



State of Oklahoma
Department of Central Services
Construction and Properties Division

John S. Richard
Director

Brad Henry
Governor

NOTICE OF CONTRACT AWARD & GENERAL PROVISIONS

CONTRACT TITLE: General Maintenance work activities to include Sweeping in Tulsa County.

CONTRACT NUMBER: 06014.2

CONTRACT PERIOD: July 1, 2007 through June 30, 2008

AUTHORIZED USERS: Department of Transportation **ONLY**

AWARDED VENDOR(S): Vendor ID 0000075724
C-P Integrated Services, Inc.
P. O. Box 44277
Oklahoma City, OK 73144
Contract Number: 00000000000000000000569
Vendor Contract: David Parker-Phone Number: 405-732-0532

CONTRACT PRIORITY: **This Contract is NON MANDATORY**

DELIVERY: Per Terms of contract and work assignment.

TERMS: Monthly pay applications and final payment per Conditions of the Contract.

CANCELLATION CLAUSE: This contract shall be in force until the expiration date or until thirty (30) days after notice has been given by the State of Oklahoma of its desire to terminate the contract. After the first 3 months of this contract, the vendor may cancel with a 30 day written notice.

Immediate cancellation shall be administered when violations are found to be an impediment to its cause or when conditions preclude the 30 days written notice.

AUDIT CLAUSE: In accepting any contract with the State, the vendor must agree to this audit Clause which provides that books, documents, accounting procedures, practices or any other items of the service provided relevant to the contract are subject to examination by the Agency and the State Auditor and Inspector.

Contract Purchase Orders: The contract holder is to accept only those purchase orders issued by an authorized state entity, to include the Department of Central Services and any other designated state agency.

(NOTE: CAP denotes Construction and Properties Division)

Primary Contact: Billing & Contract Information
Karen Wallis, Branch Purchasing Manager
Telephone Number: 405-522-6792
Fax Number: 405-522-2112

Secondary Point of Contact: CAP
Bill Harrell, Project Manager
Telephone Number: 405-521-2145
Fax Number: 405-521-3789



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**STATEWIDE CONTRACT
GENERAL PROVISIONS**

1. TYPE OF CONTRACT

This is a firm fixed price contract of indefinite delivery and indefinite quantity for the materials and labor specified.

2. AUTHORIZED USERS

The Oklahoma Department of Transportation, Only.

3. ORAL AGREEMENTS

No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in the ITB or the resultant contract. All modifications to the contract must be made in writing by the Construction and Properties Division.

4. TERMINATION OF CONTRACT

(a) This contract can be canceled by the supplier for just cause with 30 day written request and upon written approval from Construction and Properties.

(b) The State may cancel with just cause upon written notification to vendor.

(c) Immediate cancellation shall be administered when violations are found to be an impediment to the function of the agency and detrimental to its cause, or when conditions preclude the 30 day notice.

(d) If this contract is terminated, the State shall be liable only for payment under the payment provisions of this contract for labor and/or materials rendered before the effective date of termination.

5. EXTENSION OF CONTRACT

The State may extend the term of this contract up to 90 days if mutually agreed upon by both parties in writing.

6. ORDERING

Any labor and/or materials to be furnished under this contract shall be ordered by issuance of written purchase order by state agencies and authorized entities. There is no limit on the quantity that may be issued. Work at multiple destinations may be required. All orders are subject to this notice of Contract Award, the Specifications, and the General Conditions of the Contract. Any order dated prior to expiration of this contract shall be performed. In the event of conflict between a purchase order and this contract, the contract shall have precedence.

7. STATE AND LOCAL TAXES

Materials purchased for incorporation into the work are subject to state and local taxes.

8. CONTRACTOR INVOICES

(a) The vendor shall be paid upon submission of proper certified invoices to the ordering agency at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment. The Company or Corporation bidding shall be the only office authorized to receive orders, invoice and receive payment. If the bidders wish to ship or provide service from a point other than the address listed on the face of the bid, he will furnish a list of these locations. No ordering or invoicing will be done at these locations.

(b) Invoicing shall be made in accordance with instructions by agency or division issuing the purchase order.

(c) If you are paid more than 45 days after submitting a proper invoice, you may be entitled to claim an interest penalty. Contact the Office of State Finance for a copy of the regulations.

9. CONTRACT PERIOD

The contract is for a one year period, commencing July 1, 2007 through June 30, 2008. Renewal options at the discretion of the Department of Transportation.

10. RENEWAL TERMS

This contract may only be renewed under the same terms and conditions. Any changes to the contract terms shall only be made by written change order as stipulated in the General Conditions.