

# Oklahoma

# 9-1-1

# Management Authority



THURSDAY DEC. 2, 2021 1:30PM  
OKLAHOMA CAPITOL BUILDING  
ROOM 535



OKLAHOMA 9-1-1 MANAGEMENT AUTHORITY  
Regular Meeting Agenda  
Thursday, December 2, 2021 at 1:30 PM

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Oklahoma State Capitol Building  
Senate Room 535  
2300 N Lincoln Blvd.  
Oklahoma City, OK 73105

1. Call to Order
2. Roll Call
3. Welcome to members and guests in attendance.
4. Approval of the November 2021 meeting minutes. *In packet*
5. Approval of the financial report for the month of October 2021. *Do not have the report from OEM Finance. The report for October and November will be provided in the January 2022 meeting.*
6. Discussion and possible action to approve the following to the Technical Committee pursuant to OAC 145:15-3-2(b).
  - I. Toi Luu, IT - City of Tulsa, OK (*in attendance*)
  - II. Hilaree Straka, Emergency Communications Division - Ft. Sill, OK (*noticed by email of the meeting, location and packet provided*)
7. Discussion and possible action to approve Board Member(s) to attend the NENA Conference, [9-1-1 Goes to Washington](#), February 13 - 16, 2022 in Washington, DC. (*Lance Terry, funds will be drawn from trawl/training budget; Shaun Barnett and Matt Still, funding will be drawn from Committee Budgets - set aside to meet Board goals*)
8. Discussion and possible action to approve the State and Local Agreement for the Statewide NG9-1-1 GIS data sharing repository. (*waiting on legal to review and complete the draft SLA - table.*)
9. Discussion and possible action to approve the recommended statutory language changes for the 2022 Legislative session. Changes will be to both the Oklahoma Emergency Number Act<sup>1</sup> and the Oklahoma 9-1-1 Management Authority Act<sup>2</sup>. The changes include defining 9-1-1 Telecommunicators as First responders.
10. Discussion and possible action to nominate and approve Legislative Liaisons with the purpose of lobbying legislation for 9-1-1 initiatives throughout the 2022 calendar year.
11. Discussion and possible action to approve the application for the following Grant request in the amounts listed:

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<sup>1</sup> <https://www.ok.gov/911/documents/Title%2063%20Section%202801%20thru%202853%20-%202011.pdf>

<sup>2</sup> <https://www.ok.gov/911/documents/Wireless%20Legislation.pdf>

APPLICANT NAME	GRANT TYPE	APPLICATION TITLE	REQUEST AMOUNT	COMMITTEE RECOMENDATION
NEOTA	Training	Training for Emergency Communicators	\$ 37,432.00	Fund
INCOG	GIS	Regional NG9-1-1 GIS Data Storage Expansion	\$ 15,888.15	Fund
<b>TOTAL REQUEST AMOUNT</b>				<b>\$ 53,320.15</b>

12. Committee Reports:

- I. The Administration Committee
  - a. List of Approved Expenditures for 9-1-1 Fees
- II. The Technical Committee
  - a. Strategic Plan for NG9-1-1
- III. The Operations Committee
  - a. Online Training Platform Update
- IV. The Legislative Committee

13. 9-1-1 Authority Staff Reports

- I. 9-1-1 Grants
  - a. Funding Sustainability Grant Update
- II. 9-1-1 Programs
  - a. Registration Forms
  - b. Upcoming Classes

14. State 9-1-1 Coordinator Report to the Board (Discussion Only)

- I. The Office is Currently Working On:
  - a. 988 Coalition
  - b. Interim Studies - meeting with Rep. Grego and the Oklahoma Health Department
- II. Update on Local PSAP Meetings (#WhereIsThe911Guy)
  - a. Cotton County
  - b. Delaware County
  - c. Adair County
  - d. Pawnee County
- III. Upcoming Events
  - a. Lance Terry Vacation - Dec. 4 - 12th
  - b. Cimarron County - Before the End of the Year

15. Chairman's Comments. (Discussion Only)

*Passing of Matt Knight with SDR*

*Reminder the meeting dates in 2022 are every other month. Stacey will send out the room location at the Capitol for the January meeting - this has not yet been provided by the Capitol to the Authority Office.*

16. New Business (New business not reasonably foreseen at the time of posting this agenda)
17. Public Comments.(Comments are to be limited to items under the purview of the Oklahoma 9-1-1 Management Authority. Each speaker shall be limited to five minutes. Under Oklahoma Open Meeting laws, the 9-1-1 Management Authority cannot respond to or discuss any public comment not on today's agenda)
18. Adjournment

OKLAHOMA 9-1-1 MANAGEMENT AUTHORITY  
Regular Meeting Minutes  
December 2, 2021

1. Call to Order

1:30 PM

2. Roll Call

Brent Hawkinson

Brent Trease

Clay Sander

Darry Stacy

Greg Fisher

Justin Carnagey

Kenton Tsoodle

Mary Harris

Matt Singleton

Matt Stillwell

Nicholas Carraro

Randy Mowdy

Rob Stolz

Roy Tucker

Shaun Barnett

Travis Clark

Vicki Atchley

*A quorum is present with sixteen members in attendance*

3. Welcome to members and guests in attendance.

Mr. Barnett welcomed the members and guests in attendance

4. Approval of the November 2021 meeting minutes.

Mr. Barnett stated the November 2021 meeting minutes were included in the meeting packet allowing a few moments for review.

Mr. Barnett called for further discussion or questions.

*Hearing none, a motion to approve the November 2021 meeting minutes was made by Mr. Hawkinson, with a second by Mr. Stacy. The motion passed with seventeen ayes, zero nays.*

5. Approval of the financial report for the month of October 2021.

Mr. Barnett explained the Financial Report for the month of October 2021 were received in time and therefore will be presented at the next meeting.

6. Discussion and possible action to approve the following to the Technical Committee pursuant to OAC 145:15-3-2(b).

Mr. Barnett yielded to Mr. Terry.

Mr. Terry explained Mr. Kevin Smith, who retired from Tinker Air Force Base and is working for the City of Moore and is no longer serving on the Technical Committee. In his vacancy, he has recommended Hillary Straka, from Fort Sill brought over from Lawton, and representing the Armed Forces. Ms. Straka and Mr. Terry have been working together for almost a year, to assist with her efforts to develop a PSAP at Fort Sill.

The second recommendation is Mr. Lu Toi from the City of Tulsa, recommended by Belinda McGhie at the City of Tulsa. Mr. Toi has attended the last couple of Authority meetings and has stated an interest in becoming more involved in technical issues. Mr. Toi works within the IT department that is embedded in the 9-1-1 center. Mr. Toi couldn't attend today but accepted the recommendation.

Mr. Terry explained that DPS recently deployed E9-1-1 Phase II equipment at their Troop locations. It was suggested there will be a need for OHP's involvement, specifically with NG9-1-1 once the state starts moving forward with the NG9-1-1 project. After reaching out to OHP, Captain Kerri Mankey was recommended, and she's accepted.

Mr. Terry stated these are the names brought for approval to the Technical Committee.

Ms. Harris welcomed those requesting to serve; sharing her appreciation for the people wanting to participate on the Technical Committee and explained the Committee has a lot of really important work coming up.

Mr. Barnett called for questions

*Hearing none, a motion to approve the above people listed to the Technical Committee was made by Ms. Harris, with a second by Mr. Stillwell. The motion passed with seventeen ayes, zero nays.*

7. Discussion and possible action to approve Board Member(s) to attend the NENA Conference, [9-1-1 Goes to Washington](#), February 13 - 16, 2022 in Washington, DC.

Mr. Terry explained to the Board the importance of this conference, stating it is one of the most important events attended all year. Mr. Terry reminded the Board he and Mr. Stillwell attended the conference and events in the past. Due to COVID, the event last year was held virtually, but attended in 2018 and 2019, with excellent feedback, both from Mr. Terry's perspective and also from State Legislators in DC.

Mr. Terry stated when he was recommended to serve on the FCC Task Force, the connections and meetings with State Representatives during this conference open doors to receive the recommendation and be placed on the Task Work.

Mr. Terry stated this conference provides opportunities for valuable meetings to foliate conversations about 9-1-1 in Oklahoma with those who can help the Authority to improve it.

Mr. Terry stated the Executive Committee has been discussing this trying to determine exactly the value as it relates to the state's mission and the mission at the Federal level to approach the state's elected officials. The Executive Committee feels there's an opportunity here to have a transition, and make sure there is a full force approaching leadership in their office.

Mr. Terry stated it is the recommendation, this year to send three people, Mr. Terry, Mr. Barnett, and Mr. Stillwell at an estimated amount of \$2,500 per person. Face recognition is important, allowing the same individuals to be present. Mr. Stillwell has certainly carried a lot of the conversation during meetings; he has also worked with APCO on the Reclassification of Dispatchers, allowing involvement on multiple levels in DC.

Mr. Terry stated having three people there to represent the state and 9-1-1 is certainly worth the value of \$2,500 per person to go. To send the two Board members, funding would be pulled from Committee Budgets, set aside to achieve Board goals and funding for Mr. Terry's travel would be pulled from the travel budget.

Mr. Barnett called for questions

Mr. Stillwell commented on the success had in DC. After attending training by NENA, there is time allowed to schedule and meet with leadership on the Hill. Training is provided on how to approach and have conversations with those on the Hill. It's important to take advantage of these opportunities, ask questions, and delve deeper into the issues. Mr. Stillwell explained at the last conference, he and Mr. Terry met with all but one of Oklahoma's elected officials, and everybody that they met with agreed to be a co-sponsor; the only state to have a delegation that came anywhere close to that - Mr. Stillwell explained he felt this in itself was a huge deal. He continued saying at the end of each day, an action meeting with all attendees to talk about what worked, what didn't work, observations, etc.

Mr. Stillwell stated that being able to have these types of discussions is encouraging and helps connect things while there. This work is really important, and it certainly provides a platform to get our issues in the hands of the elected officials - which goes a long way.

Mr. Barnett called for further questions.

*Hearing none, a motion to approve attendance and travel for Mr. Barnett, Mr. Stillwell, and Mr. Terry at the NENA conference "9-1-1 Goes to Washington" was made by Mr. Hawkinson, with a second by Mr. Mowdy. The motion passed with seventeen ayes, zero nays.*

8. Discussion and possible action to approve the State and Local Agreement for the Statewide NG9-1-1 GIS data sharing repository.

The State and Local Agreement is under the review of the legal counsel and will be tabled until the next meeting.



9. Discussion and possible action to approve the recommended statutory language changes for the 2022 Legislative session. Changes will be to both the Oklahoma Emergency Number Act<sup>1</sup> and the Oklahoma 9-1-1 Management Authority Act<sup>2</sup>. The changes include defining 9-1-1 Telecommunicators as First responders.

Mr. Barnett yielded to Mr. Terry.

Mr. Terry explained the changes from both the acts, The Oklahoma 9-1-1 Management Authority Act along the Oklahoma Emergency Telephone Act. Mr. Terry referring to the meeting packet, the first change will define 9-1-1 Call Takers or Public Safety Telecommunicators as first responders. There is a national movement to define Call Takers and Telecommunicators as First Responders, the Authority office reached out to APCO to assist us with defining Telecommunicators. There has been very good support from the interim studies and meetings with Oklahoma legislators at the capitol to support this measure.

Mr. Terry pointed out section 63 title 2864.13 which was provided within the packet and is the statute that holds the development of training program standards. The Authority made significant changes to this section last year by adding Telecommunicator CPR. The recommendation this year is to change Call Takers to Public Safety Telecommunicators for Call Taking. Adding this particular language allows the definition of Public Safety Telecommunicators held in title 63 section 2862.

The APCO definition minus one word will be the recommended definition; Public Safety Telecommunicators will be defined as “a person who performs a public service by processing, analyzing, and detecting calls for emergency assistance. The person is a first responder that provides pre-arrival instructions in specialized training to mitigate the loss of life and property”. Mr. Terry explained the definition is the building block for Oklahoma.

Mr. Terry commented that Oklahoma can look to the Federal government to see how they are defining Telecommunicators, and what their arguments are for classification; but doing what's best for Oklahoma, which is to define Public Safety Telecommunicators as what they do. This will be used to build better training and better overall response relating to operations within the 9-1-1 centers.

Mr. Terry informed the Board he met with Rep. Grego, who held an interim study earlier this year to look at 9-1-1 issues that were investigated and proven. Mr. Terry states Rep. Grego agreed upon the issues and believed the best place to start is with defining Telecommunicators.

Mr. Terry explained Rep. Humphrey has agreed to run the bill. Rep. Humphrey ran the bill last year and asked to run the bill this year; telling Mr. Terry he wanted it on his desk, and he wanted to run the bill - and wrote it on a STARCO Styrofoam cup as a bill he wants to run this year.

Mr. Terry stated Rep. Humphrey will be the author on the House side; still looking for a host on the Senate side, but he felt there will be a support to move this forward.

Mr. Terry called for questions on the first change.

Ms. Atchley asked if this change would lock in language that might change from the recommendation from APCO.

