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| **Teaching Assignment Instructions****Select the Class Properties**Subject Code Lab (not learning lab or resource room)Total Sections (self-contained is 1 section) Adjunct (this certified teacher is adjuncting this subject)Units (number of high school credits given) Pre-APSemesters Head StartSchedule Type (traditional or block) Honors Title I Gifted & Talented**Select a Class Type:** Single Grade Multiple Grade**Select a Class Category:**General Concepts/Portfolio/Carg ASelf-Contained Essentials/Carg m Alternative Program PASS (not modified)Alternative Academy Nonteaching Assignment**Choose the Grade**:  **Self contained 6, 7 and 8 grade Teachers must** Pre Kindergarten Title 1 Kindergarten Second Grade **be Middle Level Math certified and be HQT** Title 1 Pre-Kindergarten Transitional First Grade Third Grade Sixth Grade Kindergarten First Grade Fourth Grade Seventh Grade Fifth Grade Eighth GradeComplete the Entries**Co-Teachers:**  Enter the six digit teacher certification number Co-Teacher Type: Alternative Education; Gifted & Talented; Title I; Early childhood; General Education: Special Education Complete The Entries **Teacher Aides:**  Highlight the assistant’s name  Select the Teacher Aide type  If the name is not on the list contact School Personnel Records.  If the assistant is a volunteer, enter their name in the “volunteer” box.**Distance Learning:**  Select the Technology type.  Enter the name of the sender/receiver  select the sender type  enter the name of the person monitoring the class.  |
| **Self-Contained Grade Codes**1011\* Pre-K (A.M.)1012\* Pre-K (P.M.)1013\* Pre-K (Full Day)**1014\* Title 1 Pre-K (A.M.)****1015\* Title 1 Pre-K (P.M.)****1016\* Title 1 Pre-K (Full Day)**1021\* Kindergarten (A.M.)1022\* Kindergarten (P.M.)1023\* Kindergarten (Full Day)**1024\* Title 1 Kindergarten (A.M.)****1025\* Title 1 Kindergarten (P.M.)****1026\* Title 1 Kindergarten (Full Day)**1030\* Transitional First1051\* First Grade1052\* Second Grade1053\* Third Grade1054\* Fourth Grade **Health/Nutrition**1343 Health/Nutrition♦  **Humanities**1207 Humanities**Keyboarding**1335 Keyboarding**Language Arts**1114\* Language Arts1115\* Spelling/Vocabulary1116\* Title I Language Arts**Library Science**1145Library Science**Mathematics** 2204\* Mathematics♦2217\* Pre Algebra♦2227\* Algebra I ♦ **(NOT** FOR HIGH SCHOOL CREDIT)4411\* Algebra I♦ (FOR HIGH SCHOOL CREDIT)4530\* Geometry♦ (FOR HIGH SCHOOL CREDIT)2230\* Geometry♦  (**NOT** FOR HIGH SCHOOL CREDIT)2231\* Title 1 Math2232\* Combined Geometry♦  (**not** FOR HIGH SCHOOL CREDIT)4520\* Combined Geometry ♦ (FOR HIGH SCHOOL CREDIT)2234\* ACE Math Remediation**Newspaper/Yearbook**1155 Newspaper/Yearbook **Personal Financial Literacy**1451 Personal Financial literacy**Physical Education**1363 Physical Education 1370 Competitive Athletics**Reading**1132\* Reading1134\* ACE Remediation Reading1139\* Title I Reading**Science** 2254\*General Science♦2266\* Earth Science ♦2276\* Life Science♦2286\* Physical Science♦   | **Self-Contained Grade Codes** con’t1055\* Fifth Grade 1056\* Sixth Grade1057\* Seventh Grade1058\* Eighth Grade**SUBJECT CODES****Agriculture Orientation**1231 Agriculture Orientation 1233 General Agriculture **Careers/Exploration**1354 Careers/Exploration **Computer/Technology Education**1324 Computer/Technical Ed **Social Studies**2303\* Civics 2304\* Social Studies 2315\* World Studies2316\* Geography  (**NOT** FOR HIGH SCHOOL CREDIT)5530\* Geography  (FOR HIGH SCHOOL CREDIT)2325\* United States History  (**NOT** FOR HIGH SCHOOL CREDIT)5410\* United States History  (FOR HIGH SCHOOL CREDIT)2357\* History of Religion2367\* Oklahoma History (**NOT** FOR HIGH SCHOOL CREDIT)5615\* Oklahoma History  (for high school credit only)**Speech (Not Speech Therapy)** 1125 Speech (**NOT** FOR HIGH SCHOOL CREDIT)4221 Speech I (FOR HIGH SCHOOL CREDIT)**Technology Education/ Industrial Arts** 1224 Technology Education/ Industrial Arts**World Languages****If given for High School Credit** **use the High School Subject Codes.**2122\* French2127\* Italian2132\* Spanish2142\* German2147\* Japanese2152\* Latin2162\* Russian2172\* Chinese2182 Native American Language(\*Teacher must be Highly Qualified If given for Foreign Language Credit)2192 American Sign Language(\*Teacher must be Highly Qualified If given for Foreign Language Credit) | **English as a Second Language**1313 English as a Second Language**Family and Consumer Science** 1165 Family and Consumer Science 1167 Life Management 1168 Teen Ecology 1169 Personal Development **Fine Arts**1173\* Art 1183\* General Music1184\* Music Appreciation 1186 Dance 1187\* Vocal Music1189 Drama ( NOT FOR HIGH SCHOOL CREDIT)4019 Drama I (FOR HIGH SCHOOL CREDIT)1195\* Band 1196\* Music History**Additional Subject Codes**1383 Leap — grades 5-8 (Leadership Education Achievement Program)1384 Academic Achievement1385 Character Education1386 Communication Skills1387 Academic Team**Do Not Use These Subject****Codes With Finance.****Nonteaching Assignments**1910 In-school Suspension1920 Counselor1930 Librarian1940 Nurse1950 Superintendent1951 Principal/Nonteaching1952 Principal/Teaching1953 Director/Coordinator1954 Instructional Coach1955 Athletic director1956 Dean of Students1960 Psychologist1970 Speech Pathologist (Masters Degree)1973 Speech Pathologist (bachelors Degree)1971 Occupational Therapy1972 Physical Therapy1980 Psychometrist**Title I****Resource Teachers must be HQT**1388\* Title I Resource Teacher**These teachers must have student counts and are not the teacher of record .****If the Title I teacher is the teacher****or record select subject matter for****the teaching assignment.****These Instructional Coaches****must be Highly Qualified**1138\* Title I Reading Instructional Coach2213\* Title I Math Instructional Coach**Instructional Coaches are Teacher****Trainers and Do Not Have Student****Counts.** |