

**STATE OF OKLAHOMA**  
**STATE USE COMMITTEE MEETING MINUTES**

Oklahoma History Center  
800 Nazih Zuhdi Drive, OERB Classroom  
Oklahoma City, OK 73105

**June 3, 2015**

**Call to Order**

William Smith called to order the regular meeting of the State Use Committee at 1:00 p.m. The meeting agenda was posted Monday, June 1, 2015.

**Roll call for Quorum**

Daron Hoggatt conducted a roll call.

Members Present: William Smith, Committee Chair; Regina Chace; Jim Kettler; Jerry Tate,  
David Oliver, Travis Monroe.

ABSENT: Effie Foster

Quorum declared with 6 members present.

Introductions

**I. Approval of Minutes**

Motion to approve minutes of the February 25, 2015 State Use Committee meeting and minutes of the May 4, 2015 State Use Committee meeting made by Ms. Chace, and seconded by Mr. Tate

YEAS: Mr. Smith, Ms. Chace, Mr. Kettler, Mr. Tate, Mr. Monroe.

NAYS: None

ABSTAIN: David Oliver

ABSENT: Effie Foster

Motion passed

**II. Financial Information**

a. Ending Balance: \$766,056.66

**III. Discussion and possible action to approve Fair Market pricing/changes**

The Fair Market Sub-Committee (Mr. Smith, Mr. Monroe, and Mr. Oliver) and Malina Brywczyński (CPO for State Use) had a conference call to discuss the Fair Market pricing for a number of items.

a. **SW203 – Call Center (for OK Healthcare Authority Only)-People First**

The OK Healthcare Authority has specifically requested that the vendor providing the products of SW203 also provide a call center for persons wanting to order those products.

Fair Market Sub-Committee recommends that the State Use Committee approve the Sub-Committee proposed Fair Market price.

Motion to approve the proposed Fair Market price made by Mr. Oliver and seconded by Mr. Kettler.

YEAS: Mr. Smith, Ms. Chace, Mr. Kettler, Mr. Tate, Mr. Monroe, Mr. Oliver.

NAYS: None

ABSTAIN: None

ABSENT: Ms. Foster

Motion passed

- b. **SW203 – Briefs- Additional styles/sizes being added to existing contract-Peoples First**  
Fair Market Sub-Committee recommends that the State Use Committee approve the Sub-Committee proposed Fair Market price.

Motion to approve the proposed Fair Market price made by Mr. Oliver and seconded by Ms. Chace.

YEAS: Mr. Smith, Ms. Chace, Mr. Kettler, Mr. Tate, Mr. Monroe, Mr. Oliver.

NAYS: None

ABSTAIN: None

ABSENT: Ms. Foster

Motion passed

#### **IV. New Committee Member Nominations**

Will Smith, Committee Chair for the State Use Committee received a letter of resignation from longtime committee member Effie Foster.

According to The Central Purchasing Act Title 74, Section 3001-Creation of State Use Committee, Version 1 subsection A, number 5.

This position will be held by:

An individual or a parent or guardian of an individual with severe disabilities who participates in vocational programming through a sheltered environment facility, to be selected by the committee: State Use Committee Chair Will Smith nominated Ms. Robin Arter to fill the position vacated by Ms. Foster. No other candidates were nominated for this position.

Motion to approve Ms. Robin Arter as a new member of the State Use Committee made by Mr. Smith and seconded by Mr. Oliver.

YEAS: Mr. Smith, Ms. Chace, Mr. Kettler, Mr. Tate, Mr. Monroe, Mr. Oliver.

NAYS: None

ABSTAIN: None

ABSENT: Ms. Foster

Motion passed

#### **V. State Use Staffing**

Daron introduced the new State Purchasing Director, Ferris Barger.

In the State Use Program Daron announced the promotion of Mary Brown to Procurement Specialist and the hiring of Teresa Sherwood as the new Administrative Assistant. Teresa's start date is June 15.

**VI. New Business**

Jerry Weddington, Goodwill Industries of Central Oklahoma requests to be added to the August 5, State Use Committee Agenda. Jerry would like to discuss the Goodwill Industries proposal to the Department of Rehabilitation for Treatment as AbilityOne.

**VII. Public Comments**

Ms. Chace announced that the US Department of Labor will be holding 14C certificate training in Tulsa on June 25, and flyers were available for anyone who is interested in attending.

**VIII. Adjournment**

Motion to adjourn Ms. Chace seconded by Mr. Tate

YEAS: Mr. Smith, Ms. Chace, Mr. Kettler, Mr. Tate, Mr. Monroe, Mr. Oliver.

NAYS: None

ABSTAIN: None

ABSENT: Ms. Foster

Motion passed

Meeting adjourned at 1:25 p.m.