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<sup>2</sup> <https://www.ok.gov/911/documents/Wireless%20Legislation.pdf>

Mr. Terry responded that the definition was part of it and came from APCO.

Ms. Atchley followed up asking about ECC's as well.

Mr. Terry said he was not sure about Telecommunicators.

Mr. Stillwell responded saying there is a difference of opinion between the two associations on the issue. He commented that he believed that APCO has its heels dug in on Public Safety. Telecommunicator. He started this discussion has been held in the standards community over common terminology. Around the country in job postings, for instance, it's all over the place. He said, after all the discussion look in the standards, the ANSI standard from the APCO perspective, the P3340 hour standards turned into the Public Safety Telecommunicators standard, and the standard after that, that relates to that position use that terminology.

Mr. Stillwell stated his opinion was there are not going to waver from that. NENA doesn't seem as dug in on it. Mr. Stillwell said he felt there were a lot of efforts in the standards community with APCO and NENA working together, which they seem to be in agreement with the use of that terminology. Mr. Stillwell stated there's so much documentation out there with telecommunicator and it's been in for almost forty years and a verb from the early eighties. Mr. Stillwell added he felt this was a safe way to go, but Ms. Atchley's question was a good one.

Mr. Terry called for further questions.

Hearing none, he continued onto the Emergency Telephone Act. Explaining the work will be primarily a clean-up bill. Mr. Terry explained statute has the Department of Public Safety as the go-to for landline type deployment of 9-1-1; changing this to list the Authority or the Oklahoma 9-1-1 Management Authority is the recommended change.

Mr. Terry referenced a recommended change - page twenty-seven of the meeting packet; title 63-2813.9, which relates to the definition of tariff rate. Title 63 - 2814, tariff rate is mentioned many times on the assessments of fees, etc. Mr. Terry stated this was brought to the attention of the Authority by one of the larger Oklahoma PSAPs, concerning auditing. The tariff rate no longer exists as it relates to the telephone rates for local consumers, it was deregulated moved away from it. This language has been in statute since the 1980s.

Mr. Terry informed the Board, the recommendation has been through Committee, and reviewed by Mr. Schneider of the AG's office many times, along with people with institutional knowledge who recommend adding "or the current equivalent of such rates" in the definition. Mr. stated this is what's being done today; with the practices is the base telephone rate is assessed too. There are no other changes within 2814; therefore, all the language still goes back to the original vote, when those rates were enacted for the fee.

Mr. Terry said this being the only wording changes, he sent these changes to the Rural Telephone Association and AT&T to review the language, and there may be some changes to the wording; however, Mr. Terry asked for the Board's approval of the recommended changes today.

The last change comes further down in the statute and is the removal of the Statewide Emergency 9-1-1 Advisory Committee which was replaced with the Oklahoma 9-1-1 Management Authority;

therefore, title 63-2814.4, which Mr. Terry referenced as page 37 of the packet, is no longer applicable and should be removed.

Mr. Terry called for questions.

Mr. Sander asked regarding first responder language, from a city in town perspective have there been any concerns from the Authority on long term concerns like collective bargaining, or any other costs that potentially be put on cities by reclassifying.

Mr. Terry responded and explained this has been talked about at the national level. This is a recognition and putting them in the classification of where they need to be to bring attention to the position at the local level and to highlight the need for specialized training. Mr. Terry explained there is not a mandatory cost to any of this; however, the expectation is to raise the position where training can advance. It is a recognition bill to recognize the position for the service the position provides. The bill has been built off of that, as it relates to training and document.

Mr. Sander asked if any mandates were given that he may not have been aware of.

Mr. Terry explained there was not. He explained APCO wanted the Authority to define Telecommunicator as "a person who performs a protective service processing analyzing..."; he explained the word protective is invalid because Telecommunicator is not a protected service as it relates to the federal guidelines or federal list of jobs. The Authority felt this could potentially box the Authority in the future. Mr. Orval Jones, the Oklahoma City Attorney, was on the review committee; he suggested this could be used as an employee relations problem.

Mr. Terry stated the committee has reviewed this at length and he reiterated this is a building block to define Telecommunicators for their work to see better training and advancements within the profession, especially with NG9-1-1. He explained this is a building block, and with local impact, municipalities, or county governments he doesn't foresee an issue.

Mr. Stillwell commented regarding protective services, APCO is speaking from the federal classification is currently administrative and is protective service at the federal level in which first responders and other ancillary positions are included.

Mr. Stillwell agrees with Mr. Terry's statement, that from a strategic standpoint both associations recognize that bringing this forward, the first concern is cost. Therefore, caution has been taken to ensure the message is primarily the recognition of this position and what those in it do. There may be ancillary action down the road, but that's not the focus of the message of what is trying to be accomplished.

Mr. Stillwell stated if the reclassification were to occur, a costs savings at the agency level could be possible due to the scheduling freedom possible, as seen with the Police Department, Firefighters, and EMS - where overtime isn't necessarily required outside a forty-hour workweek. Mr. Stillwell stated this was the only financial discussion had so far. Existing collective bargaining units across the country in the dispatch center are concerned with this issue and perhaps less money, potentially, because of the scheduling, but that's the only concern.

Ms. Atchley commented that for her new hires and those in the center, they are working with their emergency service partners, not for them; this bill will allow them to continue to work with them in this way.

Mr. Barnett called for additional questions.

*Hearing none, a motion to approve statutory language changes for the 2022 Legislative session was made by Mr. Stacy, with a second by Mr. Stolz. The motion passed with seventeen ayes, zero nays.*

10. Discussion and possible action to nominate and approve Legislative Liaisons with the purpose of lobbying legislation for 9-1-1 initiatives throughout the 2022 calendar year.

Mr. Barnett yielded to Mr. Terry.

Mr. Terry explained this yearly expense is to register this body as an Authority for the State of Oklahoma and submit reports during the legislative session and after. Historically, Mr. Terry has been registered as a liaison every year, but the Chair has also been registered. During the last year, Mr. Terry was solely the registered liaison, and as it is time again to register as a liaison Mr. Terry stated this is being brought to the Board to allow for questions and determine if another person should be registered as well. Mr. Terry stated it was the recommendation of staff to register the Authority and himself as the liaison.

Mr. Barnett commented that the cost is \$100 for the agency and \$100 for the liaison to register. Mr. Stillwell commented that when he was Chair, the Authority registered Mr. Terry and himself, he completed each filing, but it was determined that having Mr. Terry as the liaison only was sufficient, and therefore, in the following years he was the only liaison registered.

Mr. Terry explained if needed mid-year this could be reevaluated, and another person added if a need arrived.

Mr. Barnett called for questions.

*Hearing none, a motion to approve Mr. Terry as the legislative liaison for the 2022 year was made by Mr. Stillwell, with a second by Mr. Hawkinson. The motion passed with seventeen ayes, zero nays.*

APPLICANT NAME	GRANT TYPE	APPLICATION TITLE	REQUEST AMOUNT	COMMITTEE RECOMMENDATION
NEOTA	Training	Training for Emergency Communicators	\$ 37,432.00	Fund
INCOG	GIS	Regional NG9-1-1 GIS Data Storage Expansion	\$ 15,888.15	Fund
TOTAL REQUEST AMOUNT			\$	53,320.15

11. Discussion and possible action to approve the application for the following Grant request in the amounts listed:

Mr. Barnett yielded the floor to Mr. Tucker.

- a. Mr. Tucker thanked Mr. Barnett and presented the grant request from the Northeastern Oklahoma 9-1-1 Trust Authority solely for training, which originally requested \$86,459.77; the Committee is recommending funding for \$37,432.00.

Mr. Tucker explained the request came before the committee three separate times, due to questions from the committee. Mr. Tucker commented Ms. Atchley on her well documented and researched request.

This request is for training, has no local or state match, and is to fund a training simulator, seven training opportunities, and CPR equipment.

Funding of \$37,432.00, is recommended by the Committee for approval.

Mr. Barnett called for questions.

*Hearing none, a motion to approve the training grant request from Northeastern Oklahoma 9-1-1 Trust Authority for training was made by Mr. Tucker, with a second by Ms. Atchley. The motion passed with sixteen ayes, zero nays. Ms. Atchley abstained.*

Mr. Barnett yielded the floor to Mr. Tucker.

- b. Mr. Tucker thanked Mr. Barnett and presented the grant request from INCOG, which will provide expanded storage for all the GIS data including the enhanced aerial images from Pictometry. The amount requested is \$15,888.15.

Funding of \$15,888.15, is recommended by the Committee for approval.

Mr. Barnett called for questions.

*Hearing none, a motion to approve the training grant request from INCOG for GIS expansion in the amount of \$15,888.15; \$9,532.89 funded from federal funds, \$3,177.63 funded from stated funds, and contingent on a local match of \$3,177.63 was made by Mr. Tucker, with a second by Mr. Stolz. The motion passed with sixteen ayes, zero nays. Ms. Atchley abstained.*

## 12. Committee Reports:

- a. **The Administration Committee report was given by Mr. Terry,** Mr. Maggard was not in attendance. Mr. Terry explained the Administrative Committee has been discussing the list of approved expenditures - which will be a part of the Administrative Rules. In discussions with Mr. Schneider, the committee has determined the list does not need to be included in the emergency rules. It has been recommended to be reviewed by the Executive Committee, before being brought to the Authority for approval. Mr. Terry stated this will be discussed over the next few weeks and a draft brought forward for approval.
- b. **The Technical Committee was provided by Ms. Harris,** who reported the Technical Committee has been focused on the next round of work with Mission Critical Partners to finalize and find costs for the state NG9-1-1 strategic plan; this is set to be complete by March.

The Committee has also been working to determine the direction to take for the second round of GIS training; whether that includes going back to bid or using the same vendors as in the previous

training. The idea is that as more people start to use the tools, there will be more need for additional training. The Committee also wants to try to reach those that missed the first round.

Ms. Harris asked if the previous vendors will be able to be used or if a new bid will be needed.

Mr. Terry explained in the last twenty-four hours before this meeting new information has been received. In relation to training for GIS, there will be a need to go out for Bid, partnering with Ms. Shellie Willoughby at OGI to write that language.

Mr. Terry stated one of the critical parts of this is new training, and one which he stated he liked is the small fifteen-minute training video in conjunction with the brochure - which will be developed with Sheriff's, County Commissioners, EMS Directors. etc. in mind to show why NG9-1-1 is so important and its local potential beyond 9-1-1. The RFP is being written, with intention of having something ready in January for a funding request.

Mr. Terry emphasized the importance of the work being done. He shared he met with Rep. Grego during the recent interim study and discussed the importance of GIS which led to Rep. Grego reaching out to the Conservation Commission, who hosts the Oklahoma Geospatial Information to request a meeting to discuss what is being done for 9-1-1. The idea is a better understanding of what is happening to allow for better communication with his Constituents asking why there are problems with 9-1-1 along borders of county lines; 9-1-1 calls are being sent to the wrong locations, etc.

Within the meeting with OGI, discussion over the processes that have been happening, and what's we've been going through. It was determined that OGI's never been funded through the state of Oklahoma; it's only been funded through the generosity of the Conservation Commission, and partnerships like the ones the Authority has with them.

Mr. Terry stated Rep. Grego wants to move forward and work to provide OGI the \$40,000 or \$50,000 of funding they have been asking for the work they do to host OKMaps.com and map servers. This is one benefit.

Mr. Terry stated a second benefit is he has had an opportunity to review and work through the state repository. The repository will require a log-in, and certain credentials will be required to get that log-in. There have been six counties that upload their data; their centerline data, map point data, fire, response areas, EMS response areas, police response areas, PSAP boundaries, etc. has been uploaded as required by NG9-1-1 standard. To be able to view that map and be able to search and zoom into locations, see addresses, click on an address and get all the information related to that is incredible.

Mr. Terry explained the state of Oklahoma doesn't have that, this group is piloting that, pushing this forward. The Authority office has asked for additional beta testing from the other five vendors who are doing work in the state of Oklahoma at the local level to vet the processes for logging information.

Mr. Terry spoke about leaving that meeting and going to the Capitol to meet with Grego a second time, then to meet with the Health Department. Rep. Grego continued to refer back to the need for GIS to be corrected and fixed.

Mr. Terry explained this was a lot of work, but a lot of payoffs for the future. Mr. Terry thanked and appreciated the work done by Ms. Harris, and her work getting this together. He thanked SWODA for providing flexibility and allowing Ms. Harris time to work on this for the state's benefit.

Ms. Harris thanked R&S Digital for their hard work. The counties that have uploaded are customers of R&S Digital and their work has helped the work of the Authority evolve and create a good partnership.

Mr. Carrao asked if the goal of the repository was to have the state upload data, and when this is thought to be completed.

Mr. Terry responded that he believed there will be several counties that will hold out. The GIS grants now are 80/20 and coming up with the 20% match is a challenge for many rural counties. A hardship grant clause is present in the grant guidelines, which Mr. Terry stated he felt will be needed for some counties. Does the question become what percentage will be ready? Mr. Terry stated he would like to believe within one year, but he stated he didn't feel that was reality. The need for more training and awareness brought to the leadership in these counties, and local jurisdictions are important. Mr. Terry stated it would not be ready within the next twelve months.

