliance

As of June 7, 2017 the following vendors were out of compliance.

- 1% Levy & Payment
 1. Rambo Janitorial

- Oklahoma State Tax ID Number
 1. Help Works, Inc

- DOL Certificate
 1. Golden Rule – Certificate on file
 2. The Meadows – Certificate on file
 3. Oklahoma Production Center – Certificate on file
 4. Searchlight Center, Inc. – Certificate on file

- Workers Comp Insurance
 1. Help Works, Inc
 2. Panhandle Sheltered Area Workshop
 3. Rogers County Training Center

Motion to send out “Notice to Cure” to vendors who are out of compliance on Oklahoma State Tax ID Number, WC, & 1% Levy. No “Notice to Cure” will be sent out at this time to vendors who have submitted a copy of their DOL Application to State Use. The motion was made by Mr. Oliver, seconded by Mr. Tate.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

V. Liaison Update

Ms. Means visited 22 counties and 171 towns and cities. Twenty-three were close and she will need to follow up with them. Twenty-nine towns and cities had no town or city hall.

Ms. Means will be working on contract renewal for the new fiscal year.

VI. New Business

No new business.

VII. Public Comments

No public comments.

VIII. Adjourn

Motion to adjourn made by Mr. Kettler and seconded by Mr. Oliver.

Meeting Adjourned at 1:27 p.m.