Ms. Harris commented no incentive, and no one is ready to step into the NG9-1-1 world of GIS routing. Ms. Harris stated she felt the more the state has in incentives to show the benefit of the state depository - such as being able to work with Google Maps and out to the national level. Work is needed on the local incentives, funding, etc. to help people move forward, which takes time.

Mr. Terry agreed and stated that is why the 15-minute training video is important to him. He stated he is constantly asked when and what is being done to get Google Maps updated, but nothing can be updated with the local information. He stated he understands the need; the first step is the State and Local Agreement - item eight, which was tabled. It relates to the data that is received and makes sure the wording within the State and Local Agreement allows the flexibility to accomplish what is needed for public safety.

Mr. Terry responded to Mr. Carrao, make sure that that SLA meets the need as this body moves.

Mr. Barnett called for further questions.

III. **The Operations Committee was provided by Ms. Atchley**, she reported being stretched between the RFP work and the middle of a radio upgrade. The Committee is still working on the RFP, and everything has been turned in. Ms. Atchley reported some outline questions from the submitted questions the day before the meeting, which she will be discussing with Mr. Terry after the meeting. She stated she hopes to have everything into Cini by the following week with the Committee's choice.

IV. **The Legislative Committee was provided by Mr. Stacy**, who reported all was covered in the action item above.

Mr. Barnett called for further questions.

13. 9-1-1 Authority Staff Reports

**9-1-1 Grants report was provided by Ms. Douglas**, who stated regarding the 2019 Grant Program, Ms. Douglas didn't receive additional grant applications; with any additional state funding attached to that grant will roll over to the 2021 Grant Program, with a full accounting in the January meeting packet.

The Funding Sustainability Grant has kicked off and is live and open in EMGrants. Ms. Douglas stated she has received calls stating her appreciation to this body for setting aside money for these thirteen applicants.

Ms. Douglas provided the new deadline for that application submission is January 5th, to allow more time due to the holidays.

Ms. Harris asked if the grant cycle will continue as it has been, every other month.

Ms. Douglas confirmed the cycle will remain the same.

Ms. Harris asked if templates are available for the budgets and five-year plans needed for the Sustainability grant application.

Mr. Terry explained it can be discussed. He stated he didn't have templates available now, but that something could be put together based upon the four counties that have presented plans, at least have points that are needed.

Ms. Douglas commented those are not due until the next cycle.

Mr. Barnett called for further questions.

**The Programs Officer report was given by Ms. Root.** She reminded the Board and those viewing online that the Registration Forms will be submitted through EMGrants; which is being developed and created. Explaining this platform will hopefully make submitting the information easier, with less confusion. The planned relapses are at the end of January of 2022.

Ms. Root reported on the activity sponsored by the Authority office, to bring some joy to those in the chair this year the Christmas Ornament Exchange. Ms. Root explained the signup process, referencing the flyer in the packet. This was explained as an exchange with another PSAP in the state - either individual or agency.

The report on upcoming classes was provided concerning the list in the packet. Ms. Root provided contact information for questions.

Mr. Barnett called for further questions.

14. State 9-1-1 Coordinator Report to the Board (Discussion Only)

Mr. Terry explained the work continues to be done on the 988 Coalition, however they have not met in a while. Mr. Terry stated he reached out to them two weeks to specifically ask about their RFP for a call center. This would be for a statewide 988 Mental Health call center which is in the process of vetting through legal. Work is still to be done to try to work alongside them to make sure that 9-1-1 is prepared and ready. Other states are in the process of actually hiring consultants to come to help the 9-1-1 community prepare for this. Mr. Terry stated he didn't know if that is necessary for Oklahoma.



The 988 group is well manned and working for policies and procedures between 9-1-1 and 988 in the future.

Mr. Terry mentioned attending interim studies, along with follow-up meetings with Rep. Grego, who will be carrying the bill for the cleanup language in the Emergency Telephone Act.

Mr. Terry explained the yearly population estimates will look slightly different; a paper map, will be sent, but a link will also be included to an Esri story map. This map is similar to a PowerPoint but interactive; it can click on a point and zoom in to street level, showing where that line is drawn within your area. Mr. Terry explained the idea behind this is to clean up those 9-1-1 boundaries and help with questions regarding lines.

Mr. Terry thanked Ms. Willoughby and OGI for putting this together, which is being finalized now and it should have the same timeline as previous years - releasing in January.

Mr. Terry shared the news that Highway Patrol is live and receiving transfers into their 9-1-1 centers. Ms. Harris did some testing with the three different 9-1-1 centers, helping them with some technical issues.

Mr. Terry commented that he was told at one point this would never happen in the state of Oklahoma - he shared his appreciation for Mr. Carrao, for his hard work and getting this done. It is very important to the 9-1-1 dispatchers to be able to transfer those callers to OHP. Mr. Terry has traveled to local meetings - Cotton County, who went live in November with their new standalone 9-1-1 dispatch center. They have had some citizens unhappy with some of their service that happened during the transition, however, they since have been able to discuss those concerns and hopefully have worked through them for success in the future. Cotton County has a wonderful new facility, which would not have been possible without the grant program and the work that we've done.

Delaware County, Mr. Terry has attended meetings to review their consolidation study, which is not completed and turned back over to the county. They are looking at different options of how to move that forward. There has been some work through additional questions to that determine how to assist them with cost studies etc.

Adair County has leased a building from Cherokee Nation and is in the process of writing a grant to assist them in consolidating their three dispatch centers into one PSAP. There have been requests for timelines of how fast this work can happen, which Ms. Tina Longshore has done a great job of leading the initiative, getting a building secure, and working forward.

Pawnee County Sheriff's Office is interested in becoming PSAP, taking all the unincorporated areas within Pawnee County.; discussions are starting with them. It also gave us some direction on hopefully trying to find some success.

Mr. Terry met with Major County to discuss consolidation with 35 - 40 people eager to start consolidation efforts in Major County between the Major County Sheriff's Office and the Fairview Police Department; both are currently PSAPs today working from the Enid 9-1-1 host. Major County will be filing a request for grant funds and hopefully securing ARPA funds.

Mr. Terry stated he is trying to get to Cimarron County before the end of the year, but due to his time off that may not happen until the first of the year.

Mr. Barnett called for questions.

A question was asked about the status of Harper County.

Mr. Terry explained he has spoken with Ms. Woodall at Woods County, she's asked a few questions related to the grant process, which has been turned over to her. Mr. Terry believed they are paying her to manage that project from Woods County; having signed a contract or something, and she is the primary contact.

Ms. Atchley asked if there was an update from Nowata County and Phase II - she stated she has received calls from northern Rogers County calling 9-1-1 and being bounced to towers in Nowata, Bartlesville, and Coffeyville.

Mr. Terry stated he has not heard from Nowata County but will reach out to them for a status update. He said last he spoke with Nowata, they were still working through addressing; but he hadn't heard anything about their movement to Coffeyville. He stated he will follow up.

Mr. Stillwell asked who was currently providing service to Pawnee County.

Mr. Terry explained the County is divided; the city of Pawnee has a PSAP, and the City of Cleveland has a PSAP. These provide coverage currently, and the third PSAP would be a third PSAP. Both are out of the fire department there have been discussions to try to come to some form of the consolidation effort, but it has not been successful.

15. Chairman's Comments. (Discussion Only)

Mr. Barnett shared the news of the passing of Mr. Matthew Knight, with SDR, who died the week of the meeting from complications from COVID. Mr. Knight was the Vice President and owner of Spatial Data Research in Kansas. Mr. Barnett commented on his involvement NG9-1-1, NENA, and APCO in Missouri and Oklahoma. Mr. Barnett expressed the Authority's condolences to his family

Mr. Barnett commended the work being done by the committee and staff, for the commitment to the successes each day.

16. New Business. (New business not reasonably foreseen at the time of posting this agenda)

Mr. Barnett called for new business.

Hearing none.

17. Public Comments. (Comments are to be limited to items under the purview of the Oklahoma 9-1-1 Management Authority. Each speaker shall be limited to five minutes. Under Oklahoma Open Meeting laws, the 9-1-1 Management Authority cannot respond to or discuss any public comment, not on today's agenda)

Mr. Barnett called for public comments.

Hearing none.

18. Adjournment.  
2:50 PM

The minutes of the regular meeting dated December 2, 2021, of the Oklahoma 9-1-1 Management Authority have been reviewed and approved on this the 6th day of January, 2022.



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Shaun Barnett  
Board Chair

# 9-1-1 GOES TO WASHINGTON

February 13-16, 2022 | The Ritz-Carlton Pentagon City  
Registration & housing coming soon | [Wendy Day Scholarship](#)

9-1-1 Goes to Washington brings together hundreds of 9-1-1 professionals from around the country with policy leaders in our nation's capital to explore and discuss today's most pressing 9-1-1 and emergency communications issues. 9-1-1 Goes to Washington is the only event where you can learn about the policy challenges facing public safety and take immediate action to address them through dialog with your elected and appointed officials.

Our three-day program offers a significant opportunity for 9-1-1 professionals to shape the nation's emergency communications policy agenda. In order to address the needs of today's 9-1-1 systems while laying the regulatory and legislative groundwork for Next Generation systems. To ensure the availability and reliability of 9-1-1 systems, public safety professionals must understand today's 9-1-1 policy landscape and take an active role in educating policymakers to shape the laws and rules of tomorrow. At 9-1-1 Goes to Washington, you will do both. Join us in Washington for a dynamic, interactive three-day program where you will receive:

- The inside information you need to help shape the 9-1-1 and emergency communications agendas for the Administration and Congress;
- Critical knowledge of current, proposed, and needed federal and state 9-1-1, homeland security, and emergency communications legislation, regulation, and policy initiatives; and
- An opportunity to speak directly with members of Congress, administration officials, and key staff to make your voice heard on behalf of the entire 9-1-1 community.

PLACEHOLDER for the STATE and LOCAL AGREEMENT for  
STATEWIDE NG9-1-1

§63-2862. Definitions

"~~9-1-1~~ Public Safety Telecommunicator" - means a person who performs a public service by processing, analyzing, and dispatching calls for emergency assistance. The person is a first responder that provides pre-arrival instructions and has specialized training to mitigate the loss of life and property.

63-2864

13. Develop training program standards for ~~9-1-1 Call Takers~~ Public Safety Telecommunicators for call taking.

a. Training program standards shall include instruction on recognizing the need for and delivery of High-Quality Telecommunicator CPR (T-CPR) that can be delivered by 9-1-1 ~~Call Takers~~ Public Safety Telecommunicators for acute events requiring CPR; including but not limited to out-of-hospital cardiac events (OHCA).

b. T-CPR training shall follow evidence-based, nationally recognized guidelines for high-quality T-CPR which incorporates recognition protocols for OHCA and continuous education.

§63-2801. Short title.

This act shall be known as the Oklahoma Emergency Telephone Act.

Laws 1979, c. 176, § 1, emerg. eff. May 16, 1979.

§63-2802. Definitions.

As used in this act:

1. "Basic system" means a telephone service which automatically connects a person dialing the primary emergency telephone number to an established public safety answering point through normal telephone service facilities;

~~2. "Department" means the Department of Public Safety;~~

"Authority" means the Oklahoma 9-1-1 management Authority."

3. "Direct dispatch method" means a method whereby a call over a basic or sophisticated system is connected to a centralized dispatch center providing for the dispatching of an appropriate emergency service unit upon receipt of a telephone request for such services and a decision as to the proper action to be taken;

4. "Methods", as used in paragraphs 3, 8, 9 and 11 of this section, means the procedures to be followed by the public agency or public safety agency affected by such paragraphs;

5. "Primary emergency telephone number" means the digits nine-one-one (911);

6. "Public agency" means any agency or political subdivision of the state which provides or has authority to provide fire fighting, police, ambulance, medical or other emergency services;

7. "Public safety agency" means a functional division of a public agency which provides fire fighting, police, medical or other emergency services;

8. "Referral method" means a method whereby a call over a basic or sophisticated system results in providing the requesting party with the telephone number of the appropriate public safety agency or other provider of emergency services;

9. "Relay method" means a method whereby a call over a basic or sophisticated system results in pertinent information being noted by the recipient of a telephone request for emergency services and is relayed to appropriate public safety agencies or other providers of emergency services for dispatch of an emergency service unit;

10. "Sophisticated system" means a basic system with the additional capability of automatic identification of the caller's number, holding the incoming call, reconnection on the same telephone line, clearing a telephone line or automatic call routing or combinations of such capabilities; and

11. "Transfer method" means a method whereby a call over a basic or sophisticated system is received and directly

transferred to an appropriate public safety agency or other provider of emergency services.

Laws 1979, c. 176, § 2, emerg. eff. May 16, 1979.

§63-2803. Establishment of basic or sophisticated system.

Every public agency or public safety agency within its respective jurisdiction may establish a basic or sophisticated system, if technologically compatible with the existing local telephone network. The establishment of such systems shall be centralized where feasible. Any system established pursuant to this act may include a segment of the territory of a public agency. All systems shall be designed to meet the requirements of each community and public agency served by the system. Every system, whether basic or sophisticated, may be designed to have the capability of utilizing at least three of the four methods specified in paragraphs 3, 8, 9 and 11 of Section 2 of this act, in response to emergency calls. In addition to the number "911", a public agency or public safety agency may maintain a separate secondary backup number, and shall maintain a separate number for nonemergency telephone calls.

Laws 1979, c. 176, § 3, emerg. eff. May 16, 1979.

§63-2804. Services included in system.

Every system may include police, fire fighting and emergency medical and ambulance services, and may include other emergency services, in the discretion of the affected public agency, such as poison control services, suicide prevention services and emergency management services. The system may incorporate a private ambulance service. In those areas in which a public safety agency of the state provides such emergency services, the system may include such public safety agencies.

Added by Laws 1979, c. 176, § 4, emerg. eff. May 16, 1979.

Amended by Laws 2003, c. 329, § 53, emerg. eff. May 29, 2003.

§63-2805. Preparation and implementation of system.

In order to insure that proper preparation and implementation of such systems can be accomplished as provided in Section 2803 of this title, the ~~Department of Public Safety~~ **Oklahoma 9-1-1 management Authority** may develop an overall plan prior to development of any system and shall coordinate the implementation of systems to be established pursuant to the provisions of Section 2803 of this title. Any such plan shall contain an estimate of the costs of installing alternate 911 systems and an estimate of the first year's additional operating expenses, if any. The ~~Department~~ **Authority** may formulate a plan by which it and the public agencies and public safety agencies involved may share proportionately the costs of any system and method from their current funds. The



~~Department Authority~~ may aid such agencies in the formulation of concepts, methods and procedures which will improve the operation of systems and which will increase cooperation between public safety agencies. The ~~Department~~ Authority may consult at regular intervals with the State Fire Marshal, the Oklahoma State Bureau of Investigation, the State ~~Department of Health, the Department of Emergency Management~~ the Oklahoma ~~Department of Emergency Management and Homeland Security~~ and the public utilities in this state providing telephone service. Added by Laws 1979, c. 176, § 5, emerg. eff. May 16, 1979. Amended by Laws 2003, c. 329, § 54, emerg. eff. May 29, 2003; Laws 2008, c. 302, § 9, emerg. eff. June 2, 2008.

§63-2806. Technical and operational standards for basic or sophisticated system.

The ~~Department of Public Safety Oklahoma 9-1-1 management Authority.~~ may establish technical and operational standards for the development of basic and sophisticated systems. Such standards shall be forwarded to the Corporation Commission for consideration of any tariff limitations and conditions which may need revision to accommodate such standards; and the Corporation Commission may issue such revisions after whatever hearings or procedures it deems appropriate. Laws 1979, c. 176, § 6, emerg. eff. May 16, 1979.

§63-2807. Submission of final plan to public telephone utilities - Alternative reports.

A. All public agencies shall submit final plans for the establishment of any system to the public telephone utilities and may make arrangement with such utilities for the implementation of the planned emergency telephone system. A copy of the plan required by this subsection shall be filed with the ~~Department of Public Safety. Oklahoma 9-1-1 management Authority.~~

B. If any public agency has implemented or is a part of a system which would be authorized by this act on the effective date of this act such public agency may submit in lieu of the tentative or final plan a report describing the system and stating its operational date.

C. Plans filed pursuant to subsection A of this section shall conform to minimum standards established pursuant to Section 6 of this act.

Laws 1979, c. 176, § 7, emerg. eff. May 16, 1979.

§63-2808. Joint power or written cooperative agreements for implementation of plan - Powers of public safety agency employees - Immunity.

In implementing systems pursuant to this act, all public agencies in a single system may annually enter into a joint

powers agreement or any other form of written cooperative agreement which is applicable when need arises on a day-to-day basis. Every employee of every public safety agency which is a participant in a system may respond and take any action to any call whether within or without the authorized territorial jurisdiction of the public safety agency. In response to emergency calls, employees of public safety agencies shall have the same immunity for any acts performed in the line of duty outside their authorized jurisdiction as they enjoy within it. No cause of action shall be created by any incorrect dispatch or response by any system or any public safety agency. Laws 1979, c. 176, § 8, emerg. eff. May 16, 1979.

§63-2809. Repealed by Laws 1998, c. 364, § 38, emerg. eff. June 8, 1998.

§63-2810. Duties or liabilities of public telephone utility not affected.

Nothing contained in this act shall be deemed to establish or impose upon any public telephone utility providing services needed to implement the provisions hereof any duties or liabilities beyond those specified in applicable tariffs filed with the Oklahoma Corporation Commission.

Laws 1979, c. 176, § 10, emerg. eff. May 16, 1979.

§63-2811. Short title.

This act shall be known and may be cited as the "Nine-One-One Emergency Number Act".

Added by Laws 1986, c. 230, § 1, emerg. eff. June 10, 1986.

§63-2812. Purpose.

It is the purpose of the Nine-One-One Emergency Number Act, Section 2811 et seq. of this title, to establish the telephone number nine-one-one (911) as the primary emergency telephone number for use in this state and to encourage units of local governments and combinations of such units to develop and improve emergency communication procedures and facilities in order to expedite the response of law enforcement, fire, medical, rescue, and other emergency services to any person requiring such assistance. The Legislature finds and declares that:

1. It is in the public interest to shorten the time required for a citizen to request and receive emergency aid;
2. Thousands of different emergency telephone numbers exist throughout the state, and telephone exchange boundaries and central office service areas do not necessarily correspond to political boundaries;

3. Provision of a single, primary three-digit emergency number through which emergency services can be quickly and efficiently obtained would provide a significant contribution to law enforcement and other public safety efforts by making it less difficult to quickly notify public safety personnel. Added by Laws 1986, c. 230, § 2, emerg. eff. June 10, 1986. Amended by Laws 1988, c. 130, § 1, emerg. eff. April 13, 1988.

§63-2813. Definitions.

As used in the Nine-One-One Emergency Number Act, Section 2811 et seq. of this title, unless the context otherwise requires:

1. "Area served" means the geographic area which shall be served by the emergency telephone service provided by the governing body of a county, municipality, part of a county or combination of such governing bodies;

2. "Emergency telephone service" means any telephone system utilizing a three-digit number, nine-one-one (911), for reporting an emergency to the appropriate public agency providing law enforcement, fire, medical or other emergency services, including ancillary communications systems and personnel necessary to pass the reported emergency to the appropriate emergency service and personnel;

3. "Emergency telephone fee" means a fee to finance the operation of emergency telephone service;

4. "Governing body" means the board of county commissioners of a county, the city council or other governing body of a municipality, or a combination of such boards, councils or other municipal governing bodies, which shall have an administering board as provided in subsection G of Section 2815 of this title. Any such combined administering board shall be formed and shall enter into an agreement between the governing body of each entity in accordance with the Interlocal Cooperation Act. The agreement shall be filed with the office of the county clerk and in the offices of each governmental entity involved;

5. "Local exchange telephone company" means any company providing exchange telephone services to any service user in this state, and shall include any competitive local exchange carrier as defined in Section 139.102 of Title 17 of the Oklahoma Statutes;

6. "Person" means any service user, including but not limited to, any individual, firm, partnership, copartnership, joint venture, association, cooperative organization, private corporation, whether organized for profit or not, fraternal organization, nonprofit organization, estate, trust, business or common law trust, receiver, assignee for the benefit of creditors, trustee or trustee in bankruptcy, the United States

of America, the state, any political subdivision of the state, or any federal or state agency, ~~department~~, commission, board or bureau;

7. "Public agency" means any city, town, county, municipal corporation, public district, public trust or public authority located within this state which provides or has authority to provide fire fighting, law enforcement, ambulance, emergency medical or other emergency services;

8. "Service user" means any person who is provided exchange telephone service in this state; and

9. "Tariff rate" means the rate or rates billed by a local exchange telephone company stated in tariffs applicable for such company, as approved by the Oklahoma Corporation Commission, **or the current equivalent of such rates** which represent the recurring charges of such local exchange telephone company for exchange telephone service or its equivalent, exclusive of all taxes, fees, licenses or similar charges whatsoever.

Added by Laws 1986, c. 230, § 3, emerg. eff. June 10, 1986.

Amended by Laws 1988, c. 130, § 2, emerg. eff. April 13, 1988;

Laws 1995, c. 350, § 1, eff. July 1, 1995; Laws 2001, c. 30, § 2, eff. July 1, 2001.

§63-2814. Political subdivisions authorized to operate emergency telephone service - Service fee - Election.

A. In addition to other powers for the protection of the public health, a governing body may provide for the operation of an emergency telephone service and may impose an emergency telephone fee, as provided in this section, for emergency telephone service in areas, subject to the jurisdiction of the governing body. The governing body may do such other acts as are necessary for the protection and preservation of the public health if necessary for the operation of the emergency telephone system.

B. The governing body is hereby authorized, by ordinance in the case of municipalities and by resolution in the case of counties or a combined governing body, to provide for the operation of emergency telephone service and to impose an emergency telephone fee in the area to be served by the system. The ordinance or resolution shall submit to the voters in the area to be served the question of the imposition of emergency telephone service and the amount of the emergency telephone fee. The ordinance or resolution shall propose the amount of the emergency telephone fee to begin the second year and for each year thereafter, in an amount not greater than fifteen percent (15%) of the tariff rate, and shall call for an election to be held within one (1) year from the date the ordinance or resolution is adopted.

The ordinance or resolution shall also provide for the collection of an amount not to exceed five percent (5%) of the tariff rate in areas subject to the jurisdiction of the governing body for a period of no longer than one (1) year. The one (1) year, five percent (5%) fee shall be a part of, not an addition to, the fee set by the voters. The collection of the five percent (5%) fee may begin, prior to the election, within thirty (30) days after the resolution or ordinance becomes effective. The one (1) year, five percent (5%) fee shall be used to provide for the cost of conducting the election to set the emergency telephone fee and any initial or start-up cost necessary to implement the emergency telephone service. If the fee is not approved by the electors, any remaining money collected during the first year shall be distributed to the local exchange telephone company and then shall be refunded to each service user charged on a pro rata basis.

C. Within sixty (60) days of the publication of the resolution adopted pursuant to subsection B of this section, there may be filed with the county election board of the affected county or counties a petition signed by not less than three percent (3%) of the total number of votes cast in the next preceding general election of the county or affected area.

Within sixty (60) days of publication of an ordinance adopted by a municipality pursuant to subsection B of this section, there may be filed with the county election board of the county in which the municipality is located a petition signed by not less than three percent (3%) of the total number of votes cast in the next preceding election of the city.

The petitions may request that the question of the installation and operation of emergency telephone service and imposition of the one (1) year, five percent (5%) emergency telephone fee as called for in the resolution or ordinance be disapproved.

Upon determination of the sufficiency of the petition and certification by the county election board or boards, the proposition shall be submitted to the qualified voters of the county, municipality or area to be served not less than sixty (60) days following the certification of the petition.

If a majority of the votes cast in an election held pursuant to subsection B of this section disapprove the operation of emergency telephone service and imposition of an emergency telephone fee or a majority of the votes cast disapprove the one (1) year, five percent (5%) emergency telephone fee, upon certification of the election results by the county election board or boards, the resolution or ordinance shall not take effect and the emergency telephone service and the emergency telephone fee called for in the resolution or ordinance shall

not be imposed. If the resolution or ordinance is disapproved by the electors, any remaining money collected during the first year shall be distributed to the local exchange telephone company and then shall be refunded to each service user charged on a pro rata basis.

D. If the governing board does not take action to provide for the operation of emergency telephone service and to impose an emergency telephone fee as provided in subsection B of this section, there may be filed with the county election board or boards of the affected area a petition signed by not less than three percent (3%) of the total numbers of votes cast in the next preceding election of the affected area.

The petition shall request that the question of the installation and operation of emergency telephone service and imposition of a fee in an amount not greater than fifteen percent (15%) of the tariff rate be submitted to the qualified voters of the county, municipality or area to be served. Upon determination of the sufficiency of the petition and certification by the county election board or boards, the proposition shall be submitted to the qualified voters of the county, municipality or area to be served not less than sixty (60) days following the certification of the petition.

If a majority of the votes cast at an election held pursuant to this subsection approve the installation and operation of emergency telephone service and imposition of an emergency telephone fee the governing body shall provide for the installation and operation of the service, impose the approved fee and provide for the governance of the system. If the affected area is governed by two or more governmental entities the governing bodies of each shall enter into an agreement in accordance with the Interlocal Cooperative Act to provide for the governance of the system.

E. Any fee imposed by a county or combined governing body shall not apply to any portion of the county located within the boundaries of a municipality or other governmental entity also imposing an emergency telephone fee pursuant to the provisions of the Nine-One-One Emergency Number Act. The approved emergency telephone fee shall be effective upon certification of the election results by the county election board or boards. Except as provided for in subsections G and I of this section, an emergency telephone fee imposed prior to the effective date of this act shall continue at the established amount until an election to change the fee is called as provided for in this section.

F. If a majority of the votes cast at an election held pursuant to subsection B of this section approve the installation and operation of emergency telephone service and

imposition of an emergency telephone fee, the governing body shall provide for the installation and operation of the service and impose the approved fee. The initial five percent (5%) fee, established by resolution or an ordinance, as provided pursuant to the provisions of subsection B of this section shall remain in effect for the remainder of the first year.

G. The emergency telephone fee approved pursuant to the provisions of this section shall be reviewed at least once each calendar year by the governing body which shall, in accordance with subsection D of Section 2815 of this title, establish the amount of the fee for the next calendar year, not to exceed the amount set by the electors. The governing body shall have the power and authority to reduce the emergency telephone fee being paid by the service users of the emergency telephone system to the estimated amount needed for the annual operation and maintenance of the system. If the governing body makes a reduction and in a subsequent year determines it is necessary to increase the fee to operate and maintain the system, the governing body may raise the fee up to an amount not to exceed the amount previously set by the electors. Any fee imposed by the electors of a county, municipality or area served shall remain at the amount approved by the electors until a new vote of the electors is conducted in the manner for which an election may be conducted to impose a fee as provided for in this section. The proceeds of the fee shall be utilized to pay for the operation of emergency telephone service as specified in this section. Collection of the fee may begin at any time if an existing service is already operative or at any time subsequent to execution of a contract with the provider of the emergency telephone service at the discretion of the governing body.

H. If the fee approved by the voters is less than fifteen percent (15%) and the governing body determines there exists a need for ancillary communications systems necessary to communicate the reported emergency to the appropriate emergency service and personnel and the governing body also determines that the fee set by the electors is not sufficient to fund the ancillary communications systems, the governing body may by resolution or ordinance call an election to submit the question of raising the voter-approved fee in a sufficient amount, not to exceed fifteen percent (15%), for such additional time as determined by the governing body it is necessary to purchase the ancillary communications equipment. The vote shall be conducted in the manner provided for in subsection B of this section.

I. A governing body with an existing emergency telephone service system in operation prior to the effective date of this act may by ordinance or resolution restore the emergency telephone fee set at three percent (3%) to an amount not to

exceed five percent (5%) of the tariff rate for such additional time as is necessary to fund ancillary communications equipment necessary to communicate the reported emergency to the appropriate emergency service and personnel.

Within sixty (60) days of the publication of the resolution adopted pursuant to this subsection, there may be filed with the county election board of the affected county or counties a petition signed by not less than three percent (3%) of the total number of votes cast in the next preceding general election of the county or affected area.

Within sixty (60) days of publication of an ordinance adopted by a municipality pursuant to this subsection, there may be filed with the county election board of the county in which the municipality is located a petition signed by not less than three percent (3%) of the total number of votes cast in the next preceding election of the city.

The petitions may request that the question of restoring the emergency telephone fee to an amount not to exceed five percent (5%) of the tariff rate to fund ancillary communications equipment be submitted to the qualified voters of the county, municipality or area to be served.

Upon determination of the sufficiency of the petition and certification by the county election board or boards, the proposition shall be submitted to the qualified voters of the county, municipality or area to be served not less than sixty (60) days following the certification of the petition. If a majority of the votes cast at the election are for restoring the emergency telephone fee to an amount not to exceed five percent (5%) of the tariff rate to fund ancillary communications equipment, the resolution or ordinance restoring the fee shall become effective. The increase of the fee may be implemented within thirty (30) days after the resolution or ordinance becomes effective.

J. The tariff rate used for initial calculation of the emergency telephone service fee shall remain static for the purpose of calculating future fees for emergency telephone service. Therefore, future rate changes for emergency telephone service shall be stated as a percentage of the initial tariff rate.

K. The emergency telephone fee shall be imposed only upon the amount received from the tariff for exchange telephone service or its equivalent. No fee shall be imposed upon more than one hundred exchange access lines or their equivalent per person per location.

L. Every billed service user shall be liable for any fee imposed pursuant to this section until it has been paid to the local exchange telephone company.



M. The duty to collect any fee imposed pursuant to the authority of the Nine-One-One Emergency Number Act from a service user shall commence at a time specified by the governing body. Fees imposed pursuant to this section that are required to be collected by the local exchange telephone company shall be added to and shall be stated separately in the billings to the service user.

N. The local exchange telephone company shall have no obligation to take any legal action to enforce the collection of any fee imposed pursuant to authority of this section, however, should any service user tender a payment insufficient to satisfy all charges, tariffs, fees and taxes for exchange telephone service, the amount tendered shall be credited to the emergency telephone fee in the same manner as other taxes and fees. The local exchange telephone company shall annually provide the governing body with a list of amounts uncollected along with the names and addresses of those service users which carry a balance that can be determined by the local exchange telephone company to be nonpayment of any fee imposed pursuant to the authority of this section.

O. Any fee imposed pursuant to the authority provided by this section shall be collected insofar as practicable at the same time as, and along with, the charges for exchange telephone service in accordance with the regular billing practice of the local exchange telephone service. The tariff rates determined by or stated in the billing of the local exchange telephone company shall be presumed to be correct if such charges were made in accordance with the business practices of the local exchange telephone company. The presumption may be rebutted by evidence which establishes that an incorrect tariff rate was charged.

Added by Laws 1986, c. 230, § 4, emerg. eff. June 10, 1986.  
Amended by Laws 1988, c. 130, § 3, emerg. eff. April 13, 1988;  
Laws 1990, c. 125, § 1, emerg. eff. April 24, 1990; Laws 1993, c. 67, § 1; Laws 1995, c. 350, § 2, eff. July 1, 1995.

§63-2815. Due date of fee - Penalty for late payment - Filing of return - Determination of fee - Audit - Governing bodies, boards.

A. Any fee imposed pursuant to Section 2814 of this title and the amounts required to be collected are due monthly. The amount of fee collected in one (1) month by the local exchange telephone company shall be remitted to the governing body no later than thirty (30) days after the close of the month in which such fees were collected. In the event the fee collected is not remitted by the local exchange telephone company or by a competitive local exchange company, as both are defined in

Section 139.102 of Title 17 of the Oklahoma Statutes, to the governing body within thirty (30) days after the close of the month in which such fees were collected, then the local exchange telephone company shall remit a penalty to the governing body. The penalty shall be equal to ten percent (10%) of the original unremitted fee, payable on the first day of each month the fee remains delinquent. All fees collected by the local exchange telephone company and remitted to the governing body and any other money collected to fund the emergency telephone system shall be deposited in a special nine-one-one account established by the governing body, and shall be used only to fund the expenditures authorized by the Nine-One-One Emergency Number Act. The governing body shall account for all disbursements from the account and shall not allow the funds to be transferred to another account not specifically established for the operation of the emergency telephone system.

B. On or before the last day of each month, a return for the preceding month shall be filed with the governing body in a form the governing body and the local exchange telephone company agree to. The local exchange telephone company required to file the return shall deliver the return together with a remittance of the amount of the fee payable to the treasurer or other person responsible to the governing body for receipt of payments from the fee. The local exchange telephone company shall maintain records of the amount of any fee collected in accordance with the provisions of the Nine-One-One Emergency Number Act. The records shall be maintained for a period of one (1) year from the time the fee is collected.

C. From every remittance of the collected fee to the governing body made on or before the date when the same becomes due, the local exchange telephone company required to remit the fee shall be entitled to deduct and retain for administrative costs, an amount not to exceed three percent (3%) of the first five percent (5%) of the emergency telephone fee.

D. At least once each calendar year, the governing body shall establish the fee for the subsequent year in an amount not to exceed the amount approved by the voters as provided by the provisions of Section 2814 of this title that, together with any surplus revenues, will produce sufficient revenues to fund the expenditures authorized by the Nine-One-One Emergency Number Act. Amounts collected in excess of that necessary within a given year shall be carried forward to subsequent years. The governing body shall make the determination of the fee amount no later than September 1 of each year and shall fix the new fee to take effect commencing with the first billing period of each service user on or following the next January 1. Immediately upon making its determination and fixing the fee, the governing

body shall publish in its minutes the new fee, and it shall, at least ninety (90) days before the new fee shall become effective, notify by certified mail every local exchange telephone company providing emergency telephone service to areas within the jurisdiction of the governing body. The governing body may at its own expense require an annual audit of the books and records of the local exchange telephone company concerning the collection and remittance of the fee authorized by the Nine-One-One Emergency Number Act.

E. The governing body shall be required to have conducted separately or as a part of the annual audit required by law of the municipality or county an annual audit of any accounts established or used by the governing body for the operation of an emergency telephone system. The audit may be conducted by the State Auditor and Inspector at the discretion of the governing body. All audits shall be conducted in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. A copy of the audit shall be filed with the State Auditor and Inspector and action taken in accordance with Section 212A of Title 74 of the Oklahoma Statutes. The audit of the emergency telephone system accounts may be paid for and be considered a part of the operating expenses of the emergency telephone system.

F. The governing body shall meet at least quarterly to oversee the operations of the emergency telephone system, review expenditures, set and approve an operating budget and take such other action as necessary for the operation and management of the system. The records and meetings of the governing body shall be subject to the Oklahoma Open Meeting Act and the Oklahoma Open Records Act.

G. A governing body made up of two or more governmental entities shall have a board consisting of not less than three members; provided, the board shall consist of at least one member representing each governmental entity, appointed by the governing body of each participating governmental entities, as set forth in the agreement forming the board. The members shall serve for terms of not more than three (3) years as set forth in the agreement. Members may be appointed to serve more than one term. The names of the members of the governing body board and the appointing authority of each member shall be maintained in the office of the county clerk in the county or counties in which the system operates, along with copies of the agreement forming the board and any amendments to that agreement.

Added by Laws 1986, c. 230, § 5, emerg. eff. June 10, 1986.  
Amended by Laws 1988, c. 130, § 4, emerg. eff. April 13, 1988;

Laws 1995, c. 350, § 3, eff. July 1, 1995; Laws 2002, c. 192, § 1, eff. Nov. 1, 2002.

§63-2815.1. Outgoing calls - Confidentiality - Liability.

A. Nine-one-one emergency telephone service information may be used by a public law enforcement or public health agency for the purpose of placing outgoing emergency calls that notify the public of an emergency or provide to the public information relative to an emergency.

B. Nine-one-one emergency telephone service information shall be confidential. Any public law enforcement or public health agency that uses nine-one-one emergency telephone service information for the purposes set forth in subsection A of this section shall establish methods and procedures that ensure the confidentiality of the information.

C. For purposes of this section "nine-one-one emergency telephone service information" shall mean the name, address and telephone number of a service user of a local exchange telephone company.

D. No person providing service pursuant to this section shall be liable for using nine-one-one emergency telephone service information, or providing such information to any public law enforcement or public health agency, in accordance with subsection B of this section.

Added by Laws 2003, c. 309, § 1, eff. Jan. 1, 2004. Amended by Laws 2008, c. 138, § 1, emerg. eff. May 9, 2008.

§63-2816. Bonds.

The governing body may issue and sell bonds to finance:

1. The acquisition by any method of facilities, equipment or supplies necessary to begin providing nine-one-one emergency telephone service or nine-one-one wireless emergency telephone service or any component or system associated therewith; or

2. Any payment necessary for the governing body to associate with an existing nine-one-one emergency telephone service system or nine-one-one wireless emergency telephone service system.

Added by Laws 1986, c. 230, § 6, emerg. eff. June 10, 1986.

Amended by Laws 2000, c. 115, § 5, eff. Nov. 1, 2000.

§63-2817. Liability.

A. No public agency or employee of a public agency shall be liable for the method of providing or failure to provide nine-one-one emergency telephone or communication service or nine-one-one wireless emergency telephone service or for the method of providing or failure to provide emergency response service.

B. No public agency or employee of a public agency shall have any special duty to any service user or other user of the nine-one-one emergency telephone system or nine-one-one wireless emergency telephone system or any other telecommunication or communication system supplying or obligated to supply nine-one-one service.

C. A service provider of telecommunications or other communication services involved in providing nine-one-one emergency telephone service or nine-one-one wireless emergency telephone service shall not be liable for any claim, damage, or loss arising from the provision of nine-one-one emergency telephone service or nine-one-one wireless emergency telephone service unless the act or omission proximately causing the claim, damage, or loss constitutes gross negligence, recklessness, or intentional misconduct.

D. As used in this section:

1. "Employee" shall have the same meaning as defined in Section 152 of Title 51 of the Oklahoma Statutes; and

2. "Communication" means the transmission, conveyance, or routing of real-time, two-way voice communications to a point or between or among points by or through any electronic, radio, satellite, cable, optical, microwave, wireline, wireless, or other medium or method, regardless of the protocol used.

Added by Laws 1986, c. 230, § 7, emerg. eff. June 10, 1986.

Amended by Laws 2000, c. 115, § 6, eff. Nov. 1, 2000; Laws 2008, c. 138, § 2, emerg. eff. May 9, 2008.

§63-2818. Contract for administration of emergency telephone service.

For the administration of nine-one-one emergency telephone service or nine-one-one wireless emergency telephone service, any governing body may contract directly with the provider of the nine-one-one emergency telephone service or nine-one-one wireless emergency telephone service, or may contract and cooperate with:

1. Any public agency;
2. Other states or their political subdivisions;
3. Any association or corporation for their political subdivisions; or
4. Any association or corporation.

Added by Laws 1986, c. 230, § 8, emerg. eff. June 10, 1986.

Amended by Laws 1988, c. 130, § 5, emerg. eff. April 13, 1988; Laws 2000, c. 115, § 7, eff. Nov. 1, 2000.

§63-2818.2. Repealed by Laws 1997, c. 46, § 14, emerg. eff. April 7, 1997.

§63-2818.3. Repealed by Laws 1997, c. 46, § 14, emerg. eff. April 7, 1997.

~~§63-2818.4. Presumption to be considered by committee in developing recommendations.~~

~~The Statewide Emergency 911 Advisory Committee shall, in developing its recommendations pursuant to Section 2818.3 of Title 63 of the Oklahoma Statutes, consider the presumption that all providers of dial tone are obligated to participate in the provision of 911 service and its funding.~~

~~Added by Laws 1996, c. 198, § 1, emerg. eff. May 20, 1996.~~

~~§63-2819. Renumbered as § 2870 of this title by Laws 2016, c. 324, § 13, eff. Nov. 1, 2016.~~

§63-2820. Use of nine-one-one number for nonemergency purposes.

Any person who owns a telephone or who is charged line or rent charges from the telephone utility, who uses the nine-one-one number for nonemergency calls or who allows minor children to use the nine-one-one number for nonemergency purposes shall be notified by certified mail, restricted delivery, after the third such infraction.

Added by Laws 1988, c. 130, § 7, emerg. eff. April 13, 1988.

Amended by Laws 1990, c. 92, § 2, eff. Sept. 1, 1990.

§63-2821. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2841. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2842. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2843. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2843.1. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2843.2. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2844. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2846. Mandatory provision of emergency telephone service - Confidentiality - Liability.

A. All local exchange companies, and wireless and other telephone service companies providing service to users in an area in which nine-one-one emergency telephone service is currently operating shall also provide emergency telephone service to all subscribing service users in that area. Wireless and other telephone service companies shall provide information necessary for automatic number identification, automatic location identification and selective routing of nine-one-one emergency wireless calls to cities and counties answering emergency telephone calls for maintenance of existing nine-one-one databases. The governing body may reasonably require sufficient information to ensure compliance with this section and to provide data for audit and budgetary calculation purposes.

B. Information that a wireless service provider is required to furnish in providing nine-one-one service is confidential and exempt from disclosure. The wireless service provider is not liable to any person who uses a nine-one-one service created under this act for the release of information furnished by the wireless service provider in providing nine-one-one service. Information that is confidential under this section may be released only for budgetary calculation purposes and only in aggregate form so that no provider-specific information may be extrapolated.

Added by Laws 2000, c. 115, § 9, eff. Nov. 1, 2000.

§63-2847. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2849. Renumbered as § 2871 of this title by Laws 2016, c. 324, § 13, eff. Nov. 1, 2016.

§63-2851. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2852. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2853. Repealed by Laws 2016, c. 324, § 14, eff. Jan. 1, 2017.

§63-2855.1. Direct access to 9-1-1 service required

DIRECT ACCESS TO 9-1-1 SERVICE REQUIRED

A. A business owner or operator that owns or controls a telephone system or equivalent system which utilizes Voice over

Internet Protocol (VoIP) enabled service and provides outbound dialing capacity or access shall be required to configure the telephone or equivalent system to allow a person initiating a 9-1-1 call on the system to directly access 9-1-1 without an additional code, digit, prefix, postfix, or trunk-access code.

B. A business owner or operator that provides residential or business facilities utilizing a telephone system or equivalent system as described in subsection A, shall configure the telephone or equivalent system to provide a notification to a central location on the site of the residential or business facility when a person within the residential or business facility dials 9-1-1, provided the business owner or operator's system is able to be configured to provide such notification without an improvement to the system's hardware. The requirement of this subsection does not require a business owner or operator to have a person available at the central location to receive such notification.

C. Telephone service providers and Interconnected VoIP Service providers shall, within sixty (60) days following the enactment of this act, and at least once annually thereafter, provide written notification detailing the provisions of this act to any current commercial customers operating in this state who may be affected by this act. Such providers shall inform any new commercial customers of the requirements of this act at the time service is initiated.

D. The provisions of this act shall apply to the extent such provisions are not inconsistent with or preempted by federal law.

Added by Laws 2016, c. 146, § 2, eff. Jan. 1, 2017.



## Receipt - Oklahoma Ethics Commission - Committee and Lobbyist Payments

This is confirmation that your payment for the items below has been sent to your financial institution.

### **BILLING INFORMATION:**

Stacey Root  
2401 N. Lincoln Blvd.  
OK, OK 73152

### **TRANSACTION INFORMATION:**

**Date:** 01/11/2021  
**Processed Trans ID:** 88252548  
**Account Type:** VISA  
**Last Four Acct#:** \*\*\*\*\*9024

## Itemized Costs

<b>Item / Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
Registration Fee LOBBYIST REGISTRATION FEE	1	\$100.00	\$100.00
Principal Registration Fee OKLAHOMA 911 MANAGEMENT AUTHORITY	1	\$100.00	\$100.00
<b>Subtotal</b>			\$200.00
<b>Online Fee</b>			\$2.50
<b>Grand Total</b>			\$202.50

# Oklahoma 911 Management Authority

## Grant Approval Form



Organization Information			
Applicant Organization Name: Northeast Oklahoma Enhanced 911 Trust Authority			
Address: 200 S. Lynn Riggs Blvd, Claremore, OK 74017			
Phone: 918-923-4755			
Email: vatchley@noeta911.org			
County: Rogers	Type: Other	DUNS#: 117213271	EIN#:
Primary Contact Name/Title: Vicki Atchley (Director)		Authorized Contact Name/Title: Vicki Atchley (Director)	
Project Information			
Project Title: NOETA-Training for Emergency Communicators			
Project Type: Call Taker training and certification		Project Category: Call taker training and certification.	
Brief Project Description: NOETA has employed a full-time Training Manager and it is her responsibility to create a certified and sustainable training program for our Agency. She is designing programs and training classes that will meet all training styles of the adult learner and enhance our ability to provide quality training. NOETA dispatches for 19 Police, Fire, and EMS agencies. The agency serves a population of 100,000. We have 23 full-time positions and one part-time Quality Assurance position.			
Request Amount: \$86,459.77	Award Amount: \$37,432.00	Project Start Date: December 1, 2021	Project End Date: March 31, 2023
Approvals - Required Signatures <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved			
911 Management Authority Chair		Date	
911 State Coordinator		Date	

### State Office Use Only

Funding Sources
a. Federal \$0.00
b. State \$37,432.00
c. Local \$0.00
d. Other
e. TOTAL \$37,432.00

# Oklahoma 911 Management Authority

## Grant Approval Form



Organization Information			
Applicant Organization Name: Indian Nation Council of Governments (INCOG)			
Address: 2 W 2nd Street, Suite 800, Tulsa, OK 74103			
Phone: 918-822-7911			
Email: dmaggard@incog.org			
County: Tulsa	Type: Other	DUNS#: 078662665	EIN#: 730769499
Primary Contact Name/Title: Darryl Maggard (Regional 9-1-1 Coordinator)		Authorized Contact Name/Title: Darryl Maggard (Regional 9-1-1 Coordinator)	
Project Information			
Project Title: INCOG Regional NG911 GIS Data Storage Expansion			
Project Type: GIS		Project Category: <small>Creation, maintenance or improvement of GIS map, including hardware and software to use the map in call taking.</small>	
Brief Project Description: This project will provide expanded storage for all the GIS data including the enhanced aerial images from Pictometry. The current data is close to one terabyte which has maxed out our current data storage. This data storage is critical for us to meet NG9-1-1 GIS standards for the INCOG region. This data is also made accessible to our PSAP's, cities, and counties through a login portal. This provides their access for Quality Assurance of GIS data before it gets loaded at the PSAP's.			
Request Amount: \$15,888.15	Award Amount: \$15,888.15	Project Start Date: January 1, 2022	Project End Date: March 8, 2022
Approvals - Required Signatures <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved			
911 Management Authority Chair		Date	
911 State Coordinator		Date	

### State Office Use Only

Funding Sources
a. Federal \$9,532.89
b. State \$3,177.63
c. Local \$3,177.63
d. Other
e. TOTAL \$15,888.15

## 2021 REGISTRATION FORM I: PSAP CONTACTS

The Registration Forms are designed to gather information; to show the cost of doing business at the local level and essential to knowing the cost to provide 9-1-1 services statewide. It is imperative the information gathered is the most accurate information in order to organize and show a complete statewide view of 9-1-1.

### A. PERSON COMPLETING FORM I

1. What PSAP are you representing?
2. Name of the person completing Form I?
3. Title of the person completing Form I?
4. The best phone number to contact you?
5. The best email to contact you?

### B. PSAP INFORMATION

*This section will be used to provide information to the a citizens calling to request information about the PSAP.*

1. What's the name of the Public Safety Answering Point (PSAP)?
2. What is the 24/7 phone number for citizens or providers needing to reach the Dispatch Center without calling 9-1-1?
3. What is the universal email used to alert on duty Dispatchers of a technical problem? (this will not be made public or provided to citizens)
4. What is the URL or web address specifically for the 9-1-1 center? (if there is not one, enter N/A)
5. What is the physical address for the PSAP building?
6. What is the PSAP's mailing address?

### C. ADDRESSING CONTACTS for CITIZENS

*When a citizen calls the Authority office to obtain a 9-1-1 address or verify an assigned address this information will be provided to them. Please provide the person or persons who the citizen can/should speak with.*

1. Who does a citizen contact for questions or to obtain a 9-1-1 address?
2. What phone number does a citizen use to obtain or verify a 9-1-1 address?
3. What email does a citizen use to obtain or verify a 9-1-1 address?
4. What website can a citizen use to access addressing verification? (if there is not one, enter N/A)

### D. CONTACT for the 9-1-1 COORDINATOR

*The 9-1-1 Coordinator position handles 9-1-1 equipment, 9-1-1 billing, 9-1-1 contracts, 9-1-1 equipment consolidation.*

1. The name of the person who provides 9-1-1 Coordination for the PSAP ?
2. What is the title given to the person who provide 9-1-1 Coordination, or their position?

## 2021 REGISTRATION FORM I: PSAP CONTACTS

3. What is the 9-1-1 Coordinator's direct OFFICE phone number?
4. What is the 9-1-1 Coordinator's CELL phone number?
5. What is the 9-1-1 Coordinator's email?
6. What is the 9-1-1 Coordinator's mailing address?

### E. CONTACT for the OPERATIONS/DISPATCH MANAGER

*The Operations/Dispatch Manager handles general operations, maintains standards, staffing, and other; this will be the Authority's main contact for updates, information, correspondence, etc.*

1. The name of the person who has the role of PSAP Manager? (The role is in charge of daily operations including but not limited to: identifying policy needs, scheduling, trouble reporting, oversees training, or trainers)
2. What is the title given to the Operations/Dispatch Manager role? (this could be Dispatcher, Supervisor, Manager, Sergeant, Lieutenant, Chief, etc.)
3. What is the Operations/Dispatch Manager's direct OFFICE phone number?
4. What is the Operations/Dispatch Manager's CELL phone number?
5. What is the Operations/Dispatch Manager's email?
6. What is the Operations/Dispatch Manager's mailing address?

### F. FINANCIAL CONTACT INFORMATION

*This person(s) receives the wireless funding from Oklahoma Tax Commission, Landline fees from providers, creates and maintains the budget. Examples: City/County Clerk, Treasurer, Auditor, Chief Finance Officer, Sheriff, Chief, County Commissioner.*

 Let us know if we can help facilitate or help get finance information.

1. What is the name of the governing body, group, office, or agency that receives the 9-1-1 fees from the Oklahoma Tax Commission?
2. Who is the person who manages the 9-1-1 fees?
3. What is the title given to the person that manages the 9-1-1 fees?
4. What is the OFFICE phone number of the person managing the 9-1-1 fees?
5. What is the email address of the person managing the 9-1-1 fees?
6. What is the mailing address of the person managing the 9-1-1 fees?

### G. CONTACT for PSAP TECHNOLOGY/NETWORK SUPPORT

*This person repairs/handles equipment, networks, and software, and may perform these tasks as a City, County, or PSAP employee.*


1. Who do you contact when something technology/network related is not functioning? (City/County IT, Dispatch IT, Dispatcher, Officer, etc.)
2. What is the title of there person you contact for technology/network support?
3. What is the OFFICE phone number used to contact technology/network support?
4. What is the CELL phone number used to contact technology/network support?

## 2021 REGISTRATION FORM I: PSAP CONTACTS

5. How do you initiate a ticket/request for support for technology/network within the PSAP?
6. How do you track the time spent in the PSAP working on technology/network support?

### H. CONTACT for GIS/DATA MAINTENANCE

*This contact is the person(s) or vendor that maintains the MSAG, provides GIS data to the PSAP, etc.*

 *This information will be used by the Authority in determining GIS needs and to make updates or changes to the NG9-1-1 Addressing and GIS Standard.*

1. Does the PSAP have a contract with a mapping vendor? *(This will be a drop down menu in the new system)*


- Spacial Data Research (SDR)
- Geographic technologies Group
- R & S Digital
- Geo-Comm
- Intrado
- Micheal Baker International (Datamark)
- Surveying and Mapping (SAM)
- Other


2. Who provides mapping data for the 9-1-1 equipment in the PSAP? *(PSAP, vendor, agency, municipality, county)*
3. Who maintains the MSAG for the PSAP?

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### **ATTENTION! PLEASE READ CAREFULLY THE PSAP WILL BE HELD ACCOUNTABLE!**

To be in compliance **ALL THREE REGISTRATION FORMS AND a COPY of the PSAP BUDGET** must be delivered to the Oklahoma 9-1-1 Management Authority Office before midnight, the date is yet to be determined.

 If the PSAP fails to comply to the request for information pursuant to [O.S. § 63.2464.4 \(c\)](#) by submitting Registration Forms I, II, III, and the most recent budget or completed audit on or before the to be determined date, the Authority does have the authority to take action to escrow **PSAP WIRELESS 9-1-1 FUNDS UNTIL compliance is met.**

 Have questions? Not sure where to get the information we are requesting? Need help with the Forms, budget, who to send the Forms to?

Call or email us! We can walk through it with you, discuss options, provide information! We can even schedule a time to complete the Forms with you! We are here to help!

405-521-3193 | [911@oem.ok.gov](mailto:911@oem.ok.gov)

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Please check the box confirming that you read the above information, and understand what is expected regarding the Registration Forms, budget, and confirms an understanding the PSAP will be held accountable for making sure the Forms and Budget are turned in by date yet to be determined.

## 2021 REGISTRATION FORM I: PSAP CONTACTS

- I confirm I understand what is expected regarding the Registration Forms and budget, the submission deadline, how to get answers to questions, and to get help.*

Congratulations!

You have completed Registration Form I!

## 2021 REGISTRATION FORM II: PSAP EQUIPMENT

The Registration Forms are designed to gather information; to show the cost of doing business at the local level and essential to knowing the cost to provide 9-1-1 services statewide. It is imperative the information gathered is the most accurate information in order to organize and show a complete statewide view of 9-1-1.

### A. PERSON COMPLETING FORM II

1. What PSAP are you representing?
2. Name of the person completing Form II?
3. Title of the person completing Form II?
4. The best phone number to contact you?
5. The best email to contact you?

### B. NG9-1-1 SYSTEM and NG9-1-1 READINESS

1. What type of 9-1-1 server are you operating?
  - a. The server is located onsite or within the local intranet and a locally owned facility
  - b. The server is hosted offsite
2. If hosted, how is the local equipment connected to the server?
  - a. Fiber
  - b. Traditional T1
  - c. Microwave
  - d. Other
  - e. Not hosted
3. Who is the provider for the primary connection?  
(the cost for this service will be reported in Form III under B.5; "Total Cost for Telephone/Telecommunications")
4. Is there a redundant connection to the hosted server?
  - a. Yes
  - b. No
5. Who is the provider for the redundant connection?
6. Select the level of maturity that best fits your PSAP progress towards (NG9-1-1); also known as NENA i3?  
(in determining your status, consider any local premise equipment, network/ESINet, core services, RFP work, estimates for NG9-1-1 services, etc.)
  - a. **Legacy** – No change to the existing routing and location of 9-1-1 calls.
  - b. **Foundational** – Some transition to NG9-1-1 call routing and location has begun, but the call routing and location information for all 9-1-1 calls within a jurisdiction has not been fully implemented. This includes the initial database and GIS work to support NG9-1-1. PSAPs are not receiving calls via IP.
  - c. **Transitional** - Transition to NG911 call routing and location has been implemented for some PSAPs or for some specific call types. PSAPs are receiving IP from the ESInet, but the call traffic is still using legacy location and data.



## 2021 REGISTRATION FORM II: PSAP EQUIPMENT

- d. **Intermediate** – PSAPS are utilizing NG911 geospatial routing and data for all 911 calls but are still reliant upon ALI information to verify call location.
- e. **Jurisdictional End State** – PSAPs are using a complete i3 call routing system and have fully implemented a system to meet or exceed the NG9-1-1 standard.

### C. OPERATIONS INFORMATION

1. What type of calls does the PSAP answer?
  - a. **Primary:** PSAP receives the initial 9-1-1 call.  
(Call is routed to the PSAP by landline, wireless, or a VoIP provider)
  - b. **Primary:** PSAP receives landline calls only.  
(PSAP receives initial landline 9-1-1 calls, routed to PSAP by landline provider. Wireless and VoIP calls are answered elsewhere but may be transferred to the PSAP to be dispatched.)
  - c. **Secondary:** PSAP only receives 9-1-1 calls  
(Calls are transferred from a primary PSAP to be dispatched)
  - d. PSAP does not receive the initial 9-1-1 call from a citizen.
  - e. Other
2. Does your PSAP operate 24 hours per day, 7 days a week, 365 days per year?
  - a. Yes
  - b. No
3. Where are calls transferred if the PSAP does not answer 24 hours per day, 7 days a week, 365 days per year and/or when the PSAP is down?
4. Does the PSAP have an inter-local agreement (ILA) with other counties, cities, tribal, or other entities concerning the operation of the PSAP?
  - a. Yes
  - b. No
5. If the PSAP has an inter-local agreement (ILA), please list the entities or agencies the agreement is with.

### D. STAFFING NUMBERS



This section is **very** important. This information will help determine the number of 9-1-1 Call Takers budgeted for in the State; and will help elected officials understand the current status and needs of staffing. This information will also be used for strategic planning and potential training across the State.

1. How many **FULL -TIME** Calltaker(s) and/or Dispatcher(s) positions were approved in the PSAP budget on July 1, 2020? (this is the total number of 9-1-1 Call Takers and/or Dispatchers that the PSAPs Governing authority is allowed to hire) *Please enter the total allowed regardless if paid with 9-1-1 fees.*

## 2021 REGISTRATION FORM II: PSAP EQUIPMENT

2. As of today's date, what is the total number of FULL - TIME Calltaker(s) and/or Dispatcher(s) currently on staff, that are fully trained, and working on their own? *Please enter the total allowed regardless if paid with 9-1-1 fees.*
3. How many PART -TIME Calltaker(s) and/or Dispatcher(s) positions were approved in the PSAP budget on July 1, 2020? (this is the total number of 9-1-1 Call Takers and/or Dispatchers that the governing authority is allowed to hire. *Please enter the total allowed regardless if paid with 9-1-1 fees.*)
4. As of today's date, what is the total number of PART - TIME Calltaker(s) and/or Dispatcher(s) currently on staff, that are fully trained, and working on their own? *Please enter the total allowed regardless if paid with 9-1-1 fees.*
5. How many 9-1-1 Supervisor(s) position(s) does the PSAP have on staff? (if Supervisors were included in the count above - DO NOT include them here enter zero. *Please enter the total allowed regardless if paid with 9-1-1 fees.*)
6. Please provide the total number of active Call Takers and/or Dispatchers in the PSAP's jurisdiction whose salary was funded by 9-1-1 or E9-1-1 fees.

### E. TYPES of 9-1-1 CALLS the PSAP RECEIVES

1. Please check all that apply:
  - a. Basic 9-1-1 (no caller location is available)
  - b. Enhanced 9-1-1 (caller location is available)
  - c. VoIP
  - d. Wireless Phase I (only cell tower location is available)
  - e. Wireless Phase II
  - f. Text to 9-1-1
2. What type of text to 9-1-1 service does your PSAP provide?
  - a. Text integrated into the 9-1-1 software
  - b. Web service running outside of the 9-1-1 systemVoIP
  - c. Third-party software - 9-1-1 is not used by the caller to initiate a text
  - d. PSAP does not use/have text to 9-1-1Text to 9-1-1
  - e. Unsure if text is able to be used
3. If the PSAP is using a web-based or third-party service for text-to-9-1-1, please tell us which web service or software is being used. (enter N/A if you are not using these)

### F. E9-1-1 EQUIPMENT USED in the PSAP

1. Who is the PSAP's 9-1-1 Equipment vendor/supplier? (example: Motorola, Intrado, Zetron, Solacom)
2. What brand is the PSAP's 9-1-1 Equipment? (example: Callworks, Intrado, Vesta, Zetron)
3. What version is the PSAP's 9-1-1 software? (example: Vesta 2.0.3.1) *If uncertain, please contact your vendor.*
4. What brand is the PSAPs recording software?
5. What version is the PSAP's recording software? *If uncertain, please contact your vendor.*

## 2021 REGISTRATION FORM II: PSAP EQUIPMENT

6. Is the PSAP's recorder NG9-1-1/NENA i3 compliant? *If uncertain, please contact your vendor.*
  - a. Yes
  - b. No
  
7. Do Call Takers use scripted protocols during calls?
  - a. Yes, Police
  - b. Yes, Fire
  - c. Yes, EMS
  - d. No
  
8. How many FULL 9-1-1 call taking positions does the PSAP have? (full positions with mapping at each position)
  
9. How many LIMITED 9-1-1 call taking positions does the PSAP have?  
(dark positions, and/or positions that can answer a voice call but may not have full capabilities)
  
10. How many 9-1-1 trunk lines are delivering 9-1-1 calls to this PSAP?  
(this is the number of trunk lines that are provided by AT&T or WindStream)
  
11. Does the PSAP have a written Continuity of Operations Plan (COOP)? (As technology advances, the chances for outages increase. Being prepared with a [COOP](#) is important. Knowing how the public will notify emergency responders during an outage or evacuation of the communication center is vital to mitigating the overall outcome of daily activity or disaster response.)
  - a. Yes
  - b. No
  
12. Does the PSAP have a written Memorandum of Understandings ([MoU](#)) in place with neighboring agencies to answer 9-1-1 calls during a localized outage?
  - a. Yes
  - b. No
  
13. Does the [MoU's](#) include how the 9-1-1 calls will be delivered back to the responders in your jurisdiction?
  - a. Yes
  - b. No

### THE FOLLOWING QUESTIONS ARE FOR A REPORTING PERIOD OF JULY 1, 2020 – JUNE 30, 2021

#### G. 9-1-1 CALL DATA



*Call data is EXTREMELY IMPORTANT to the State and Federal Government!*



*We can help! Trouble with getting call data - we can help! Trouble making the numbers make sense - we can help! Not sure how to read a call report or what to include in the Registration Form - we can help! Call, email, text - don't just enter a number - let can help!*




*The PSAPs 9-1-1 vendor can be contacted for assistance or with questions related to running call reports.*

1. List the total number of ALL 9-1-1 CALLS received by the PSAP from July 1, 2020 – June 30, 2021.  
*(The total amount of ALL calls answered)*
  
2. List the total number of ALL **LANDLINE** 9-1-1 CALLS received by the PSAP July 1, 2020 – June 30, 2021.

## 2021 REGISTRATION FORM II: PSAP EQUIPMENT


3. List the total number of ALL **WIRELESS 9-1-1 CALLS** received by the PSAP from July 1, 2020 – June 30, 2021.
4. List the total number of ALL **OTHER 9-1-1 CALLS** received in the PSAP from July 1, 2020 – June 30, 2021.
5. List the total number of ALL **9-1-1 TELEMATIC CALLS** received in the PSAP from July 1, 2020 – June 30, 2021. (telematics are automated data from devices that connect to 9-1-1; such as vehicles - OnStar, transportation, sensors, instruments - Apple Watch, etc.)
6. List the total number of ALL **9-1-1 HANG-UP CALLS** or **9-1-1 ABANDONED CALLS** received in the PSAP from July 1, 2020 – June 30, 2021.
7. List the total number of ALL **TEXT-to-9-1-1 MESSAGES** received in the PSAP from July 1, 2020 – June 30, 2021. (enter 0 if you do not receive texts to 9-1-1)
8. List the total number of ALL **TRANSFERS** to another PSAP from July 1, 2020 – June 30, 2021. (report all transferred calls, 9-1-1 type does not matter)
9. List the total number of ALL **INCOMING ADMIN** and/or **INCOMING 10-DIGITS** calls from July 1, 2020 – June 30, 2021.
10. List the total number of ALL **OUTGOING ADMINISTRATIVE CALLS** or **OUTGOING 10-DIGITS CALLS** from July 1, 2020 – June 30, 2021.


 *The PSAPs 9-1-1 vendor can be contacted for assistance or with questions related to running call reports.*


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### **ATTENTION! PLEASE READ CAREFULLY THE PSAP WILL BE HELD ACCOUNTABLE!**

To be in compliance **ALL THREE REGISTRATION FORMS AND a COPY of the PSAP BUDGET** must be delivered to the Oklahoma 9-1-1 Management Authority Office before midnight, the date is yet to be determined.

 If the PSAP fails to comply to the request for information pursuant to [O.S. § 63.2464.4 \(c\)](#) by submitting Registration Forms I, II, III, and the most recent budget or completed audit on or before the to be determined date, the Authority does have the authority to take action to escrow **PSAP WIRELESS 9-1-1 FUNDS UNTIL compliance is met.**

 Have questions? Not sure where to get the information we are requesting? Need help with the Forms, budget, who to send the Forms to?

 Call or email us! We can walk through it with you, discuss options, provide information! We can even schedule a time to complete the Forms with you! We are here to help!

405-521-3193 | [911@oem.ok.gov](mailto:911@oem.ok.gov)

## 2021 REGISTRATION FORM II: PSAP EQUIPMENT

Please check the box confirming that you read the above information, and understand what is expected regarding the Registration Forms, budget, and confirms an understanding the PSAP will be held accountable for making sure the Forms and Budget are turned in on the date to be determined.

- I confirm I understand what is expected regarding the Registration Forms and budget, the submission deadline, how to get answers to questions, and to get help.*

Congratulations!

You have completed Registration Form II!

## 2021 REGISTRATION FORM III: PSAP FINANCES

*Remember to submit a copy of the most recent budget or audit that shows the cost of Dispatch [911@oem.ok.gov](mailto:911@oem.ok.gov) by date to be determined.*

The Registration Forms are designed to gather information; to show the cost of doing business at the local level and essential to knowing the cost to provide 9-1-1 services statewide. It is imperative the information gathered is the most accurate information in order to organize and show a complete statewide view of 9-1-1.

### A. PERSON COMPLETING FORM III

1. What PSAP are you representing?
2. Name of the person completing Form III?
3. Title of the person completing Form III?
4. The best phone number to contact you?
5. The best email to contact you?

**ALL QUESTIONS are for the REPORTING PERIOD of JULY 1, 2020 – JUNE 30, 2021**

- ★ The information collected is considered public information and will be included in a yearly report to the Oklahoma Legislature.
- ★ The Oklahoma 9-1-1 Management Authority (OK911MA) defines the overall cost to provide 9-1-1 service as:  
*“all costs related to the receipt of 9-1-1 calls, the necessary equipment within the walls of the Dispatch Center needed to answer and deliver the 9-1-1 call to the radio system or data system in the field. This includes technology and employee costs.”*

### B. REVENUE

- ★ All revenue sources that are required to meet the above definition should be included within the responses to the below questions. Revenue may come from multiple sources and/or entities. **DO NOT** account for only the 9-1-1 fee revenue - account for ALL revenue.
- ★ Within EMGrant Expenses will be before revenue. The total expenses will hold a running total to which the revenue cannot continue past and be submitted until the expenses are covered by revenue.
  1. The total revenue amount received from 9-1-1 landlines. (Revenue received directly from landline companies)
  2. The total revenue received from 9-1-1 wireless fees. (Funds are received from the [Oklahoma Tax Commission](#) or from ACOG)
  3. The total revenue received from dedicated PSAP taxes or fees. (tax is voted on locally and dedicated to public safety with a specific earmark for 9-1-1 operations)

## 2021 REGISTRATION FORM III: PSAP FINANCES

4. The total revenue received from Contracted Services. *(i.e. a contract for EMS dispatch, Fire and/or Police dispatch and/or income that is outside the PSAPs governing body area. ex: The County Sheriff dispatch receives funding from the volunteer fire departments to provide dispatch services)*
5. The total revenue received from local Appropriations. *(this revenue is provided by the governing body from the general fund to offset the cost of 9-1-1, dispatch services, and help pay for 9-1-1 center costs. I.e. the City/County allocates funding to the PSAP monthly or yearly to offset the needed cost to ensure the full operation is funded.)*
6. Revenue received from any other source. *(this may be a one time donation, or funding from a non-profit that is used to assist in technology or operations)*
7. Total revenue received from July 1, 2020 - June 30, 2021. *(Add the totals reported in questions #1 through #6. [#1 + #2 + #3 + #4 + #5 + #6 = #7])*

### C. EXPENSES


- ★ *All expenses that are required to meet the above definition should be included within the responses to the below questions. Revenue and expenses are extremely important to the State and Federal Government. We are asking for these amounts to be able to show checks and balances. If unsure of where to find the information requested, or unsure if the cost is a cost the PSAP has - contact us. We are here to help!*

**ALL EXPENSES/COSTS REPORTED NEED TO BE THE ACTUAL AMOUNT SPENT, AND NOT THE AMOUNTS FROM A BUDGET LINE ITEM.**

1. What was the total cost for Operational personnel? *(Call Takers, Dispatchers, Operation Supervisors - Please include the cost of Operational personnel even if funded from other revenue; including revenue reported in section B.)*
  - I. Were any 9-1-1 fees used to fund any portion of the Operational personnel costs?
    - a. Yes
    - b. No
2. What was the total cost of Technical personnel?


*This refers to the person(s) who repairs/handles equipment, networks, and software; who may perform these tasks as a City, County, or PSAP employee. Please report the employee cost that are either employed to perform IT tasks (full/part time IT staff within the PSAP) or the cost for the percentage of time the spent working on technology in the 9-1-1 center. If there is no trouble ticket system that tracks these costs, then a logical formula can be used such as an employee percentage or number of computers in the 9-1-1 center compared to all computers in the entity.*

  - I. Were any 9-1-1 fees used to fund any portion of the Technical personnel costs?
    - a. Yes
    - b. No
3. What was the total cost for telephone/telecommunications? *(Please report costs for the admin phone systems, MSAG, Phase II, database circuits, network, hardware, software, RMS, internet, CAMA trunks - ACOG will provide this amount to each of their members. If there are additional local costs related to the above items, add that to the amount provided by ACOG.)*

 *AT&T includes this cost with their hosted services. Please contact AT&T billing to determine the cost of the connectivity, from the cost of the hosted software/hardware.*

  - I. Were any 9-1-1 fees used to fund any portion of the telephone/telecommunications costs?

## 2021 REGISTRATION FORM III: PSAP FINANCES

- a. Yes
  - b. No
6. What was the total cost for 9-1-1 call taking equipment, maintenance, and warranty?  
(Report only the cost of the call taking equipment and not the cost of connectivity, MSAG, and/or other charges - those are reported above in #3: telephone/telecommunications. *ACOG will provide this amount to each of their members - if there are additional local costs related to the above items, add to the amount provided by ACOG.*)
-  **AT&T includes this cost with their hosted services. Please contact AT&T billing to determine the cost of the connectivity, from the cost of the hosted software/hardware.**
- I. Were any 9-1-1 fees used to fund any portion of the call taking equipment, maintenance, and warranty?
    - a. Yes
    - b. No
7. What was the total cost for GIS services?  
(This is the amount paid to an outside vendor to perform GIS services/contract. IF there is no contract with a vendor then all internal employee cost should be included above in item #2: Technical Personnel)
- I. Were any 9-1-1 fees used to fund any portion of the GIS services?
    - a. Yes
    - b. No
8. What was the total cost for Computer-Aided Dispatch (CAD) *maintenance and support?* (Include interface costs, toning/encoding, etc.)
- I. Were any 9-1-1 fees used to fund any portion of the Computer-Aided Dispatch (CAD)?
    - a. Yes
    - b. No
9. What was the total cost for radio console maintenance and support?
- I. Were any 9-1-1 fees used to fund any portion of the radio equipment used in the PSAP?
    - a. Yes
    - b. No
10. What was the total cost to the PSAP for accounting and/or auditing, and legal experts?
- I. Were any 9-1-1 fees used to fund any portion of the costs associated with the accounting and/or auditing, and legal experts?
    - a. Yes
    - b. No
11. What was the total cost for dues and subscriptions? (APCO, NENA, OLETS, 9-1-1 periodicals)  
- *These costs will need to be listed out with their cost*
- I. Were any 9-1-1 fees used to fund any portion of the PSAP's cost for dues and subscriptions?
    - a. Yes
    - b. No
12. What was the total cost for travel and meetings?




## 2021 REGISTRATION FORM III: PSAP FINANCES


- I. Were any 9-1-1 fees used to fund any portion of the PSAP's travel and meetings?
- Yes
  - No
13. What was the total cost for training related to the PSAP?  
(only include the training for 9-1-1 dispatchers, not the entire department they may work under; please report actual costs, not budgetary amounts)
- I. Were any 9-1-1 fees used to fund any portion of the PSAP's training?
- Yes
  - No
14. What was the total cost of the PSAP's vehicle expenses?
- I. Were any 9-1-1 fees used to fund any portion of the PSAPs vehicle expenses?
- Yes
  - No
15. Please list all other expenses below then enter the total of all other expenses. *(This is the same question as last year; we are adding space for line item entry to collect information that was removed as a separate question - ex. Building, supplies, protocols, mobile software licensing - dispatch only, etc.)*
- *These costs will need to be listed out with their cost*
- I. Were any 9-1-1 fees used to fund any portion of the PSAPs vehicle expenses?
- Yes
  - No

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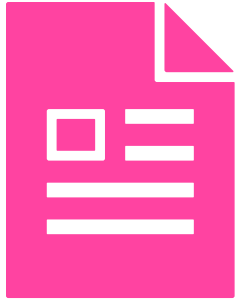
## 2021 REGISTRATION FORM III: PSAP FINANCES

Please check the box confirming that you read the above information, and understand what is expected regarding the Registration Forms, budget, and confirms an understanding the PSAP will be held accountable for making sure the Forms and Budget are turned in by a date to be determined.

-  *confirm I understand what is expected regarding the Registration Forms and budget, the submission deadline, how to get answers to questions, and to get help.*

Congratulations!

You have completed Registration Form III!



# 2021

# REGISTRATION FORMS

The 2021 Registration Forms will be submitted through [EMGrants](#) - which has been used for grant applications. This new program, we hope, will allow for easier submission of the Forms, save and return, calculations, and easier sharing through leadership.

These .pdf versions are just for *information gathering*!! They are not how the Forms will be submitted. We hope these will help you gather the information needed when the Forms and new platform (EMGrants) are ready for release in mid January 2022.

Nothing is required now; we will release the Forms through EMGrants in January. The Authority office will send emails to the PSAPs main contact provided on the 2020 Registration Forms - if this contact has changed please let us know!

Thank You!

Questions?

[stacey.root@oem.ok.gov](mailto:stacey.root@oem.ok.gov)

## Upcoming Classes and Trainings



### [APCO Public Safety Telecommunicator I, 7th Edition](#)

- Monday, Dec 13 2021 8:00AM - 4:00PM
- Sessions 5
- Class# 2110094
- Location ACOG Offices ([view map](#))
- The PST course may be used for new-hire and existing employee training. The PST basic training course meets and exceeds the APCO Project 33 Revised Minimum Training Standards for Public Safety Telecommunicators. ([more details](#))
- NonMember Price: \$99.00
- **Member Price: \$0.00**

★ **1 Seat Remaining**



### INCOG Public Safety Telecommunicator, 7th Edition

- Dec. 13 - 17, 2021 8:00AM - 4:00PM (virtual)
- Jan. 10 - 14, 2022 8:00AM - 4:00PM (virtual)
- Feb. 7 - 11, 2022 8:00AM - 4:00PM (virtual)
- Dec. 13 - 17, 2021 8:00AM - 4:00PM (virtual)

Contact Debi Benight to sign up!

[dbenight@yahoo.com](mailto:dbenight@yahoo.com)



# 2021 PSAP CHRISTMAS ORNAMENT EXCHANGE

*It's that time, Christmas time is here,  
We at the Authority know it's been a really tough year...*

- Sign up to exchange an ornament as an individual or a PSAP/Dispatch Center/Agency. (sign up here> <https://bit.ly/psapexchange>)
- Individuals, will exchange with another individual from an Oklahoma PSAP. Multiple individuals can sign up from the same PASP as an individual.
- Those exchanging as a PSAP/Dispatch Center or Agency will exchange one ornament with one ornament from a PSAP/Dispatch Center or Agency

**\*\*Deadline to sign up is December 11th\*\***

- Make a Christmas ornament with some 9-1-1 flare!
- Your ornament can be made from any kind of material - as long as it's handmade.

**Deadline for sign up is Dec. 12th in order to assign partners.**

- Mail your ornament to the individual or PSAP/Dispatch Center/Agency you were paired to exchange with.

**\*\* Wait for Santa to deliver your handmade ornament in your mail! (real mail - yay!) \*\***

**Take a picture and share/tag @911oklahoma on FB, Instagram, or Twitter!  
No contest, just sharing love and joy - we've all been tested enough this year! We can't wait to see what you will make, receive, and share!**

**Sign Up here:** <https://bit.ly/psapexchange> | Please let us know if you have questions!!

DECEMBER 2, 2021

## 2022 AUTHORITY BOARD MEETINGS

MONTH	DAY	TIME
January	6	1:30 PM
March	3	1:30 PM
May	5	1:30 PM
July	7	1:30 PM
September	1	1:30 PM
November	3	1:30 PM

Meetings will be held at the Oklahoma Capitol -  
meeting rooms to be determined.